

Tippecanoe County Historical Association Board of Governors Meeting

Mission: To enrich the lives of Tippecanoe County residents and visitors by collecting, preserving, and interpreting our unique and exciting history

AGENDA 5:15 PM, July 27, 2021 HYBRID MEETING – IN PERSON and ZOOM

Members of the Board (total: 22 – quorum: 11)

Jeff Schwab – President*	Julie Byers	Quentin Robinson
Erika Kvam – Vice President*	Kevin Cullen	Dave Sattler
Lorita Bill – Treasurer*	Walt Griffin	Annie Hatke Schap
H. Kory Cooper – Secretary*	Ron Halsema	Preston Smith
Colby Bartlett	David Hovde	John F. Thieme
Del Bartlett	Zula Kress	Todd White
Pete Bill	Dale Krynak	
Jeff Burnworth	Ken Moder	

Meeting will be Hybrid. In person at the History Center and available on ZOOM.

Connecting Information for Zoom Meeting

- If you have a computer with a web camera and microphone (most web cams have a microphone built in), connect to the meeting by clicking on the hi-lighted “<https://zoom.us/.....>” below.
- If you have not previously downloaded Zoom software, you will be prompted to do so in order to connect to the meeting. The software is free.
- If you wish to connect by phone, call in one of the numbers listed below (doesn’t matter which). Once you are connected, you will be asked for your Meeting ID number so you can be placed into the correct meeting. The Meeting ID number is listed below.

Join Zoom Meeting

<https://zoom.us/j/92711923227?pwd=aUpEcDNZVzZ6MGlhNkdRcmJBQXk4UT09>

Meeting ID: 927 1192 3227

Passcode: 083295

One tap mobile

+13017158592,,92711923227#,,, *083295# US (Washington DC)

+13126266799,,92711923227#,,, *083295# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)
Meeting ID: 927 1192 3227
Passcode: 083295
Find your local number: <https://zoom.us/j/92711923227>

FUTURE DATES FOR MEETINGS and EVENTS

Executive Committee (agenda setting) –5:15 the Thursday before a Board meeting
(currently Zoom meetings)

Board of Governors – Fourth Tuesday of the Month at 5:15

- Tuesday, August 24th, 2021
- Tuesday, September 28th, 2021
- Tuesday, October 26th, 2021
- Tuesday, November 16th, 2021 (3rd Tuesday of the month)
- Tuesday, December 14th – Budget meeting (2nd Tuesday of the month)

AGENDA

- Call to order
- Minutes from June 22nd, 2021 Board meeting – *Page 5-7*
- Officer's reports and business
 - President
 - Board Retreat/Strategic Planning Session
 - August 14, 2021, 8am-12pm
 - History Center and Limited Zoom
 - Vice President
 - Treasurer
 - Accounts balance (cash balance) – *Pages 8-9*
 - Secretary
- Contracts – Del Bartlett
 - Battleground Lease with Parks Board
 - Supplemental Agreement with OPI – being reviewed by exec and OP Committee
 - Glenn Black Laboratory Collection Ownership
- Finance, Budget, and Risk Management Committee – Lorita Bill – *Page 10*
 - Next Meeting - October 18, 2021 5:15pm
- Operations Manager report – Leslie Martin Conwell – *Pages 11-12*
 - Repairs are in progress at the History Center for the damage caused in June by a ruptured recirculation pump.
 - TCHA continues community outreach and diversity efforts.
 - As of August 1 the majority of my attention will be focused on the implementation of the 2021 Feast, scheduled for October 9-10.
 - Mulhaupt's is almost finished installing smoke detectors at the History Center.
- Membership – Kelly Lippie – *Page 13*
 - We are no longer using Member Planet. Membership services have been transferred to other software, including Constant Contact for mass emails.
 - Newsletter: issue 2 was sent out at end of June. Material for the next issue is due **September 10**.
 - Host help needed for the Membership Tent at the Feast (both Saturday and Sunday). Feast clothes required. If interested, get in contact with Kelly for details.
- Collections Committee – Kelly Lippie – *Page 14*
 - Carpet has all been removed from basement of History Center. Now we need to re-wrap items and return storage room to order.
 - NAGPRA meetings (zoom) with tribal representatives have begun to get their opinions on the transfer of human remains from Michigan State University to TCHA.
 - Kory and Purdue Anthropology students have been in to study Ojibwe artifacts and scan with PXRF.

- Hosts needed for the TCHA booth at the Latino Fest on Saturday September 25th, 12-5. Contact Kelly if you'd like to help.
- Library Report – Amy Harbor
- Battleground Museum report – Trey Gorden – *Page 15*
 - Visitor numbers still good. Well up from last month, though possibly leveling off in comparison with 2019.
 - Cash register system performing well, but some snags still being addressed.
 - Feast mug design nearing completion.
- Programs – Leslie Martin Conwell – *Pages 16-17*
 - Diversity Outreach- Diane Hunter of the Myaamia (Miami) Nation, a federally recognized tribe, is coming Saturday, November 20 to do a program on the Myaamia historical view on Ouiatenon and Tippecanoe County. The program will be at the History Center and will include an exhibit of George Winter watercolors Diane selects with Kelly's assistance.
 - Diversity Outreach- I am meeting with representatives of the Black Pastor Alliance Chorus about staging a concert at the History Center in conjunction with an exhibit on African American history in Tippecanoe County.
 - The program committee, in conjunction with the bicentennial events committee, hopes to have a final program schedule of events in place by December 15.
 - Next Meeting – August 2, 2021 1:00pm
- Feast report – Leslie Martin Conwell – *Page 18*
 - The Feast Steering Committee is working on various response scenarios to deal with the changing situation of COVID. The recent case increase is concerning.
 - The decision as to the status of the 2021 Feast will be made by August 1.
 - We will have a good feeling for participant attendance numbers by August 15 (application deadline).
 - Next Meeting – August 18, 2021 6:00pm
- Notes from Committees
 - Ouiatenon Preserve Committee – H. Kory Cooper – *Page 19*
 - Facilities Committee – Walt Griffin/Ron Halsema
 - Development & Membership Committee – Dale Krynak/Ken Moder – *Pages 20-21*
 - Next Meeting – August 3, 2021 5:00pm
 - Lafayette Bicentennial Event Committee – David Hovde
 - Publications – David Hovde
 - Next Meeting – July 27, 2021 2:00pm
- Lagniappe
 - Goal Setting – Smart Goals – Erika Kvam – *Page 22*
- Any Other Business

END AGENDA

Minutes for June 22, 2021
TCHA Board of Governors Meeting
In Person at the History Center and Zoom Meeting
H. Kory Cooper

The TCHA monthly Board of Governors meeting was held Tuesday, June 22nd, 2021. A quorum was established. The meeting was called to order by Jeff Schwab at 17:16. The meeting was conducted in-person, virtually via Zoom, and teleconference.

Board Members in Attendance: **Del Bartlett, Quentin Robinson, Lorita Bill, Pete Bill, Zula Kress, Amy Harbor, Ron Halsema, Annie Schap, Jeff Schwab, Ken Moder, Walt Griffin, Jeff Burnworth, Kevin Cullen, Dale Krynak, Erika Kvam, Todd White, Julie Byers, Colby Bartlett, Kory Cooper, Preston Smith, Dave Sattler, David Hovde, John Thieme**

TCHA Employees in Attendance: **Leslie Conwell-Martin, Kelly Lippie, Trey Gorden**

Corrections to minutes from May? Yes, then approved.

President's Report

Announcement of timing of TCHA retreat. Board Retreat/Strategic Planning Session August 14 8am-12pm. Please send strategic discussion topic ideas.

Vice-President's Report

Nothing to report.

Treasurer's Report

Income in May, dues and contributions slow, feast apps out a little later than normal. Still up by \$69k. May-June 18th, down about \$15k. Bump up from trust distributions in June. \$2500 in purchase orders out trying to build up Battlefield inventory prior to Feast. Battlefield has out-performed. May only off what was budgeted by about \$1k.

Secretary's Report

None

Update on Contracts (Del Bartlett)

No change in status regarding artifact ownership with IU. Parks Dept. lease – John hesitant to move forward with lease until after Feast. Draft on second lease agreement with OPI has been submitted and is under consideration.

Finance, Budget & Risk Management Committee Report (Lorita)

Next meeting July 12th. No report.

Battlefield Museum Report (Trey Gorden)

Visitation down but only slightly. 292 people. Cash register system doing well overall. Dale posed question regarding contact info to follow up with visitors at Battlefield.

Operations Manager Report (Leslie Conwell)

Considering NEH grant for HC needs. Erika taking lead, assistance needed from others. Remediation team continuing to work on basement space, but they are understaffed. Karma.

Leslie working with Blue Fox – insurance company. Insurance will cover pump replacement. Good response from people who pitched in to move things to keep them dry.

Juneteenth event went well. Good connections, good comments from ‘movers and shakers.’ Good contacts and greater awareness of TCHAs collections related to local African-American history. General consensus great event.

Membership Report (Kelly)

Testing *constant contact* – member planet expires. Things moving to Square and ? Newsletter material due by June 25th. Emails with receipts purchases use for rewards programs. Use info to send out to people who visited store. Square will takeover online membership and other purchases. How are receipts formatted with website info, etc. Quenton question about Facebook being used more. Web site is most important. Marketing and PR committee? Motion made to develop a new Marketing and Promotions/PR. Marketing intern – from Purdue working with Erika. Brooke Sauter meeting with Leslie and Kelly.

Collections Report (Kelly)

Traveling exhibit about suffrage women’s vote at Battlefield. Need some rewrapping due to flooding. Four things up for deaccession. Jewelry in poor shape. Deaccessioned.

Library Report (Amy)

Slow so far in June. Good feedback from visitors from Texas.

Programs Report (Leslie Conwell)

Several school tours have been scheduled. Josh Pullman program coming up – scheduled soon. Program on suffragettes in October, opera? July will be busy. Rick will do tour of battlefield at the end of July.

Feast Report (Leslie Conwell)

Attending local events and living history events elsewhere to get a sense of what is in store for the Feast. No good strict protocol advice from others for Feast, no good examples? Final status yet to be decided. School days yet to be determined. Dale’s suggestion to send out letters to local politicians and important people to the Feast.

Ouiatenon Preserve Committee Report (Kory Cooper)

Will meet soon to discuss: acquiring additional tracts owned by TCHA but not officially part of preserve, what to do at OP during Feast. Del providing info to Pres. Colby report on recent vandalism. Off-road vehicle – Ouiatenon Sportsman’s club.

Facilities Committee Report (Walt Griffin)

No report. Leslie – cleanup of graffiti.

Development and Membership Committee Report (Erika Kvam)

No report.

Publications Committee (David Hovde)

Looking at past TCHA pubs for accuracy and relevance to consider republishing. Civil War book, own rights looking for reviewer. Investigate Amazon on-demand publishing.

Bicentennial Committee

No report.

Pete – seminar on development. AAA way to fundraising success. Ambassadors, Advocates, Askers.

Membership and Development note from Dale and Ken.

Discussion of discussing further in the future. Attempt at coming up with a plan. Idea to move this forward or back to the committee.

Any other business? Meeting adjourned.

**Treasurer's Report
Lorita Bill
July 2021**

Change from Last Month	6/30/2021	5/31/2021	Change from Last Month	Significant Transactions
Bank Accounts				
1000 Petty Cash	507.25	507.25	-	
1010 First Merchants Checking	143,508.42	128,310.01	15,198.41	Trust distributions
1011 PayPal	-	1,769.42	(1,769.42)	Transfer to First Merchants
1015 Emergency Maintenance Fund	7,784.05	7,784.05	-	
1025 History Center Restricted Account	12,954.64	12,954.53	0.11	Interest
1027 Ouiatenon Preserve Account	65,448.63	65,601.17	(152.54)	Electric & Internet
1045 Feast Rainy Day Account	50,003.72	50,003.31	0.41	Interest
Total Change in Cash	280,206.71	266,929.74	13,276.97	
			-	
			-	
2000 Accounts Payable	(8,402.27)	(5,202.10)	(3,200.17)	
2005 Lafayette Bank and Trust Visa	(1,213.41)	(494.23)	(719.18)	
Cash less AP and Credit Cards	270,591.03	261,233.41	9,357.62	
Change from Last Year	6/30/2021	6/30/2021	Change from Last Year	
Bank Accounts				
1000 Petty Cash	507.25	585.00	(77.75)	
1010 First Merchants Checking	143,508.42	82,782.60	60,725.82	
1011 PayPal	-	-	-	
1015 Emergency Maintenance Fund	7,784.05	4,638.83	3,145.22	
1025 History Center Restricted Account	12,954.64	12,948.33	6.31	
1027 Ouiatenon Preserve Account	65,448.63	41,843.54	23,605.09	
1045 Feast Rainy Day Account	50,003.72	50,018.76	(15.04)	
Total Change in Cash	280,206.71	192,817.06	87,389.65	
2000 Accounts Payable	(8,402.27)	(3,964.07)	(4,438.20)	
2005 Lafayette Bank and Trust Visa	(1,213.41)	(2,818.46)	1,605.05	
Cash less AP and Credit Cards	270,591.03	186,034.53	84,556.50	

Change for Current Month So Far	6/30/2021	7/24/2021	6/30/2021	
Bank Accounts				
1000 Petty Cash	507.25	507.25	-	
1010 First Merchants Checking	143,508.42	130,675.35	(12,833.07)	See below
1011 PayPal	-	-	-	
1015 Emergency Maintenance Fund	7,784.05	3,875.21	(3,908.84)	Payment for HC damage to be reimbursec
1025 History Center Restricted Account	12,954.64	12,954.64	-	
1027 Ouiatenon Preserve Account	65,448.63	65,314.20	(134.43)	Electric and internet
1045 Feast Rainy Day Account	50,003.72	50,003.72	-	
Total Change in Cash	280,206.71	263,330.37	(16,876.34)	
2000 Accounts Payable	(8,402.27)	(5,381.01)	3,021.26	
2005 Lafayette Bank and Trust Visa	(1,213.41)	(47.25)	1,166.16	
Cash less AP and Credit Cards	270,591.03	257,902.11	(12,688.92)	
Significant cash activity in July so far:				
Battlefield Inventory purchases	(3,500.00)			
Payroll (cash requirement) 2 payrolls out of 3	(11,368.45)			
Health Insurance	(3,267.72)			
Feast Apps	2,138.00	YTD \$9,749	LY \$7,997	Budget thru 7-31 \$17,850
Battlefield Sales and Program income	8,180.08			
Rest is Utilities and regular stuff				
Notes of comparison to budget for June				
* Membership dues underbudget by \$910				
* Feast apps underbudget by \$2,255 for the month				
* Contributions underbudget slightly by \$380				
* Battlefield out performed budget by \$1,590				
* Income underbudget over \$2,000 in June				
* Expenses overbudget by \$1,178 in June				
* YTD at the end of June still better than our operating budget by over \$30,000				

Finance, Budget, and Risk Management Committee Report
Lorita Bill
July 2021

- We reviewed the budget compared to actual for the first half of 2021. At this point we are doing better than the budget by over \$30,000 not including the bump from the second PPP loan of \$49,962. Battlefield sales and admissions are up. We do not see any areas of concern in TCHA's expenses through June 30, 2021.
- Cash flow projection continues to look good for the year. All depending on the Feast as usual.
- We discussed adding back services that were taken over by staff and volunteers during Covid. These include cleaning, computer services, accounting services, mowing, minor repairs, and maintenance.
- We discussed potential budget busters like truck repairs, increases in Feast costs etc.
- Open items : Capital Budget from the Building and Facilities committee and maintenance contracts to be negotiated in the fall.

Operations Manager Report
Leslie Martin Conwell
July 2021

- Repairs are in progress at the History Center for the damage caused in June by a ruptured recirculation pump.
- TCHA continues community outreach and diversity efforts.
- As of August 1 the majority of my attention will be focused on the implementation of the 2021 Feast, scheduled for October 9-10.
- Mulhaupt's is almost finished installing smoke detectors at the History Center.

Administration:

- I would like to discuss bidding out staff health insurance for 2022 at the next Finance, Budget, and Risk Management committee meeting in July.

Grant follow-up and donations:

- The Amazon smile account for TCHA is set up, so please choose TCHA to benefit from your purchases. In order to do this, you must go to [amazonsmile.com](https://www.amazon.com/smile).
- The Development and Membership committee has been unable to find a grant source for roof repair or boiler replacement, as repairs are generally not something granting agencies fund. Efforts will continue.
- The Development and Membership committee is following the grant timeline below in seeking opportunities for funding. Please let us know if you hear of any other opportunities:
 - Indiana Humanities American Rescue Plan Operations Support grant- deadline is July 31
 - Indiana Humanities American Rescue Plan Programming and Capacity Support Building grant- deadline August 31
 - Indiana Humanities INcommon grant- deadline August 31
 - SIA Foundation grant- deadline September 30

Facilities:

- Roof- History Center- still looking at funding solutions with the Development and Membership committee.
- Boiler- the Facilities committee will need to make some decisions as to the status of the boiler and whether it needs to be replaced. It is due for re-inspection by the State in October.
- Staff and volunteers are cleaning Arganbright, the Battlefield Museum, and the History Center on a weekly basis. One grant we are pursuing could potentially cover us getting a cleaning service.
- The recirculation pump at the History Center has been replaced. The carpet in the auditorium, which buckled due to high humidity from the pump issue, is being re-stretched August 13. These will be covered by insurance.

Public engagement:

- Numerous posts made to social media, including creating Facebook events, updating the website, and Ouiatenon artifact photos.
- Kelly and I attended Of Thee I Sing's program honoring the suffrage movement July 22, held at the Well's Cultural Center. The General de Lafayette Chapter Daughters of the American Revolution gave TCHA a free table to promote our organization. Special thanks to Kelly and Mary Anthrop for creating a great exhibit for the table. Numerous elected officials were at this event. Of Thee I Sing's Director, Audrey Johnson, got a grant to come do a program for TCHA, which we anticipate doing late fall.
- Several videos on the Ouiatenon artifacts have been posted on the Feast group page.
- I've worked with Diane Hunter of the federally recognized Myaamia (Miami) tribe to schedule a program where Diane, the tribal historic preservation officer, will come speak on the Myaamia view of Ouiatenon and Tippecanoe County history. There will be a meet and greet session afterwards. Mark your calendar for November 20 at 2 p.m. at the History Center.
- TCHA will have tables at the Tippecanoe Latino Festival September 25. Thank you to Kelly for spearheading this outreach effort.
- I'm meeting with the Black Pastors Alliance, Dr. Deanna McMillan, and several other African American artists/performers to arrange a program focusing on the African American experience, in conjunction with a small exhibit on African American history in Tippecanoe County. This event will take place in the History Center at a date TBD.
- The Bicentennial events committee, as well as the Bicentennial publications committee, has been very active in getting organized and generating ideas for the coming celebration of City of Lafayette Bicentennial (2025) and Tippecanoe County Bicentennial (2026).
- Several board members, staff, and volunteers have initiated work on an oral history community project centered on the impact of the COVID pandemic on the county.
- TCHA was invited to a Wabash Rive Greenway organizational meeting.
- I spoke at a public program about the Feast for Homecare by Design.

Staffing:

- Staff continues to be budget conscious and works very hard to continue to meet TCHA's mission.
- Trey has selected a person who will be his assistant at the Feast and will be seasonal part time staff, beginning the first part of August and continuing until several weeks after the Feast.

Membership Report
Kelly Lippie
July 2021

- We are no longer using Member Planet. Membership services have been transferred to other software, including Constant Contact for mass emails.
- Newsletter: issue 2 was sent out at end of June. Material for the next issue is due **September 10.**
- Host help needed for the Membership Tent at the Feast (both Saturday and Sunday). Feast clothes required. If interested, get in contact with Kelly for details.

Membership Level	Renewal Period	Total as of May 19	Total as of June 18	Total as of July 23
Individual (\$35)	Annual	35	37	35
Senior Individual (\$30)	Annual	59	59	61
Senior Couple (\$40)	Annual	77	77	72
Family (\$50)	Annual	51	52	53
School/Club (\$100)	Annual	1	1	1
Patron (\$100)	Annual	55	57	58
Sustaining (\$250)	Annual	18	19	20
Benefactor (\$500)	Annual	1	2	2
Treasure (\$1,000)	Annual	2	2	2
Lifetime	Lifetime	63	63	62

Total members as of July 23, 2021: **366 Members**

TCHA Collection Department Report

Kelly Lippie

July 2021

- 2 new volunteers have taken over construction of the Eagle exhibit at the Battlefield.
- Carpet has all been removed from basement of History Center. Now we need to re-wrap items and return storage room to order.
- Set up displays at the Juneteenth event and DAR's recent concert to promote TCHA.
- NAGPRA meetings (zoom) with tribal representatives have begun to get their opinions on the transfer of human remains from Michigan State University to TCHA.
- Kory and Purdue Anthropology students have been in to study Ouatienon artifacts and scan with PXRf.
- Hosts needed for the TCHA booth at the Latino Fest on Saturday September 25th, 12-5. Contact Kelly if you'd like to help.
- Have been covering for Amy in the library this month. A number of on-site and remote researchers have been helped. Several new appointments set up for others.

Collections Committee- Meeting held in person July 7th.

Several new accessions created.

BOARD ACTION NEEDED:

Recommended for Deaccession

Accession #	Description	Reason	Source	Disposal Method	Committee Action
1841	Picture of Spanish ship Reina Christina, destroyed in Spanish American War	Damaged (by recent water leak & removed from frame), Out of scope	Dr. John S. Morrison	Destroy	

Tippecanoe Battlefield Museum and History Store Report
Trey Gorden
July 2021

- Visitor numbers still good. Well up from last month, though possibly leveling off in comparison with 2019.
- Cash register system performing well, but some snags still being addressed.
- Feast mug design nearing completion.

Our visitor numbers continue to be good, though they're down a bit from 2019. From June 21 – July 20, we had 1423 visitors. Compared to the same period in 2019, we're down by 53 people, only a slight dip, so we're still on par with pre-pandemic numbers. Compared to the 21st to the 20th of last month, though, we're up by 121.

While Square, the new cash register system, continues to function well, the interface with QuickBooks Online still has some glitches we're working out. QBO streamlines ordering by automating the creation and sending of purchase orders. But if for some reason it fails to get the PO to the vendor, it does nothing to notify me that there was a problem. I discovered early last week that a few of my vendors hadn't gotten my orders. I have instituted a fix wherein I contact each vendor immediately after QBO sends the PO to verify that they received it, and to place the order by phone if they didn't. This doesn't require a great deal of extra effort, and it has the advantage of keeping me in personal contact with my vendors – something I thought I might lose with the new system.

The scanner that was fixed last month went back to its old ways, and so we've replaced it with one that had been in the Arganbright.

The design of the new Feast mug is progressing quickly. Angela Bruntlett, the graphic designer, and Adam Lawson, the engineer who is creating the stamp to impress the logo image into the clay, have been very engaged in the process and responding quickly. All design aspects have been approved, and Diana May, the potter, will be ready to create the prototype soon—possibly by the time the board meets. The next step will be approval of the prototype, and after that production can begin.

In more Feast news, by the time of this meeting, Leslie and I will have interviewed a promising candidate for Feast assistant today, July 27th. As of my writing of this report (July 23rd), that hasn't happened yet, but there should be more news by the time we speak.

Fiddlers' Gathering will be August 14th, and the stage will be on the back porch of the Museum. I was nervous about the noise level inside the museum and store, but the folks in charge of the Gathering have taken my concerns very seriously and gone to great lengths to reassure me that this will not be a problem. I'm now satisfied, in fact excited, that our patrons will be able to come into the shop and still hear the music, but that the noise level will not be overwhelming.

**Programs Report
Leslie Martin Conwell
July 2021**

- Diversity Outreach- Diane Hunter of the Myaamia (Miami) Nation, a federally recognized tribe, is coming Saturday, November 20 to do a program on the Myaamia historical view on Ouiatenon and Tippecanoe County. The program will be at the History Center and will include an exhibit of George Winter watercolors Diane selects with Kelly's assistance.
- Diversity Outreach- I am meeting with representatives of the Black Pastor Alliance Chorus about staging a concert at the History Center in conjunction with an exhibit on African American history in Tippecanoe County.
- The program committee, in conjunction with the bicentennial events committee, hopes to have a final program schedule of events in place by December 15.

Programs left to reschedule from 2020

Tipsy Canoe	Walt contacting	After COVID
Drink In History	Walt contacting	After COVID

2021 Programming

Program	Presenter	Date	Time
Powerful Women of Purdue	Katharine Watson	7/28/2021	6 PM-7 PM
Tippecanoe Battlefield Staff Ride	Rick Conwell	7/31/2021	1 PM - 2 PM
Ouiatenon Artifacts	Leslie Conwell	8/3/2021	6 PM - 7 PM
Manifests and Destinies- French		9/10/2021	10 AM - 4 PM
History of West Lafayette	Nick Schenkel	8/19/2021	12 PM-1 PM
Show & Tell- Artifacts from the Battlefield	Rick Conwell	8/10/2021	11:30 AM-1 PM
Woodland Indian Interp- Fort	Wea tribe	8/28/2021	10 AM - 3 PM
Folk Music	Annie Hatke Schap	9/8/2021	6 PM-7 PM
Show & Tell- Fraternal Organizations	Ken Moder	9/14/2021	11:30 AM-1 PM

Battlefield Interpretation	John Wickett	9/25/2021	10 AM - 4 PM
Feast		10-9, 10-10	
Story of 9th Street Hill	Janna Minjarez	10/12/2021	11:30 AM-1 PM
Show & Tell- Ray Ewry Story	Cindy Eberts	Sometime in October?	11:30 AM-1 PM
Opera Program	Audrey Johnson	10/23/2021	?
Halloween Party		10/29/2021	7 PM-10 PM?
French program		10/30/2021	10 AM - 4 PM
Show & Tell- Ouiatenon Artifacts	Leslie Conwell	11/9/2021	11:30 AM -1 PM
Divided Paths	Angie Klink	11/10/2021	6 PM-7 PM
Battle Commemoration		11/13/2021	10 AM - 4 PM
Program on the Myaami	Diane Hunter	11/20/2021	2:00 PM
Show & Tell- Christmas Holidays	?	12/14/2021	11:30 AM-1 PM
Christmas Celebration		12/11/2021	5 PM-8 PM

Feast of the Hunters' Moon
Leslie Martin Conwell
July 2021

- The Feast Steering Committee is working on various response scenarios to deal with the changing situation of COVID. The recent case increase is concerning.
- The decision as to the status of the 2021 Feast will be made by August 1.
- We will have a good feeling for participant attendance numbers by August 15 (application deadline).

The Feast committee continues to meet on a monthly basis.

Pay Less Supermarkets will be selling advance tickets in the Lafayette/West Lafayette area beginning the first week of September. Other local businesses will be selling them too. Online tickets begin approximately the first week of August.

The new Fort parks employee, who replaced Nathan Murphy, will be starting soon. Parks Director Allen Nail and incoming Parks Director Randy Lauer will meet with Jeff, the new employee, and myself.

Feast expenditures will begin the first week of August.

A media release about the status of the Feast will be sent the first week of August, and PR and marketing efforts will begin.

Other Committee Reports July 2021

Ouiatenon Preserve

1. Addition of tracts to preserve?

This is not something that needs to be addressed immediately. But something to think about for the future. A) Overlook is a separate tract not in preserve. Do we want to put it in the preserve? Future construction easier if not in preserve? B) 3.14 acre lot Patricia Tuksberry. – northern board on roadway adjacent to land that. C) Newly surveyed relic river channel along southern boundary – 8 acres deeded to TCHA by Ouiatenon sportsmen’s club (swapped them 7 acres). Exchange of quick claim deeds. We own fee simple title where their access road goes. Restriction in DnR covenants, no new roads. Focus on conveying title so the property and bulk of preserve is jointly owned by TCHA and TAC (survivorship rights). Convey archaeological easement? Bargaining chip with TAC for Miami burials. We plan to meet in person in August and can discuss more while looking at map.

2. OPI during the Feast?

We discussed what to do about visitor access to OP during the 2021 Feast. The overlook was developed in 2018 and during the feast that year there was a parking mess at the overlook with over 100 people and cars. Grass was torn up. For 2019 access was blocked using cones and tape and there was no pulling into the overlook allowed. Part of why it was crowded in 2018 was TEMA officials sent people there to get them off the road. Colby recommends blocking off the overlook again for the ’21 Feast and inform TEMA. It was recognized that community officials should be kept in the conversation about this.

3. TRAILS Update:

Mark Becker Next Trails program. Need points for connectivity. Encouraged connecting to Wabash Heritage Trail. Met with Jeff and Jeff and Allen. Propose bring trail down to park, NE corner, East gate for feast, goes down south of east shelter, then west through park to south of blockhouse. Then continue across Adams field with easement, cross drainage and enter Parks Dept parcel adjacent to preserve. Our trail then bicycle accessible up to overlook point. Interpretive loop pedestrian only. HWC – coming up with plans and changes. No public trail access issue.

4. Financial/activity reports:

2019 and 2020 tax forms delivered and quarterly financial (?) delivered to Jeff.

5. Update on damage

Colby met with IN DNR conservation officer and Ouiatenon sportsman’s club reps. They (family of?) were operating an ATV without on permission on private property (OP). Damaged area not in the official site boundary. No evidence archaeology was impacted due to site boundary not including damaged area. Making plan to map investigate this area, and if cultural deposits are there then site file can be amended to include that area. Update: Mike Strezewski has submitted a budget to Colby an I. NPS/NHL funding for this?

6. French Heritage Corridor for the Midwest

French Heritage Society of Chicago, Colby is IN ambassador on this endeavor. This umbrella organization is being put together to develop a digital trail connecting historic French sites (online) and develop synergy among sites.

Development

- I. Meeting called to order.
- II. Attendance. (Erika Kvam excused) Dave Sattler, Pete Bill, Jeff Burnworth, Ken Modor,
Dale Krynak, Leslie Conwell, Kelly Lippie, Jeffrey Schwab.
- II. For Old Business: Updates and Grant Discussions and Reports blended. In no certain order, it was recommended that TCHA not pursue an Indiana Arts Commission grant. Leslie stated that a SIA grant application for possible (3) laptop upgrades could be written. Submission date is August 31; Leslie asked Jeffrey Schwab for his opinion and possible on-site review of the current equipment. However, there seemed to be a consensus to pursue two other grant opportunities, both through the American Rescue Plan source. See below for a more thorough discussion. Ideas were shared regarding how to use the monies and thus the goals/objectives for the grants. Hiring an outside consultant for strategic planning was not of interest. Possibly, the first grant (Operating Support) could be used to hire cleaning personnel or a housekeeping group. Dale volunteered to write the grant application.* It was stated that the Juneteenth event was successful for TCHA, regarding participation and possibly some networking in the future. It was recommended that names be kept and follow-up activities planned, with new contacts. Kelly reported on membership and newsletter information, and feedback (minimal) received.

- IV. For New Business: Quite a bit of discussion was prompted with the agenda item of *Are We Development or Fundraising or Both*. Committee members had received several articles in a mailing from Pete, specifically addressing the question; the articles divided development (relational) and fundraising (transactional) as two separate endeavors.

As discussion ensued, it became clear that there was a strong emphasis on saying “we (the Committee) are all one” at this point, and that the Retreat might better address this topic and provide a pathway for a future focus. Grant discussion occurred, and it was recommended that TCHA not pursue the NEH grant opportunity with the \$1/\$3 dollar match requirements. This is due to the possible impact on setting aside and dedicating what could be scarce operational funds (for the 3X \$ match).

Discussion then focused upon the need for a Plan (dismissing the concepts of Vision/Mission at least at this time). The Plan for this Committee to follow will hopefully be addressed and guidance provided by the Board from the August Retreat. This Plan should address the current “keep the doors open” and the future post-Feast, in the context of those transactional and relational activities needed to make TCHA financially viable. Some fundraising ideas** were suggested (see attached), and all comments made tonight to hopefully be recorded accurately and submitted to the Board.

At this time, the meeting was adjourned.

*There are two grants being offered for which we, as a historical association, would be eligible.

1. Operating Support Grant – due July 31, 2021 – up to \$20,000 but our organization with a budget between \$100K and 499K would only be eligible for up to \$10,000
2. Programming and Capacity building grant – due August 31, 2021 – up to \$10,000

NEITHER grant will allow anything related to “construction or renovation” of buildings. Thus, the roof repair would NOT be eligible for either grant.

Operating Support Grant is intended to be used for (pending sufficient documentation of financial need) support of operating expenses (rent, utilities, salaries) to offset loss of revenue, loss of staff, difficulty in paying rent/mortgage, or staving off risk of closure. No programming support is allowed under this grant. Equipment costs is limited to 20% of grant and must be equipment needed to support normal operations of the Association.

Programing and Capacity Grant is intended to be used to implement programs in response to the restrictions placed upon the Association due to COVID. Examples: gathering stories about the recent pandemic on the community; creating an exhibition about previous pandemics and how people got through them, reading and discussion programs that help participants reflect upon the COVID pandemic, or developing programs that help the Association reconnect to audiences or reach previously under-served audiences so as to re-engage with the community at a pre-COVID pandemic level.

Note: Leslie informed Dale on 7/21 that she would write the Operating Support Grant by using previous grant applications as reference.

Lagniappe
July 2021

Smart Goals
Erika Kvam

Goal:

S <i>specific</i>	What specifically am I trying to achieve?
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M <i>measurable</i>	How will I measure success?
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A <i>attainable</i>	What steps do I need to take to attain the goal?
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R <i>relevant</i>	Is this relevant for my long-term objectives? Is this the right time?
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T <i>time-bound</i>	What is the time frame for the goal?
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BOARD OF GOVERNORS TERMS (3 Year Terms)

Name	Term Ends (Annual Mtg. Jan/Feb)
Colby Bartlett	December 2023 (January 2024)
Del Bartlett	December 2021 (January 2022)
Lorita Bill	December 2023 (January 2024)
Pete Bill	December 2022 (January 2023)
Jeff Burnworth	December 2023 (January 2024)
Julie Byers	December 2021 (January 2022)
H. Kory Cooper	December 2021 (January 2022)
Kevin Cullen	December 2023 (January 2024)
Walt Griffin	December 2022 (January 2023)
Ron Halsema	December 2021 (January 2022)
David Hovde	December 2022 (January 2023)
Zula Kress	December 2021 (January 2022)
Dale Krynak	December 2023 (January 2024)
Erika Kvam	December 2023 (January 2024)
Ken Moder	December 2021 (January 2022)
Quentin Robinson	December 2021 (January 2022)
Dave Sattler	December 2023 (January 2024)
Annie Hatke Schap	December 2021 (January 2022)
Jeff Schwab	December 2021 (January 2022)
Preston Smith	December 2021 (January 2022)
John Thieme	December 2022 (January 2023)
Todd White	December 2021 (January 2022)

2021 OFFICERS OF THE BOARD (1 Year Term, not more than 5 consecutive terms)

Position	Name	First Term Began	Term Number in 2020	Re-election eligibility ends
President	Jeff Schwab	February 2021	1	January 2026
Vice President	Erika Kvam	February 2020	2	January 2025
Secretary	H. Kory Cooper	February 2021	1	January 2026
Treasurer	Lorita Bill	February 2021	1	January 2026

TCHA COMMITTEES – 2021

* indicates Chair or Co-Chair

Executive Committee

Board President *

Board Vice President

Board Treasurer

Board Secretary

Chair of the Budget, Finance, and Risk Management Committee

Nominating Committee

Quentin Robinson *

Preston Smith

Colby Bartlett

Finance, Budget, and Risk Management Committee

Lorita Bill*

Ken Moder

John Thieme

Julie Byers

Jeff Schwab

Todd White

Facilities Committee (formerly the Buildings & Grounds Committee)

Walt Griffin *

Jeff Burnworth

Dale Krynak

Ron Halsema *

Kevin Cullen

Kelly Lippie

Colby Bartlett

Amy Harbor

Collections Committee

Kelly Lippie *

Rick Conwell

Carolyn O'Connell

Pete Bill

Kevin Cullen

Quentin Robinson

Lorita Bill

LA Clugh

Mary Springer

Leslie Conwell

Amy Harbor

Marsha Selmer

Ouiatenon Preserve Committee

Kory Cooper *

Leslie Martin Conwell

Colby Bartlett – non-voting advisor

Del Bartlett

David Hovde

Development & Membership Committee

Dale Krynak *

Jeff Burnworth

Leslie Martin Conwell

Ken Moder *

Erika Kwam

Dave Sattler

Pete Bill

Kelly Lippie

Program Advisory Committee

Leslie Martin Conwell*

David Hovde

Quentin Robinson

Walt Griffin

Zula Kress

Annie Schap

Publications Committee

David Hovde*

Colby Bartlett

TCHA Foundation Board Liaison

Del Bartlett

Continued next page

Insurance Review Committee

Board President *
Chair Budget Committee
Treasurer
Lorita Bill

Walt Griffin
Ken Moder
Jeff Schwab
Todd White

Phil Tucker (non voting)
Leslie Martin Conwell (non voting)

Lafayette Bicentennial Events Committee

David Hovde *
Board president
Colby Bartlett
Pete Bill
Joan Briller
Dennis Carson
Leslie Martin Conwell

Trey Gorden
Walt Griffin
Amy Harbor
David Huhnke
Kelly Lippie
Sean Lutes
John Norberg

Dave Sattler
Pete Sherry
Charlene Sherry
Laura Smyser
Tom Turpin
Ruth Van Mete