

**Tippecanoe County Historical Association  
Board of Governors Meeting**

*Mission: To Enrich the Lives of Tippecanoe County Residents and Visitors by collecting, preserving, researching, and sharing our unique and diverse history.*

**AGENDA  
5:15 PM, August 23, 2022  
HYBRID MEETING – IN PERSON and ZOOM**

**Members of the Board** (total: 19 – quorum: 10)

Jeff Schwab – President	Jeff Burnworth	Quentin Robinson
Dave Sattler – Vice President	Julie Byers	Nick Schenkel
Lorita Bill – Treasurer	H. Kory Cooper	Marsha Selmer
Erika Kvam – Secretary	Kevin Cullen	John F. Thieme
Colby Bartlett	Walt Griffin	Todd White
Del Bartlett	David Hovde	
Pete Bill	Dale Krynak	

**Meeting will be Hybrid. In person at the History Center and available on ZOOM.**

**Connecting Information for Zoom Meeting**

- If you have a computer with a web camera and microphone (most web cams have a microphone built in), connect to the meeting by clicking on the hi-lighted “https://zoom.us/.....” below.
- If you have not previously downloaded Zoom software, you will be prompted to do so in order to connect to the meeting. The software is free.
- If you wish to connect by phone, call in one of the numbers listed below (doesn’t matter which). Once you are connected, you will be asked for your Meeting ID number so you can be placed into the correct meeting. The Meeting ID number is listed below.

Join Zoom Meeting

<https://us06web.zoom.us/j/81448170868?pwd=MXR4OEw1ZWVveElhTzZqZktDc25Ddz09>

Meeting ID: 814 4817 0868

Passcode: 194480

One tap mobile

+13126266799,,81448170868#,,,,\*194480# US (Chicago)

+13462487799,,81448170868#,,,,\*194480# US (Houston)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

Meeting ID: 814 4817 0868

Passcode: 194480

Find your local number: <https://us06web.zoom.us/j/kdEi6RRQxf>

## **FUTURE DATES FOR MEETINGS and EVENTS**

**Executive Committee (agenda setting)** –5:15 the Thursday before a Board meeting  
(currently Zoom meetings)

**Board of Governors – Fourth Tuesday of the Month** at 5:15

- Tuesday, September 27<sup>th</sup>, 2022
- Tuesday, November 8<sup>th</sup>, 2021 (2<sup>nd</sup> Tuesday of the month – combined Oct/Nov meeting)
- Tuesday, December 13<sup>th</sup> – Budget meeting (2<sup>nd</sup> Tuesday of the month – early due to holiday)

## AGENDA

- Call to order
- Minutes from July 26, 2022 Board meeting – *Page 5-6*
- Officer's reports and business
  - President
    - Reschedule September board meeting? September 20? October 11?
    - Executive Director Search
    - Feast Volunteers
    - Board Recruitment
  - Vice President
  - Treasurer
    - Account balances (cash balance) – *Pages 7-10*
  - Secretary
- Contracts – Del Bartlett
  - Battleground Lease with Parks Board
  - Supplemental Agreement with OPI
  - Glenn Black Laboratory Collection Ownership
  - MOU with Sportsman Club
- Executive Director report – Leslie Martin Conwell – *Pages 11-12*
  - Technology Endowment
  - First Farmers Feast Sponsorship
  - City of West Lafayette Support
  - City of Lafayette Support
- Battlefield Museum report – Trey Gorden – *Page 13*
  - Visitor numbers are down from last month.
  - Feast ordering is complete and planning continues. (Check out this year's mugs!)
  - Civic Youth Theatre is taking over the running of the books tent.
- Membership – Kelly Lippie – *Page 14*
  - Letters sent to Life Members to confirm their membership and contact information. Due back by August 15<sup>th</sup> or membership will be considered inactive. 28 have not responded by the deadline.
  - Member Feast Ticket numbers increased for Donor-level members and Life members will now also get tickets
  - Prep work for Membership tent at the Feast. David Hovde will donate another hand-made pottery piece to raffle for membership purchases or renewals at the tent.
  - Articles due for the next newsletter by Friday, September 9<sup>th</sup>.
- Collections Committee – Kelly Lippie – *Page 15*
  - Purdue Anthropology student is studying slag metal from the Ouiatenon collection
  - Gave collections tour to women of the SAR's local meeting on July 30<sup>th</sup> and they made a \$50 donation.
  - Meeting with Farmer's Institute members to advice about care and storage of their historic materials.
  - Two items to deaccession

- Library Report – Amy Harbor – *Page 16*
  - Giving library tour to the Clinton County Genealogy Society on 8-23-2022 at 5:30 pm
  - Greenbush Cemetery Tour rescheduled to September 11 from 1:00 to 3:00 pm
  - Doing program on Pioneer Cemeteries on September 20 at 11:30 am
- Programs – Leslie Martin Conwell – *Page 17*
  - Statistics from the ConstantContact emails that TCHA is sending programming and membership renewal emails from- Open rate- 50%. Industry average, per ConstantContact, is 35%.
  - Board members are encouraged to get ideas for 2023 programming to Leslie Conwell asap.
- Feast report – Leslie Martin Conwell – *Page 18*
  - Online ticket sales have begun. As of 8-19 we have sold over \$1500 worth on Eventbrite. Local advance ticket outlets begin sales the day after Labor Day.
  - Numerous service contracts for Feast grounds and transportation needs have been confirmed.
  - Volunteer opportunities for board members include selling memberships at the membership tent, help with setup and cleanup, children’s activity booths, and more. Please contact me if you are available to help.
- Notes from Committees – *Pages 19-20*
  - History Center Roofing Contract Recommendation – Page 20
- Any Other Business

*END AGENDA*

**Minutes for July 26, 2022**  
**TCHA Board of Governors Meeting**  
**In Person at the History Center and Zoom Meeting**

**in person: Jeff S., Lorita, Kevin, Pete, Todd, Erika, Nick, Leslie, Walt, Dave H., Dave S., Marsha, Quentin, Julie, Del, John T., Jeff B.**

**Virtual: Kelly, Amy, Trey, Colby**

- Call to order: 5:16PM
- Minutes from June 28, 2022 Board meeting – *typo in Arganbright (correct)*
  - *motion to accept with corrections: julie*
  - *second: marsha*
  - *approved with correction*
- Officer's reports and business
  - President: *report is minimal, staff and committee reports will be consent agenda*
  - Vice President: no report
  - Treasurer: in june we held our own in cash balances, feast apps coming in, some earlier. trust distribution in June, still comfortable compared to a year ago. from June 30 - July 22, spent about \$28.8k more than we brought in. explainable: 3 pay periods in july, significant maintenance, utility bills way up. Not a lot of deposits, some purchase of inventory. SOme expenses being paid earlier this year than last. July/Aug/Sept should leave a bit of cash before Feast. Budgets still steady, will hold on till we get to the Feast. No indication that we will need to borrow.
  - Secretary: no report
- Contracts – Del Bartlett: minor correction in adding pyrotechnics to OSC MOU. Open discussion: John: what will sportsman's club do without hunting/fishing? Do we anticipate issues? Jeff: No, they can do that on their property, just not ours. Del: customarily have turkey shoots, they don't go onto our property but this is to head off that possibility (they requested creation of this document). Nick: is fishing going to matter where the island begins/end? Jeff: They own the island (which is no longer an island), and that will be fine for their activities.
  - *motion to approve: Dave S.*
  - *second: Lorita*
  - *unanimous approval*
- Del: no change in battleground lease, when we go to raise funds for improvements we can ask them for a longer lease. Kory will speak to Glenn Black Lab contact.
- Jeff: rest of agenda will be done by consent agenda unless other questions. Marsha: OP Com mentions possible acquisition of land to OPI, please elaborate: Del: explanation of what land is owned by TCHA, or TCHA/Archaeological Conservancy. Possibly legally adding it to the preserve. Once in the preserve, DNR will have recorded natural easement. OP Committee will discuss what to recommend being put into the preserve or not.
- Trey: books booth is currently open, group is not returning. Need a group or a non-profit to run the booth (indoor, sit-down). Should take about 10 people.
- End of questions, staff released from meeting.
- **Executive Session - 5:37PM**

- Search committee for new executive director: Jeff S: proposed search committee of exec committee, Pete as past president, Nick as exec director in similar role
  - discussion of the necessity of board approval. Quentin: why were staff excluded from this meeting, with the importance of the role? Jeff S: staff will be involved down the line, likely over Zoom. Pete: in addition, this is the board's employee. Discussion of the importance of staff input at what levels, etc. Colby: Will the committee be charged with job description, and scope of search? Jeff S: That's the next bullet on the agenda. Planning to outline the search process and have the board's input in this meeting.
    - *motion: Del*
    - *second: Jeff B.*
    - *approved unanimous*
- Review of search process: Jeff S: we are proposing to get the job description together and salary, and while posting nationally, we will focus heavily locally. Erika: description of places to post job, please also send job boards/connections. Nick: are we considering Indeed and etc? Jeff S: yes. Nick: what is the "midwest"? Jeff: Indiana and surrounding states. Discussion of possibilities of internal candidates or recommended successors. Jeff S: plan is reviewing resumes as they come in, probably start contacting/ranking in October after Feast. Discussion of how many applicants, "received" replies. Will probably do Zoom interviews, then in person interviews, then board vote. Walt: will search committee have budget? Jeff S: will have to craft budget and then ask budget committee. Discussion of timeline. Possibly put in deadline in application or in auto-reply.
- Review of executive director position description: Jeff S. clarifies it was put out in April, but probably needs a bit of review.
  - Marsha: order of paragraphs, annual review overview, board meeting mandatory
  - Nick: reordering qualifications/responsibilities: maybe move grant writing up in responsibilities (is there an order? no).
  - discussion of listing qualifications in order of importance
  - review of qualifications: what sort of degree? history, museum studies, business administration, or similar. or "incorporates facets of \_\_\_\_"
  - discussion of use of degree OR min / degree AND min, what min is, etc.
  - discussion of split degree and min years exp, add "similar environment"
  - citizenship requirement questions, clarification.
  - Salary range: \$60-65k with benefits depending on experience. discussion of benefits.
  - Jeff S. will revise and send updated document
- Any Other Business
  - moved: Todd
  - second: Del

END AGENDA 6:45PM

**Treasurer's Report**

**Lorita Bill**

**August 2022**

Provided are the cash report and comparison to budget through July 2022. Cash took a big hit in July and it appears to be continuing into August. Operating expenses were about \$20,000 more than a normal month. The biggest "out of the norm" expenses in July were:

Annual Appeal Costs	\$2,059	\$1,500 was budgeted
Feast insurance	\$9,715	\$8,800 was budgeted
I pads for Feast	\$1,036	\$800 was budgeted
Battlefield Carpet Cleaning	\$1,736	Repair & Maintenance budget for the year is \$600
Arganbright Air conditioner	\$2,439	Repair & Maintenance budget for the year is \$4,800
History Center Floors	\$3,177	Repair & Maintenance budget for the year is \$6,600
Ouiatenon Preserve Gravel	\$658	Repair & Maintenance budget for the year is \$6,000

Some of these expenses were expected Feast expenses but as you can see, they are significantly higher than budgeted. I fear this could be a trend for Feast expenses as Leslie has been notified that the cost of TEMA-DHS will increase from \$1,200 to \$2,000.

With these large repair & maintenance expenses our annual budget for Battlefield is exceeded by \$1,428 and Arganbright's annual budget has been exceeded by \$485. The History Center has an additional annual budget available of \$646. We did budget \$3,250 for maintenance wages that has not been used and \$6,000 for the Ouiatenon Preserve that has an unused amount of \$5,246. This gives us a bit of wiggle room. The Indiana Humanities Grant is being allocated to the History Center floor and Battlefield carpet.

As of August 18<sup>th</sup>, the annual appeal contributions total \$1,075 with cost of \$2,059. Hopefully we will get some more contributions in to cover the costs and more.

<b>Tippecanoe County Historical Association</b>			
<b>Selected Accounts</b>			
<b>July 2022 Report</b>			
			<b>Change from</b>
	<b>7/31/2022</b>	<b>6/30/2022</b>	<b>Last Month</b>
<b>Bank Accounts</b>			
1000 Petty Cash	571.23	571.23	-
1010 First Merchants Checking	170,493.84	193,407.05	(22,913.21)
1011 PayPal	(5.50)	-	(5.50)
1015 Emergency Maintenance Fund	31,733.15	31,733.15	-
1025 History Center Restricted Account	38,777.06	38,776.73	0.33
1027 Ouiatenon Preserve Account	78,730.32	78,862.87	(132.55)
1045 Feast Rainy Day Account	100,035.44	100,033.74	1.70
1150 Undeposited Funds	2,250.20	947.61	1,302.59
<b>Total Change in Cash</b>	<b>422,585.74</b>	<b>444,332.38</b>	<b>(21,746.64)</b>
			-
2000 Accounts Payable	(16,752.92)	(13,955.24)	(2,797.68)
2005 Credit Card	(11,330.01)	(2,209.26)	(9,120.75)
<b>Cash less AP and Credit Cards</b>	<b>394,502.81</b>	<b>428,167.88</b>	<b>(33,665.07)</b>
			<b>Large decline</b>
			<b>Change from</b>
	<b>7/31/2022</b>	<b>7/31/2021</b>	<b>Last Year</b>
<b>Bank Accounts</b>			
1000 Petty Cash	571.23	511.25	59.98
1010 First Merchants Checking	170,493.84	132,378.46	38,115.38
1011 PayPal	(5.50)	(7.40)	1.90
1015 Emergency Maintenance Fund	31,733.15	3,875.21	27,857.94
1025 History Center Restricted Account	38,777.06	12,954.75	25,822.31
1027 Ouiatenon Preserve Account	78,730.32	65,314.75	13,415.57
1045 Feast Rainy Day Account	100,035.44	50,004.14	50,031.30
1150 Undeposited Funds	2,250.20	1,049.00	1,201.20
<b>Total Change in Cash</b>	<b>422,585.74</b>	<b>266,080.16</b>	<b>155,304.38</b>
2000 Accounts Payable	(16,752.92)	(611.99)	(16,140.93)
2005 Credit Card	(11,330.01)	(550.20)	(10,779.81)
<b>Cash less AP and Credit Cards</b>	<b>394,502.81</b>	<b>264,917.97</b>	<b>128,383.64</b>
			<b>Now under \$150,000</b>



			Change from
	7/31/2022	8/18/2022	7/31/2022
<b>Bank Accounts</b>			
1000 Petty Cash	571.23	571.23	-
1010 First Merchants Checking	170,493.84	157,902.92	(12,590.92)
1011 PayPal	(5.50)	-	5.50
1015 Emergency Maintenance Fund	31,733.15	31,733.15	-
1025 History Center Restricted Account	38,777.06	38,777.06	-
1027 Ouiatenon Preserve Account	78,730.32	78,026.48	(703.84)
1045 Feast Rainy Day Account	100,035.44	100,035.44	-
1150 Undeposited Funds	2,250.20	212.46	(2,037.74)
<b>Total Change in Cash</b>	<b>422,585.74</b>	<b>407,258.74</b>	<b>(15,327.00)</b>
2000 Accounts Payable	(16,752.92)	(15,955.83)	797.09
2005 Credit Card	(11,330.01)	(11,202.59)	127.42
<b>Cash less AP and Credit Cards</b>	<b>394,502.81</b>	<b>380,100.32</b>	<b>(14,402.49)</b>

**Tippecanoe County Historical Association  
Budget vs. Actuals: 2022 Budget - FY22 P&L**

January - July 2022

	Jan - July 2022		
	Actual	Budget	Variance
<b>Income</b>			
4015 Grant Income	14,881.26	7,490.00	7,391.26
4020 Contributions	52,288.88	43,759.00	8,529.88
4100 Fundraising Events	-	750.00	(750.00)
4200 Museum Store Sales	24,146.99	29,215.00	(5,068.01)
4400 Library Revenue	1,307.33	1,540.00	(232.67)
4500 Membership Dues	8,485.00	8,920.00	(435.00)
4600 Programs & Education	16,364.09	16,000.00	364.09
5000 Feast Of The Hunters Moon	20,486.00	9,200.00	11,286.00
<b>Total Income</b>	<b>137,959.55</b>	<b>116,874.00</b>	<b>21,085.55</b>
<b>Cost of Goods Sold</b>			
7720 Merchandise Sold	11,282.57	13,162.50	(1,879.93)
7740 Consignment Items	84.00	-	84.00
Inventory Shrinkage	(55.35)	-	(55.35)
<b>Total Cost of Goods Sold</b>	<b>11,311.22</b>	<b>13,162.50</b>	<b>(1,851.28)</b>
<b>Gross Profit</b>	<b>126,648.33</b>	<b>103,711.50</b>	<b>22,936.83</b>
<b>Expenses</b>			
6001 Salaries, Wages & Benefits	118,814.81	134,087.25	(15,272.44)
7003 Administrative Expenses	5,384.09	5,695.00	(310.91)
7004 Contract Services Administrative	9,205.13	16,010.00	(6,804.87)
7007 Equipment & Supplies	2,660.21	3,150.00	(489.79)
7012 Collections, Exhibits & Library	3,262.91	3,790.00	(527.09)
7013 Museum Store Expenses	1,527.49	1,470.00	57.49
7799 Insurance and Taxes	11,641.65	10,360.00	1,281.65
7815 Repairs & Maintenance	22,536.22	20,470.00	2,066.22
7816 Contractual Services - Facilities	2,995.80	2,715.00	280.80
7817 Utilities	28,967.59	24,777.00	4,190.59
8500 Membership Expenses	328.39	1,050.00	(721.61)
8602 Fundraising Event Expenses	2,059.00	750.00	1,309.00
9100 Feast Expenses	15,873.20	819.00	15,054.20
9201 Programs & Education Expense	2,964.38	2,660.00	304.38
<b>Total Expenses</b>	<b>228,220.87</b>	<b>227,803.25</b>	<b>417.62</b>
<b>Net Operating Income</b>	<b>(101,572.54)</b>	<b>(124,091.75)</b>	<b>22,519.21</b>
<b>Other Income</b>			
4910 Other Income	5,174.17	4,725.00	449.17
6100 Investment Income (distribution)	44,160.20	39,011.00	5,149.20
<b>Total Other Income</b>	<b>49,334.37</b>	<b>43,736.00</b>	<b>5,598.37</b>
<b>Net Income (Before Depreciation)</b>	<b>(52,238.17)</b>	<b>(80,355.75)</b>	<b>28,117.58</b>
<b>Loss on Investments - YTD</b>	<b>(306,211.70)</b>		

**Executive Director Report**  
**Leslie Martin Conwell**  
**August 2022**

**Administration:**

- Thank you to Lorita Bill for her work on the financial review.

**Grant follow-up and donations:**

- Donor Linda Swihart has set up a new \$30,000.00 technology endowment for TCHA at the Community Foundation. The donor gave an additional \$3400.00 towards new computers for the library.
- A grant was submitted to North Central Health Services for funding to purchase a flatbed trailer for Feast setup and cleanup usage. We should hear in late September if the grant is approved. Requested amount is \$6900.00. Thank you to Pete Bill for his assistance with the narrative.
- Annual Appeal has raised \$1175.00 so far.
- We are applying for a NOW grant to address lighting issues in the library as well as computer and camera needs. Requested amount is just under \$10,000.00. Grant application will be submitted by September 1.
- The Feast received a \$3000.00 grant from Duke Energy in support of Native American programming. Duke Energy is going to also pay for some Feast advertisements in the newspaper “Based in Lafayette.”
- First Farmers Bank & Trust has committed to a Feast sponsorship for \$9,000.00 over a two-year period (annual installment of \$4500.00). Thank you to Todd White for facilitating this.
- A grant was submitted 7/29/22 for \$3000.00 to Indiana Humanities for support of Native American programming at the Feast. We should hear if our request was approved by 9-1-22.
- Jeff Schwab and I met with Mayor John Dennis, and he has approved the City of West Lafayette giving TCHA \$2000.00 this year. We should receive the check shortly.
- Pete Bill, Jeff Schwab, Jeff Burnworth and I met with Mayor Tony Roswarski, and the City of Lafayette will possibly give between \$10,000.00-\$15,000.00 to TCHA.

**Facilities:**

- Thank you to Pete Bill, Lorita Bill, Jeff Schwab, and Jeff Burnworth for their help on facility needs at the History Center. I very much appreciate their help and engagement.
- Roof replacement at the History Center is almost complete, pending supply chain issues with the flashing. The contractor notified TCHA that the bill could be substantially more than quoted. This will be discussed during the board meeting.

**Public engagement:**

- Several late summer/fall tours at the battlefield have been scheduled, and more are anticipated.
- The Historic Markers committee has begun an inventory of all TCHA-owned markers in the county, and checking on markers that need repairs.
- I attended the opening reception of “Otterbein 150 Project,” a large exhibit at the Otterbein Public Library, that utilized photographs from TCHA’s collections. Thank you to Kelly Lippie for her assistance with the project.

**Social Media:**

Some stats from Facebook- TCHA page and Feast group page for the last **28** days:

TCHA's and the Feast's Facebook pages have been doing well.

***Info is compiled from the last 28 days***

- Reach = **50,159**
- Countries that are viewing the pages= **19**
- Shares = **101**
- Viewership = **57% women, 43% men**
- Events- **44,803** views
- Most popular post, with a reach of 10,095, 86 comments, and 40 shares, was a post on the Van Natta Hereford farm. The picture is from their sale in 1911.



**Battlefield Museum Report**  
**Trey Gorden**  
**August 2022**

- Visitor numbers are down from last month.
- Feast ordering is complete and planning continues. (Check out this year's mugs!)
- Civic Youth Theatre is taking over the running of the books tent.

Our visitor numbers took a big hit this month. This is expected—our numbers always fall when school starts—but this drop was an outlier, especially in light of the fairly good showing we've been seeing in recent months. **From June 21 through July 18<sup>th</sup>, we had 842 visitors**, down 479 from **last month's 1321**, and also down 440 from **last year's total of 1282**. I don't know why attendance was so far down this past month.

Feast preparations are ongoing. Ordering is done, and by the time of this meeting, our logo merchandise will have been available online for several days. The Feast mugs are looking great! I'm so proud of the product our mug team (Graphic Artist Angela Bruntlett, volunteer die-maker Adam Lawson, and local potter Diana Couk May) is producing. I've enclosed a picture of some unfired prototypes at the bottom of this report.

We have a new group staffing the Feast books tent this year. **Civic Youth Theatre of Greater Lafayette** will be stepping into the void left when the women of the Delta Zeta chapter of Psi Iota Xi sorority determined they no longer have the people to staff it. The ΨΙΞ team, led by Sherry Leininger, has been a stalwart and dependable partner for years, and we will miss their dedicated service at the Feast, though their good work continues elsewhere in our community. Civic Youth Theatre is excited to get started, and we're looking forward to working with them—this year and in the future.

**Membership Report**  
**Kelly Lippie**  
**August 2022**

Letters sent to Life Members to confirm their membership and contact information. Due back by August 15<sup>th</sup> or membership will be considered inactive. 28 have not responded by the deadline.

Member Feast Ticket numbers increased for Donor-level members and Life members will now also get tickets. (These are mailed out to members once physical tickets are delivered).

Prep work for Membership tent at the Feast. David Hovde will donate another hand-made pottery piece to raffle for membership purchases or renewals at the tent.

Articles due for the next newsletter by Friday, September 9<sup>th</sup>.

Membership Level	Renewal Period	Total as of June 24	Total as of July 17	Total as of Aug. 19
Individual (\$35)	Annual	51	50	55
Senior Individual (\$30)	Annual	69	68	66
Senior Couple (\$40)	Annual	84	84	85
Family (\$50)	Annual	64	60	59
School/Club (\$100)	Annual	0	0	0
Patron (\$100)	Annual	53	51	52
Sustaining (\$250)	Annual	17	16	17
Benefactor (\$500)	Annual	2	1	1
Treasure (\$1,000)	Annual	2	2	2
Lifetime	Lifetime	54	54	~26
<b>Total Memberships</b>		<b>396</b>	<b>386</b>	<b>363</b>

Total members as of Aug 19, 2022: **363 Members\***

Total members at this time last year (2021): **359**

\*Note: this total is reduced by the number of Life member who have not yet returned their confirmation of membership.

## TCHA Collection Department Report

Kelly Lippie

August 2022

- Purdue Anthropology student is studying slag metal from the Ouatennon collection
- Gave collections tour to women of the SAR's local meeting on July 30<sup>th</sup> and they made a \$50 donation.
- 3 loans are due to expire Sept. 1 so I am handling their renewals for the next year (Duncan Hall, 5 Points Fire Station, 1852 Foundation).
- Talked to TSC Superintendent to advice about exhibit for their admin offices.
- Meeting with Farmer's Institute members to advice about care and storage of their historic materials.
- Continuing work to catalog photographs and books by volunteers and new incoming collections.

### Collections Committee

- Met August 3<sup>rd</sup>
- 9 new accessions created
- 2 items up for Deaccession:

Number	Description	Reason	Source	Disposal Method
0951	Soup plate with blue and white Chinese design	Badly broken. Had been repaired long ago and repairs have failed. Donor was cousin of Wetherill.	Henry Wallace, 1920s	Destruction/ Disposal
0915	Blue and White Chinese bowl	Badly broken. Had been repaired long ago and repairs have failed. Donor was cousin of Wetherill.	Henry Wallace, 1920s	Destruction/ Disposal

**TCHA Library Report  
Amy Harbor  
August 2022**

- Giving library tour to the Clinton County Genealogy Society on 8-23-2022 at 5:30 pm
- Volunteers are still working on long-term indexing projects: marriages, court books, funeral home records, and Civil War soldiers from Tippecanoe County
- Greenbush Cemetery Tour rescheduled to September 11 from 1:00 to 3:00 pm
- Doing program on Pioneer Cemeteries on September 20 at 11:30 am

Research highlights in the past 2 weeks (since vacation and Covid):

- Helped Hahn-Groeber Funeral Home find information on a mystery body
- Helped a researcher who is writing a book on dollhouses made in the 1940s by Warren Paper Products
- Helped a researcher whose deaf ancestor was the first Purdue football coach (unbeknownst to her)



**Programs Report**  
**Leslie Martin Conwell**  
**August 2022**

**Programming update:**

- Program schedule of events is listed here- <https://tippecanoehistory.org/wp-content/uploads/Program-and-Events-Guide-2022.Final-1.pdf>
- Statistics from the ConstantContact emails that TCHA is sending programming and membership renewal emails from- Open rate- 50%. Industry average, per ConstantContact, is 35%.
- Board members are encouraged to get ideas for 2023 programming to Leslie Conwell asap.

**Recent Program Attendance**

**"Show & Tell- Truths and Myths of Tippecanoe County History,"** *Presenter Pete Bill, Tuesday, July 26, 11:30 AM, at the History Center. Audience- 18 in person, 5 on Zoom.*

**Upcoming Programs**

**"Show & Tell- Celebrating 100 Years of the West Lafayette Public Library-** *Presented by Nick Schenkel, Director, West Lafayette Public Library, Tuesday, August 23, 11:30 AM at the History Center, in-person and hybrid. Nick Schenkel, West Lafayette Public Library Director, will share 100 years of West Lafayette Public Library history. Sponsored by the National Group.*

**"Keep the Ball Rolling: Giant Balls as Rhetoric in 19th Century Presidential Campaigns"-** *Presented by Matt Barnett, Maconaquah teacher, August 27, 4 PM, Tippecanoe Battlefield Museum, in-person.* William Henry Harrison's campaign for President in 1840 has been called the first modern presidential campaign. He employed many unique campaign tactics such as a large campaign ball in his quest for the presidency. Matt Barnett, 8th Grade U.S. History teacher, and his students from Maconaquah Middle School, will be giving a presentation on Harrison's 1840 presidential campaign and the history of the campaign ball used by both the William Henry Harrison campaign and the Benjamin Harrison campaign. During the presentation, they will be rolling their recreated 1840 Harrison campaign ball. Come out and join them as the students "Keep the Ball Rolling!"

**"55 Years of Feasting- The History of the Feast of the Hunters' Moon"-** *Presented by David Hovde, TCHA board member and traditional craftsman, and Leslie Martin Conwell, TCHA Executive Director, Tuesday, August 30, 6 PM at the History Center, in-person and hybrid. Learn why this event was created by TCHA, look at old photos, and hear fun stories from 55 years of Feasting! Sponsored by the National Group.*

**Greenbush Cemetery Tour"-** *Presented by TCHA staff and volunteers, Sunday, September 11, 1 PM – 3 PM, Greenbush Cemetery, in-person. Learn a little of the history of this final resting place of some 10,000 souls. Incorporated in 1848 by 23 prominent citizens, Greenbush was Lafayette's second public cemetery, and its purpose was to provide the public with affordable burial plots. We'll visit some graves of old settlers, well-known citizens, and unknown Civil War soldiers.*

**"Show & Tell- Pioneer Cemeteries in Tippecanoe County"-** *Presented by Amy Harbor, TCHA Research Library Coordinator, Tuesday, September 20, 11:30 AM, at the History Center, in-person and hybrid. Did you know that Tippecanoe County is estimated to have about 200 cemeteries? The Area Plan Commission has verified and documented about a hundred which date to before 1850. We'll talk about some of these early pioneer cemeteries of Tippecanoe County and the lives of the people who rest there today. Sponsored by the National Group.*

**"Archaeology Day and Artifact Identification"-** *Presented by Dr. Kory Cooper, Purdue University, Saturday September 24, 10 AM – 1 PM, Tippecanoe Battlefield Museum, in-person. Would you like to meet an archaeologist familiar with local archaeological sites? Do you have any possible artifacts you'd like identified? Dr. Kory Cooper of Purdue University will be available to identify artifacts.*

**Feast of the Hunters' Moon**  
**Leslie Martin Conwell**  
**August 2022**

- The Feast steering committee meeting was held hybrid in August. Topics discussed included incoming applications, the new partnership with the federally recognized Miami, rearranging the Feast barn, PR, grant applications for programming and a flatbed trailer, and any changes on the grounds that might be needed.
- Ojibwe artifact photos have been posted on the Feast group Facebook page on a daily basis.
- Feast sponsorships and grants- Received a \$9000 two-year sponsorship from First Farmers Bank & Trust for their sponsorship of a stage at the Feast. They paid the 2022 installment of \$4500 8-18-22. Thank you to board member Todd White for facilitating this.
- Online ticket sales have begun. As of 8-19 we have sold over \$1500 worth on Eventbrite. Local advance ticket outlets begin sales the day after Labor Day.
- Numerous service contracts for Feast grounds and transportation needs have been confirmed.
- Volunteer opportunities for board members include selling memberships at the membership tent, help with setup and cleanup, children's activity booths, and more. Please contact me if you are available to help.

## Other Committee Reports August 2022

### Development & Membership Committee

#### Facilities Committee

- Dale Krynak has requested to go off the Committee because of meeting time conflicts and other obligations.
- History Center roof replacement. Work has stopped the roof due to inability of Schafer Roofing to obtain sheet metal needed for flashing. The rest of the roof repair has been complete. Schafer Roofing has been unable to get the supplier to state when the sheet metal will become available. In addition, the cost of materials has gone up significantly since the quote was first put together and signed. In an e-mail to Leslie that was shared with this Committee, Schafer Roofing is requesting financial assistance for up to \$10,000 over the “not to exceed” cost of \$75,500 in their estimate to help accommodate the rapidly rising materials costs. This was discussed at length by the Committee and a recommendation for submission to Jeff Schwab and the Board voted upon. See Discussion below for additional details and the recommendation coming out of the Committee deliberations.
- Update on the groundhog at Arganbright. We now have two groundhogs. They are digging below the toolshed and Kelly is afraid they will cause the shed to fall into the burrow. An herbal repellent has been tried, without much apparent luck. Trapping was tried for 2 months with no luck. We may be able to find a different trapper. We’re running out of options for live trapping and removal.
- A first draft of a routine service and maintenance schedule from 2023 to 2025 has been created. The Committee reviewed this and suggestions made for additional items. Leslie will review the schedule and add or modify the document to fit with regular maintenance schedules already in place. A question was raised as to whether or not the Blockhouse should be included on this schedule, especially the chimney.
- Roof condition at Arganbright. The gutter guards were clogged with plant debris and non-functional. They have been cleaned and should be cleaned off each spring. The electrical conduit pipe that runs along the roof is on stanchions supported by open cell Styrofoam and has extensive moss grown all over it and deteriorating the foam. At some point the foam probably needs to be replaced. A “garden” of plants, including a 15 inch walnut tree, was removed from western corner of the lowest tier of the roof. Parts of the southern portion of the lowest tier of the roof is uneven with low spots and places where the roof feels a bit spongy. Overall, the roof needs to be evaluated sometime fairly soon to determine the shape of the old part of the roof membrane and possibly the underlying roof support.
- Dismantling of lamp post at Fowler House is being investigated. The concern is that the top part of the post is in poor condition and could potentially fall off. The post itself is embedded in concrete and would need to be cut off. Walt will see if he can get a quote for the work.
- Leslie reported that roof tar has fallen on the legacy brick patio. She will ask Schafer Roofing for solvents or something to remove the tar without damaging the brick.

#### **Recommendation on request from Schafer Roofing for financial assistance**

- The Committee discussed the proposal from Schafer Roofing for additional financial support to help with the overrun of cost for materials that have not yet been procured for the History Center roof. Each Committee member was polled for his/her opinion. Leslie had joined the meeting in progress and was present for this discussion. She was asked to explain her view on what was going on. After some discussion and speculation, the Committee was directed to construct a recommendation to be sent to the Board through Jeff Schwab. The Committee did not, and will not, give direction to the Executive Director because that is not the purview of this committee. The Committee is a Board Committee and as such it deliberates and makes recommendations to the Board and the Board leadership, not the Executive Director. The Board president communicates Board wishes and

directives to the Executive Director. The Committee established the outline of a recommendation and voted 4-0 in favor of the recommendation outline. A draft of the Committee Recommendation was created, feedback solicited for 24 hours, then a final draft that was sent to Jeff Schwab as the Committee's formal recommendation to the Board.

**Facilities Committee recommendation regarding Schafer Roofing's request  
for additional financial assistance**

The Facilities Committee met on 8/18/2022, 4:00 PM at the History Center. Pete Bill, Walt Griffin, Kevin Cullen, Jeff Burnworth, and Kelly Lippie were members of the Committee present. No additional members were present on-line. Leslie attended the latter portion of the meeting and explained to the Committee the situation with Schafer Roofing regarding the work stoppage and an e-mail from Schafer Roofing requesting financial assistance in addressing materials overage costs that could be as high as \$10,000 over the "not to exceed" estimate of \$75,500 on the signed estimate. After discussion, which included input from two Committee members who responded by e-mail but were not present at the meeting, the Committee voted 4 to 0 (Kelly abstained) to make the following recommendations.

1. TCHA should NOT pay the \$10,000 to Schafer Roofing to cover the projected overage.
2. For TCHA to better understand the current financial situation with Schafer Roofing, we would like to see documentation showing the existing materials cost to date for the History Center project, along with an estimated range of costs for the additional materials not yet received, and any quotes the supplier provided Schafer Roofing for the yet-to-be-received requested materials.
3. Using the current materials cost and projected cost information for the remaining supplies to gain a better understanding of the financial situation, the Committee would support TCHA leadership exploring alternatives to providing some form of assistance *that does not require TCHA to contribute any dollar amount beyond that which the Board, acting within the requirements of its fiduciary responsibility, feels justified to be allocated.* Be aware that some members of the Committee strongly favor NO additional allocation of funds be made by TCHA beyond the "not to exceed" amount listed on the signed estimate.
4. Should some additional amount of fiscal allocation be approved by the Board, the Committee recommends soliciting a written commitment from Schafer Roofing to provide specific future *pro bono* (no charge) services as the condition for allocation of any additional TCHA funds.

**Historic Markers Committee**

**Lafayette Bicentennial Events Committee**

**Lafayette Bicentennial Publications Committee**

**Ouatenon Preserve Committee**

**Publications Committee**

**2022 BOARD OF GOVERNORS TERMS (3 Year Terms)**

Name	Term Ends (Annual Mtg. Jan/Feb)
Colby Bartlett	December 2023 (January 2024)
Del Bartlett	December 2024 (January 2025)
Lorita Bill	December 2023 (January 2024)
Pete Bill	December 2022 (January 2023)
Jeff Burnworth	December 2023 (January 2024)
Julie Byers	December 2024 (January 2025)
H. Kory Cooper	December 2024 (January 2025)
Kevin Cullen	December 2023 (January 2024)
Walt Griffin	December 2022 (January 2023)
David Hovde	December 2022 (January 2023)
Dale Krynak	December 2023 (January 2024)
Erika Kvam	December 2023 (January 2024)
Quentin Robinson	December 2024 (January 2025)
Dave Sattler	December 2023 (January 2024)
Nick Schenkel	December 2024 (January 2025)
Jeff Schwab	December 2024 (January 2025)
Marsha Selmer	December 2024 (January 2025)
John Thieme	December 2022 (January 2023)
Todd White	December 2024 (January 2025)

**2022 OFFICERS OF THE BOARD (1 Year Term, not more than 5 consecutive terms)**

Position	Name	First Term Began	Term Number in 2022	Re-election eligibility ends
President	Jeff Schwab	February 2021	2	January 2026
Vice President	Dave Sattler	February 2022	1	January 2027
Secretary	Erika Kvam	February 2022	1	January 2027
Treasurer	Lorita Bill	February 2021	2	January 2026

## TCHA COMMITTEES – 2022

\* indicates Chair or Co-Chair

### Standing Committees

#### Executive Committee

Board President \*  
Board Vice President  
Board Treasurer  
Board Secretary  
Chair of the Budget, Finance, and Risk Management Committee

#### Collections Committee

Board and Staff:

Kelly Lippie \*  
Pete Bill  
Leslie Conwell  
Kevin Cullen

Trey Gorden  
Amy Harbor  
Quentin Robinson  
Nick Schenkel  
Marsha Selmer

Other Members:

Rick Conwell  
LA Clugh  
Carolyn O’Connell  
Mary Springer

#### Facilities Committee (formerly the Buildings & Grounds Committee)

Pete Bill \*  
Walt Griffin \*

Colby Bartlett  
Jeff Burnworth

Kevin Cullen  
Kelly Lippie

#### Finance, Budget, and Risk Management Committee

Lorita Bill\*  
Julie Byers

Jeff Schwab  
John Thieme

Todd White

#### Nominating Committee

Quentin Robinson \*

Colby Bartlett

Julie Byers

### Other Committees

#### Development & Membership Committee

Pete Bill \*  
Erika Kvam \*  
Jeff Burnworth

Leslie Martin Conwell  
Dale Krynak  
Kelly Lippie

Dave Sattler  
Jeff Schwab

#### Feast Committee

Board and Staff:

Leslie Martin Conwell\*  
Jeff Schwab \*  
Pete Bill  
Jeff Burnworth  
Erika Kvam  
Other Members:  
Sara Bartlett  
Di Begley  
Mac Bellner  
Debra Brown

Terry Clark  
David Conner  
Barb Deaton  
Mary Fisher  
Brian Hawn  
Erin Hicks  
Roger Hooper  
Robert Leavitt  
Randy Lower  
Matt Riebsomer  
Preston Smith

Sheri Sondgerath  
Jason Stanfield  
Scott Stambaugh  
Linda Swihart  
Brian Wagner  
Andy Wall  
Jeni Watkins  
Joyce Wiegand  
Bill Young  
Jan Young

Employee Benefits Committee

Board President \*  
Chair Budget Cmte  
Treasurer  
Lorita Bill

Jeff Burnworth  
Walt Griffin  
Dale Krynak  
Jeff Schwab

Todd White  
Leslie Martin Conwell (non-voting)  
Other Members:  
Insurance Rep (non-voting)

Historic Markers Committee

Del Bartlett  
Lorita Bill

Julie Byers  
Nick Schenkel

Lafayette Bicentennial Events Committee

Board and Staff:  
David Hovde \*  
Board President  
Colby Bartlett  
Pete Bill  
Leslie Martin Conwell  
Trey Gorden  
Walt Griffin

Amy Harbor  
Kelly Lippie  
Quentin Robinson  
Laura Smyser  
Other Members:  
Joan Briller  
Dennis Carson  
David Huhnke

Sean Lutes  
John Norberg  
Dave Sattler  
Pete Sherry  
Charlene Sherry  
Tom Turpin  
Ruth Van Meter

Lafayette Bicentennial Publications Committee

Board and Staff:  
David Hovde \*  
Pete Bill  
Leslie Martin Conwell  
Amy Harbor  
Kelly Lippie

Quentin Robinson  
Jeff Schwab  
Other Members:  
Mary Anthrop  
Carol Bangert  
Joan Briller

Joseph Briller  
Dennis Carson  
Sean Lutes  
John B Norberg  
Tom Turpin

Ouiatenon Preserve Committee

Kory Cooper \*  
Del Bartlett

Leslie Martin Conwell  
David Hovde

Colby Bartlett – non-voting advisor

Program Advisory Committee

Leslie Martin Conwell\*  
Pete Bill  
Walt Griffin

Amy Harbor  
David Hovde  
Jeff Schwab

Other Members:  
Annie Schap

Publications Committee

David Hovde\*  
Colby Bartlett

Quentin Robinson