

**Tippecanoe County Historical Association
Board of Governors Meeting**

Mission: To Enrich the Lives of Tippecanoe County Residents and Visitors by collecting, preserving, researching, and sharing our unique and diverse history.

AGENDA

5:15 PM, June 28, 2022

HYBRID MEETING – IN PERSON and ZOOM

Members of the Board (total: 19 – quorum: 10)

Jeff Schwab – President	Jeff Burnworth	Quentin Robinson
Dave Sattler – Vice President	Julie Byers	Nick Schenkel
Lorita Bill – Treasurer	H. Kory Cooper	Marsha Selmer
Erika Kvam – Secretary	Kevin Cullen	John F. Thieme
Colby Bartlett	Walt Griffin	Todd White
Del Bartlett	David Hovde	
Pete Bill	Dale Krynak	

Meeting will be Hybrid. In person at the History Center and available on ZOOM.

Connecting Information for Zoom Meeting

- If you have a computer with a web camera and microphone (most web cams have a microphone built in), connect to the meeting by clicking on the hi-lighted “https://zoom.us/.....” below.
- If you have not previously downloaded Zoom software, you will be prompted to do so in order to connect to the meeting. The software is free.
- If you wish to connect by phone, call in one of the numbers listed below (doesn’t matter which). Once you are connected, you will be asked for your Meeting ID number so you can be placed into the correct meeting. The Meeting ID number is listed below.

Join Zoom Meeting

<https://us06web.zoom.us/j/81448170868?pwd=MXR4OEw1ZWVveElhTzZqZktDc25Ddz09>

Meeting ID: 814 4817 0868

Passcode: 194480

One tap mobile

+13126266799,,81448170868#,,,,*194480# US (Chicago)

+13462487799,,81448170868#,,,,*194480# US (Houston)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

Meeting ID: 814 4817 0868

Passcode: 194480

Find your local number: <https://us06web.zoom.us/j/kdEi6RRQxf>

FUTURE DATES FOR MEETINGS and EVENTS

Executive Committee (agenda setting) –5:15 the Thursday before a Board meeting
(currently Zoom meetings)

Board of Governors – Fourth Tuesday of the Month at 5:15

- Tuesday, July 26th, 2022
- Tuesday, August 23rd, 2022
- Tuesday, September 27th, 2022
- Tuesday, November 8th, 2021 (2nd Tuesday of the month – combined Oct/Nov meeting)
- Tuesday, December 13th – Budget meeting (2nd Tuesday of the month – early due to holiday)

AGENDA

- Call to order
- Minutes from May 24, 2022 Board meeting – *Page 5-8*
- Officer’s reports and business
 - President
 - Vice President
 - Treasurer
 - Account balances (cash balance) – *Pages 9-11*
 - Secretary
- Contracts – Del Bartlett
 - Battleground Lease with Parks Board
 - Supplemental Agreement with OPI
 - Glenn Black Laboratory Collection Ownership
 - MOU with Sportsman Club
- Executive Director report – Leslie Martin Conwell – *Pages 12-13*
 - TCHA received \$45,500.00 from the Community Foundation for roof replacement at the History Center.
 - AC is out in the basement of the History Center. Blue Fox is sending an estimate.
 - The History Center banquet hall floor will be cleaned and sealed June 29, and cost is mostly covered under the American Rescue Plan grant through Indiana Humanities.
 - The battlefield carpets are being cleaned July 20.
- Battlefield Museum report – Trey Gorden – *Page 14*
 - Visitor numbers are well up from last month, but somewhat less than last year.
 - Feast ordering and planning for Feast mugs and T-shirts continues with an expansion to the Web.
 - New exhibit in the gun room
- Membership – Kelly Lippie – *Page 15*
 - Newsletter (Issue 2, 2022) was emailed out on June 22.
 - Now sending new email and survey for members who have not renewed membership, so committee can make informed decisions about member retention.
 - Mailing list compiled for Annual Appeal letter.
- Collections Committee – Kelly Lippie – *Page 16*
 - Battlefield will host traveling exhibit from Indiana Historical Society June 24- July 29. “Who is a Hoosier?”
 - Spoke to Purdue Retirees Assoc. June 6 about TCHA resources
 - Temporary exhibits installed at the Battlefield about the Methodist camp and “Columbia” figure.
- Library Report – Amy Harbor – *Page 17*
 - A Facebook fundraiser started by Leslie raised enough money for 5 new acid free newspaper boxes. Each one will hold a large bound volume of 6 months to a year of our oldest newspapers.

- Cemetery tour – The June reschedule of the May Cemetery tour was extremely well attended. We had at least 50 families arrive before lightning and heavy rain shut us down. Stay tuned for the September reschedule of the June reschedule of the May Cemetery Tour.
- Programs – Leslie Martin Conwell – *Pages 18-19*
 - Program schedule of events is listed here- <https://tippecanoehistory.org/wp-content/uploads/Program-and-Events-Guide-2022.Final-1.pdf>
- Feast report – Leslie Martin Conwell – *Page 20*
 - The federally recognized Miami Nation of Oklahoma has committed to come do programming at the Feast, including wigwam building and cattail mat weaving. They will also be at the School Day. We are pleased to welcome them to the Feast.
 - Discussions are continuing with potential sponsors. As of now it appears we will exceed the goal that had been set in the budget for sponsorship.
 - Various necessary permits have been secured.
- Notes from Committees – *Pages 21-24*
 - Development & Membership Committee – Erika Kvam/Pete Bill
 - Facilities Committee – Walt Griffin/Pete Bill
 - Historic Markers Committee
 - Lafayette Bicentennial Event Committee – David Hovde
 - Lafayette Bicentennial Publications Committee – David Hovde
 - Quiatenon Preserve Committee – H. Kory Cooper
 - Publications – David Hovde
- Any Other Business

END AGENDA

Minutes for May 24, 2022
TCHA Board of Governors Meeting
In Person at the History Center and Zoom Meeting

Members Attending

Jeff Schwab – President	Jeff Burnworth	Quentin Robinson
Dave Sattler – Vice President	Julie Byers	Nick Schenkel (Zoom)
Lorita Bill – Treasurer	H. Kory Cooper (Zoom)	Marsha Selmer
Colby Bartlett (Zoom)	Kevin Cullen (Zoom)	Todd White
Del Bartlett	Walt Griffin	
Pete Bill	David Hovde (Zoom)	

Members Unable to Attend

Erika Kvam – Secretary
Dale Krynak
John Thieme

Staff Attending

Leslie Conwell Martin – Executive Director
Kelly Lippie - Curator
Trey Gordon – Battlefield Manager (Zoom)
Amy Harbor – Librarian (Zoom)

Meeting was called to order by President Jeff Schwab at 5:16 PM

Minutes from April 26, 2022 Board meeting were reviewed. No changes offered. Minutes accepted.

Trust Report from First Merchants – Jim Keene (see separate document sent with Agenda)

Jim reviewed briefly the world events impacting the markets (pages 7-8 of his report)

The last 4-5 months have been rough on both the stock market and the bond market

FY 2022 first quarter showed no real growth; economy overall decreased 1.4%; 8.3% inflation rate as of April 2022; labor market is good with lots of jobs, but not enough people to fill them; corporate profits and earnings are still increasing but at a slower rate which impacts the investments in such corporations; there may be growth in the corporate sector later in 2022

S&P 500 and Dow are all decreased significantly from April 30 (as are all indices)

Typically if stocks do poorly, bonds increase; but this is not true in 2022 where the bonds have a flat market value with a declining stock market (this is not usual behavior)

Deposits on CD will go up but will do so slowly; short-term CD interest rates are expected to go up for the rest of 2022

Volatility of stock market will continue; return will be moderate; however, investors still believe that stocks will out-perform bonds and cash

TCHA investments showed good growth from last year with a current market value of \$1,425,979 and a distribution (over 4 quarters) in 2022 to be \$64,800

TCHA is still taking out 5% of investments and are still seeing some residual returned to the principle
TCHA's portfolio overall showed "double digit" performance over the past year beating out the S&P and Dow indices

As of May 19, 2022, the current account has decreased significantly with performance for year beginning to April 30 decreasing -10% to -22%.

Current distribution of investments is: 69% in equities, 23.5% in fixed income, 5.3% in cash (see report for exact numbers and details)

Wetherill Trust: will distribute \$19,306 over 4 quarters in 2022; the Wetherill Trust is invested in a very similar manner to the other investment portfolio so will expect to see similar returns
Teresa Swaim (Vice President and Trust Investment Officer) is the manager of our portfolio. She has been out with some health issues, but is still working to manage our portfolio from home. Our profile for investment risk tolerance is still classified as “growth” (most aggressive is “aggressive growth”); a signed document indicating our risk tolerance and investment strategy was signed by TCHA in 2020 and needs to be updated and signed again. Jim Keene’s recommendation is that the growth investment objective is “most appropriate” for the time horizon (length of investment before cashing out); out time horizon for keeping these investments without tapping into them is “very many years”, unless there is a crisis situation.

TCHA Financial Committee and Executive Committee need to review investment risk tolerance document (Leslie has it) and decide level of tolerance and have officers of the Association sign the document

No TCHA investment risk tolerance document is signed for Wetherill Trust as this is managed internally by First Merchants Bank and follows the investment strategy decided by TCHA for the larger investment portfolio

There was a question about \$50,000 TCHA has ear-marked to invest from budgeted amount and whether now is the time to buy equities (when they are falling and hence “cheaper” to acquire). Jim Keene replied that he would advise investing into an account that First Merchants would then *slowly* add into equities as opposed to dumping all of the cash into equities at once. The investment would be made into both the stock and bond markets. The advice is to be cautious with investing cash in equities right now because stocks are very volatile.

End report – see original document distributed via e-mail to Board members before the meeting for additional financial details

Officer reports - President

Jeff reported that the Supplemental Agreement with OPI has been reviewed by TCHA Executive Committee and is okay with the language. However, Jeff said he would want language included that required monthly reports of OPI activities. Del, as TCHA’s representative to OPI’s Board, said that could be done in spite of OPI Board only meeting quarterly. Jeff requested Del send Jeff the current members of the OPI Board and be kept apprised of changes on the OPI Board. Del agreed to do that.

Officer reports – Treasurer

Lorita provided account balances (cash balance) and comparative data on Pages 9-11 of the Agenda. The cash balance from bank accounts minus accounts payable and credit cards decreased by \$22,739 from last month (3/31/2022 to 4/30/2022) due to no additional payments being made into the account from trust distributions. In May the cash balance should increase some due to distribution from trusts and some income from Feast applications. In May have received so far \$4,461 from Feast participants.

Cash balance as of April 30, 2022 compared to this time last year is \$158,145 more than 2021 due primarily to the 2021 Feast income

Cash balance from 4/30/2022 to current date (May 19, 2022) is down \$13,934 due almost entirely due to operational expenses paid out of the First Merchants checking account.

Contracts – Del Bartlett

Battleground Lease with Parks Board – Del is going to attend meeting with new Parks Department Director; will discuss lease and provide assurance that TCHA intends to stay at Battlefield running the museum

Glenn Black Laboratory Collection Ownership – nothing new to report

MOU with Sportsman Club – nothing changed on the MOU

Executive Director report – Leslie Martin Conwell

Property insurance has been successfully renewed in spite of flood claims.

TCHA received \$45,500.00 from the Community Foundation for roof replacement at the History Center; Schafer Roofing will be beginning work on the roof in July
Letter of intent to submit a grant to NCHS through TAF was submitted to purchase 1 or 2 flatbed trailers for the Feast storage and transport of materials. Trailers are \$7000 each and outcome of grant will determine if purchase one or two. Question raised about how are going to better store these than previous trailers that were left out in weather.
Annual Appeal narrative and photos will go to graphic designer May 24. Goal to raise: \$1500 (budget)
History Center floor will be stripped and sealed late June. Cost is mostly covered by residual of American Rescue Plan (COVID) through Indiana Humanities.
The French Heritage Conference was held at the History Center on May 12 and was a success.
Stats on TCHA's and Feast's Facebook accounts were included in the Agenda.

Battlefield Museum report – Trey Gorden

Visitor numbers up +81 (4/21 to 5/20) compared to last month (1051 this month, 970 last month)
Visitor numbers up +209 this month over last year at this time (842 for 2021, 1051 for 2022).
First online store sales getting solid page views and visits. Some sales, but not many.
Ordering begun for Feast retail; new mug being designed; T-shirt design in final phases
Received replacement printer; printers are not available due to supply chain issues; cost was higher than expected due to low availability

Membership – Kelly Lippie

Newsletter articles are due by Friday June 17th to Kelly

Currently sending out survey to new members to learn their reasons for joining and to those who haven't renewed to get their opinion on how why they did not renew and what we can do to provide more value for our membership.

Total members as of May 19, 2022 = 381 members; March 16 = 369; April 22 = 373

Collections Committee – Kelly Lippie

Rick is helping assemble storage shelves in basement of HC
Battlefield will host a traveling exhibit from Indiana Historical Society June 24- July 29. "Who is a Hoosier?"; this replaces the George Winter Exhibit
History on Tour (TCHA trailer) was set up for Civil War encampment
Gave collections tour to First Farmers Bank and Trust administrators
No collections meeting in May so no items for deaccession up for consideration.

Library Report – Amy Harbor

Greenbush Cemetery tour was rained out and rescheduled for June 12
Trouble getting Township Trustee to respond to request for permission to do tour
Amy will be out for one month for vacation starting June 17

Programs – Leslie Martin Conwell

Getting good viewings on Facebook programming and postings
E-mails going out via Constant Contact have a high "open rate" (51%) – considered successful
"Show & Tell- How the Ice Age Affected Indiana Landscapes" w Jon Harbor was well attended
"Search for Fort Ouiatenon" with Del Bartlett is June 1 at 6:00 PM
"Folk Classification for French Colonial Artifacts, Focusing on Kettles" June 2, 6:00 PM
Chad Evans has been scheduled for June 22 on "Severe Weather" --- is subject to change if real severe weather occurs

Question asked: has FB increased during COVID or has it increased more during past few months?
Answer: views have increased recently; other events are getting a lot of views also; Relators are using them to promote Lafayette and Tippecanoe County to their clients

Feast report – Leslie Martin Conwell

Feast committee members and Feast volunteers cut booth poles April 30 at Prophetstown State Park.
Food booth annual organizational meeting held April 20; couple of food booths absent last year (2021) will be back in 2022

Concern that federal regulations may prevent City Bus from providing service for the Feast

Notes from Committees

Development & Membership Committee – Erika Kvam/Pete Bill

Much of this report included in Kelly's membership report and Leslie's report on grants
Annual Appeal has been finalized and is at the graphics artist for final rendering; will try to move
Annual Appeal closer to fall mailing in the future

*Board members are requested to send additional potential contacts for the Annual Appeal to
Kelly as soon as possible; must include complete contact information, not just their name*

A "Framework for a Master Plan" for development has been developed with six major areas of
effort; Committee members volunteered for specific areas (see Agenda notes for specifics)

Facilities Committee – Walt Griffin/Pete Bill

Installation of LCD projector by the church has been completed in the HC auditorium

The church is asking for permission to install a wide screen monitor on the wall opposite the
stage; the church has also asked about installing a new motorized pull-down screen to
replace the old screen; the Committee has asked Jeff Schwab to insure a contract or MOU is
created itemizing property ownership for monitor and screen

Mulhaupts installation of security system is still not right; Walt is going to talk to
owner/manager about the problems we have been having

Floors in banquet hall and alcove (HC) are going to be stripped and sealed; badly in need of this
Groundhog at Arganbright has still not been caught

Document is being developed from documents produced by John Harris (former curator) and
Kelly to encapsulate archival and functional space needs; such documentation is needed
if/when TCHA considers creating a new functional space for archival storage, administration,
and mission functions

Multiple other projects have been completed or are scheduled to be completed (see report in
Agenda for further details)

Historic Markers Committee – Leslie

Responsibility for updating information on markers is going to be divided up among Committee
members

Lafayette Bicentennial Publications Committee – David Hovde

Meeting twice a month and "making progress"

Ouiatenon Preserve Committee – H. Kory Cooper

1st week of 4-week Field School is done; more public outreach opportunities will be coming; will
post on Facebook

Still working with IU on ownership of Ouiatenon artifacts; there is now a different contact person at
IU so Kory is going to establish a working relationship with this person

Gravel is needed for road providing access to the Lafayette Sportsman's Club across preserve land;
TCHA has agreed to use money from OP restricted fund to pay \$600 for our share of three
loads of crushed limestone

Publications Committee (non-Bicentennial related) – David Hovde

Hasn't met recently; meeting is scheduled for 1:00 PM on June 8

Meeting adjourned 6:40 PM

Pete Bill interim recorder

Treasurer's Report
Lorita Bill
June 2022

Tippecanoe County Historical Association			
Selected Accounts			
May 2022 Report			
	5/31/2022	4/30/2022	Change from Last Month
Bank Accounts			
1000 Petty Cash	571.26	571.26	-
1010 First Merchants Checking	184,090.06	190,294.74	(6,204.68)
1011 PayPal	-	-	-
1015 Emergency Maintenance Fund	31,733.15	31,733.15	-
1025 History Center Restricted Account	38,776.41	38,776.08	0.33
1027 Ouiatenon Preserve Account	79,044.59	79,316.96	(272.37)
1045 Feast Rainy Day Account	100,032.10	100,030.40	1.70
1150 Undeposited Funds	1,237.04	769.00	468.04
Total Change in Cash	435,484.61	441,491.59	(6,006.98)
			-
2000 Accounts Payable	(9,395.13)	(7,244.15)	(2,150.98)
2005 Credit Card	(3,138.81)	(2,845.41)	(293.40)
Cash less AP and Credit Cards	422,950.67	431,402.03	(8,451.36)
	5/31/2022	5/31/2021	Change from Last Year
Bank Accounts			
1000 Petty Cash	571.26	507.25	64.01
1010 First Merchants Checking	184,090.06	128,310.01	55,780.05
1011 PayPal	-	1,769.42	(1,769.42)
1015 Emergency Maintenance Fund	31,733.15	7,784.05	23,949.10
1025 History Center Restricted Account	38,776.41	12,954.53	25,821.88
1027 Ouiatenon Preserve Account	79,044.59	65,601.17	13,443.42
1045 Feast Rainy Day Account	100,032.10	50,003.31	50,028.79
1150 Undeposited Funds	1,237.04	778.03	459.01
Total Change in Cash	435,484.61	267,707.77	167,317.83
2000 Accounts Payable	(9,395.13)	(5,202.10)	(4,193.03)
2005 Credit Card	(3,138.81)	(494.23)	(2,644.58)
Cash less AP and Credit Cards	422,950.67	262,011.44	160,480.22

	5/31/2022	6/24/2022	Change from 5/31/2022
Bank Accounts			
1000 Petty Cash	571.26	571.26	-
1010 First Merchants Checking	184,090.06	184,293.86	203.80
1011 PayPal	-	-	-
1015 Emergency Maintenance Fund	31,733.15	31,733.15	-
1025 History Center Restricted Account	38,776.41	38,776.41	-
1027 Ouiatenon Preserve Account	79,044.59	78,862.22	(182.37)
1045 Feast Rainy Day Account	100,032.10	100,032.10	-
1150 Undeposited Funds	1,237.04	3,576.55	2,339.51
Total Change in Cash	435,484.61	437,845.55	2,360.94
2000 Accounts Payable	(9,395.13)	(13,177.98)	(3,782.85)
2005 Credit Card	(3,138.81)	(1,954.37)	1,184.44
Cash less AP and Credit Cards	422,950.67	422,713.20	(237.47)

Tippecanoe County Historical Association			
Budget vs. Actuals: 2022 Budget - FY22 P&L			
January - May 2022			
	Jan - May 2022		
	Actual	Budget	Variance
Income			
4015 Grant Income	7,367.81	5,350.00	2,017.81
4020 Contributions	43,872.91	40,089.00	3,783.91
4100 Fundraising Events	-	375.00	(375.00)
4200 Museum Store Sales	13,368.56	15,825.00	(2,456.44)
4400 Library Revenue	700.33	1,100.00	(399.67)
4500 Membership Dues	5,085.00	5,080.00	5.00
4600 Programs & Education	9,394.00	7,500.00	1,894.00
5000 Feast Of The Hunters Moon	6,686.00	-	6,686.00
Total Income	86,474.61	75,319.00	11,155.61
Cost of Goods Sold			
7720 Merchandise Sold	6,042.28	7,132.50	(1,090.22)
7740 Consignment Items	84.00	-	84.00
Inventory Shrinkage	(55.35)	-	(55.35)
Total Cost of Goods Sold	6,070.93	7,132.50	(1,061.57)
Gross Profit	80,403.68	68,186.50	12,217.18
Expenses			
6001 Salaries, Wages & Benefits	84,390.64	95,776.60	(11,385.96)
7003 Administrative Expenses	3,628.08	4,000.00	(371.92)
7004 Contract Services Administrative	7,499.48	5,650.00	1,849.48
7007 Equipment & Supplies	1,233.48	2,155.00	(921.52)
7012 Collections, Exhibits & Library	2,712.72	2,515.00	197.72
7013 Museum Store Expenses	920.98	1,050.00	(129.02)
7799 Insurance and Taxes	8,430.65	7,400.00	1,030.65
7815 Repairs & Maintenance	10,173.60	14,550.00	(4,376.40)
7816 Contractual Services - Facilities	2,369.88	1,875.00	494.88
7817 Utilities	20,861.89	17,910.00	2,951.89
8500 Membership Expenses	328.39	1,050.00	(721.61)
8602 Fundraising Event Expenses	-	375.00	(375.00)
9100 Feast Expenses	1,519.69	585.00	934.69
9201 Programs & Education Expense	1,393.38	1,900.00	(506.62)
Total Expenses	145,462.86	156,791.60	(11,328.74)
Net Operating Income	(65,059.18)	(88,605.10)	23,545.92
Other Income			
4910 Other Income	4,375.00	3,375.00	1,000.00
6100 Investment Income (distribution)	22,916.36	20,327.00	2,589.36
Total Other Income	27,291.36	23,702.00	3,589.36
Net Income (Before Depreciation)	(37,767.82)	(64,903.10)	27,135.28
Loss on Investments - not budgeted	(113,064.22)		

Executive Director Report
Leslie Martin Conwell
June 2022

Administration:

- Workers Comp audit is completed and submitted.
- Some initial organizational work is being done on updating the employee manual.

Grant follow-up and donations:

- TCHA received \$45,500.00 from the Community Foundation for roof replacement at the History Center. Thank you to Lorita Bill for her help with the financials.
- A letter of intent was submitted to North Central Health Services to apply for a grant to purchase a flatbed trailer for Feast setup and cleanup usage. We'll hear by the first week of July as to if our request to apply has been accepted.
- Annual Appeal has been sent to the printer and should be mailed in the next 10 days by the National Group. Thank you to the Development and Membership committee for their input.
- I have communicated with the Community Foundation in regards to applying for a NOW grant to address lighting issues in the library as well as computer needs. I should hear back shortly about proceeding with the grant request.
- The Feast received a \$3000.00 grant from Duke Energy in support of Native American programming.
- I've met with representatives of First Farmers Bank about Feast sponsorship, and am waiting to hear back.
- We received a \$3500.00 Feast sponsorship from SIA.
- A grant is being submitted by 7/31/22 for \$3000.00 to Indiana Humanities for support of Native American programming at the Feast.
- Jeff Schwab and I met with Mayor John Dennis, and he has encouraged us to ask for \$5000.00 from the City of West Lafayette on an annual city membership basis.

Facilities:

- AC is out in the basement of the History Center. Blue Fox is sending an estimate.
- The part has been ordered to repair the AC upstairs at Arganbright.
- The Gathering church group has completed the installation of a projector in the auditorium. This was done at no cost to us, and we may use the equipment as long as the Gathering is renting the History Center. They are also installing a flat screen TV in the auditorium.
- The History Center banquet hall floor will be cleaned and sealed June 29, and cost is mostly covered under the American Rescue Plan grant through Indiana Humanities.
- The battlefield carpets are being cleaned July 20.
- Jeff Schwab helped with weed control at the History Center. Jeff S. and Jeff Burnworth also did a lot of graffiti removal.
- Fire extinguisher and range hood check has been done at the History Center.

Public engagement:

- Several tours and outreach programs have been done in the last month

- I serve on the Tippecanoe County Juneteenth committee, and TCHA had a table with exhibits on African American history at the event June 18. Special thanks to Kelly for her work in preparing the exhibit, and for staffing the table.
- The Historic Markers committee has begun an inventory of all TCHA-owned markers in the county, and checking on markers that need repairs.
- I have been asked to serve on the City of Lafayette's Bicentennial committee.

Social Media:

Some stats from Facebook- TCHA page and Feast group page for the last **28** days:

TCHA's and the Feast's Facebook pages have been doing exceedingly well.

Info is compiled from the last 28 days

- Followers- **11799**
- Reach = **35,640**
- Comments = **760** (OUTSTANDING engagement!)
- Countries that are viewing the pages= **20**
- Shares = **101**
- Viewership = **64%** women, **36%** men
- Events- **33,507** views

Staffing:

- Rick Conwell will fill the role of Feast preparation assistant for Trey at the battlefield. Trey's wife Laura will help onsite at the Feast.
- TCHA staff did a county history tour this month. Staff members each researched three different historic sites in the county, and then staff went together to all the sites and learned from one another.

Battlefield Museum Report
Trey Gorden
June 2022

- Visitor numbers are well up from last month, but somewhat less than last year.
- Feast ordering and planning for Feast mugs and T-shirts continues with an expansion to the Web.
- New exhibit in the gun room

Our visitor numbers continue to rise, more or less on schedule. This month, **from May 21 through June 20th, we had 1191 visitors**, up 140 from **last month's 1051**, but down 111 from **last year's total of 1302**. The unusually hot weather may have caused a slight dip from last year's total, but still pretty good month.

Feast preparations are ongoing. Ordering is, of course, underway, and design of our logo merchandise is progressing nicely. Angela Bruntlett has designed a compelling logo for Feast 55, and we're in the process of having it printed on merchandise. The Feast mugs are also in the design phase, with the art team still making design adjustments to facilitate imprint into clay.

This year we're partnering with Freckles Graphics to make our logo merchandise available on the Web well in advance of the Feast. This will allow us to offer more color choices to early customers and expand our offerings to caps, tote bags, and tank tops.

Our "Who is a Hoosier" exhibit arrived today from the Indiana Historical Society. In addition to the IHS panels that form the center of the exhibit, Kelly Lippe has filled the cases with the story of the Tippecanoe Battlefield's time as a Methodist Church Camp. Come on out and see it!

Membership Report
Kelly Lippie
June 2022

Newsletter (Issue 2, 2022) was emailed out on June 22. This is the first newsletter put together by contractor.

Now sending new email and survey for members who have not renewed membership, so committee can make informed decisions about member retention.

Mailing list compiled for Annual Appeal letter.

Membership Level	Renewal Period	Total as of April 22	Total as of May 19	Total as of June 24
Individual (\$35)	Annual	44	46	51
Senior Individual (\$30)	Annual	66	68	69
Senior Couple (\$40)	Annual	80	81	84
Family (\$50)	Annual	53	57	64
School/Club (\$100)	Annual	0	0	0
Patron (\$100)	Annual	53	53	53
Sustaining (\$250)	Annual	18	18	17
Benefactor (\$500)	Annual	2	2	2
Treasure (\$1,000)	Annual	2	2	2
Lifetime	Lifetime	55	54	54
Total Memberships		373	381	396

Total members as of June 24, 2022: **396 Members**

Total members at this time last year (2021): 360

TCHA Collection Department Report

Kelly Lippie

June 2022

- Battlefield will host traveling exhibit from Indiana Historical Society June 24- July 29. "Who is a Hoosier?"
- History on Tour trailer exhibit was set up for April 23rd Civil War encampment.
- Spoke to Purdue Retirees Assoc. June 6 about TCHA resources
- Set up a table at Juneteenth event with scanning capabilities and display.
- Gave a collections tour to women's group organized by Amy.
- Got out DAR scrapbooks to show group who was taking a tour of the library with Amy.
- Assisted researchers with Arnett clinic, WWI, Otterbein, Sanford Cox, and other searches.
- Covering library open hours while Amy is on vacation for several weeks.
- Helped with cemetery tour program.
- Temporary exhibits installed at the Battlefield about the Methodist camp and "Columbia" figure.

Collections Committee

Meeting held on June 1.

15 new accessions created. New materials include high school yearbooks, Montmorenci high school portraits, state and county fair ribbons, numerous photographs and other archival materials.

No materials for deaccession

TCHA Library Report
Amy Harbor
June 2022

Greetings from sunny, and substantially cooler than Indiana, Montana!

- New boxes for newspapers – a Facebook fundraiser started by Leslie raised enough money for 5 new acid free newspaper boxes. Each one will hold a large bound volume of 6 months to a year of our oldest newspapers. These arrived a week or so before I left for Montana

- Cemetery tour – The June reschedule of the May Cemetery tour was extremely well attended. We had at least 50 families arrive before lightning and heavy rain shut us down just about 45 minutes into the tour. Stay tuned for the September reschedule of the June reschedule of the May Cemetery Tour.

- Library tours -Two tours of the Research Library were given to women’s groups in June. On June 1, 20 members of the Social Services Club toured the library and archives. On June 14, eleven members of the DAR toured the library and viewed their old scrapbooks that Kelly retrieved from the archives for them. We received a couple of donations from the groups, as well as at least one membership and some interest in volunteering with us.

- Staff Tour – prepared research materials for a couple of staff members and myself for the 1st Annual Staff Tour of county historic sites. A great time was had by all!

Programs Report
Leslie Martin Conwell
June 2022

Programming update:

- Program schedule of events is listed here- <https://tippecanoehistory.org/wp-content/uploads/Program-and-Events-Guide-2022.Final-1.pdf>
- Statistics from the ConstantContact emails that TCHA is sending programming and membership renewal emails from- I reviewed the last two emails for the info below:
 - Open rate- 49%. That is much higher than the national average!
 - Contacts opening TCHA's emails include, besides members- County Commissioners, WLFI, Journal & Courier, Kaspar radio, Dave Bangert, TSC superintendent, both libraries, Tony Roswarski, Lafayette & West Lafayette parks departments, township trustees (4 of them), Visit Lafayette-West Lafayette, and several other non-profit organizations (Art Museum, Haan, etc.)
 - Photograph scanning sessions both at TCHA locations and off-site in the community are actively being planned.

Recent Program Attendance

"Greenbush Cemetery Tour" – **NOTE:** This event had to be cancelled 40 minutes after it started, due to thunderstorms. Estimates on attendance during that brief time vary, but all agreed there was an enthusiastic response. This program has been rescheduled to September 11.

"Show & Tell- How the Ice Age Affected Indiana Landscapes"

Presented by Dr. Jon Harbor- 45 attended in person and via Zoom.

"The Search for Fort Ouiatenon"

Presented by Del Bartlett- 37 attended in person and via Zoom.

"Folk Classification for French Colonial Artifacts, Focusing on Kettles"

Presented by Dr. Misty Jackson of Arbre Croche Cultural Resources LLC- 22 attended in person and via Zoom.

"Fête de St Jean le Baptise"

Presented by French Living History Interpreters- 74 attended in person.

"Public Archaeology at Fort St. Joseph: Some Dos and Don'ts"

Presented by Dr. Michael Nassaney- 25 attended in person and via Zoom.

"Archaeological Research at the Ouiatenon Preserve"

Presented by Dr. Michael Strezewski- 52 attended in person and via Zoom.

"Ouiatenon Archaeology Project Show & Tell"

Presented by Drs. Kory Cooper and Michael Strezewski- 41 attended in person.

"Tippecanoe County- History of Severe Weather" *Presented by Chad Evans, Meteorologist, WLFI- this program had to be cancelled at the absolute last minute due to widespread power outages. It has been rescheduled to July 6. Kudos to Chad Evans for attempting to be so flexible.*

Upcoming Programs in July and August

"Show & Tell- World War 1 & the Flu- The Homefront of WW 1 in Tippecanoe"

Presented by Pete Bill- Tuesday, June 28, 11:30 AM, the History Center, in-person and hybrid. With the US officially entering the Great War in April 1917, life in Tippecanoe County changed significantly. Coupled with this entrance into the war was the "Spanish Flu" that swept across the world in 1918-1919. Hear how citizens in the county engaged in two simultaneous battles on the home front. Sponsored by the National Group.

"Tippecanoe County- History of Severe Weather" *Presented by Chad Evans, Meteorologist, WLFI- rescheduled for July 6.*

"Walking in Their Footsteps- Educational On-Site Tour of the Tippecanoe Battlefield," *Presenter Rick Conwell, Saturday, July 9 at 1 PM at the Tippecanoe Battlefield. An informal, educational tour of the Tippecanoe battlefield led by retired Battlefield Museum Manager Rick Conwell. Meet at the monument at 1 PM. Visitors will have the opportunity to stand in the footprints of the original battle participants as we explore troop deployments, tactical decisions, and the course of the November, 1811 conflict, which was a foundational event in the formation of the State of Indiana. Wear comfortable walking shoes.*

"Show & Tell- Truths and Myths of Tippecanoe County History," *Presenter Pete Bill, Tuesday, July 26, 11:30 AM, at the History Center. There are many odd truths and common myths about Tippecanoe County. Join us for a quiz presentation to see what you think are "real" truths or "untrue" myths. This program will be hybrid- in-person at the History Center and also via Zoom. The Zoom link will be posted the morning of the program at www.tippecanoehistory.org. Sponsored by the National Group.*

Feast of the Hunters' Moon
Leslie Martin Conwell
June 2022

- The Feast steering committee meeting was held hybrid in June. Topics discussed included incoming applications, the need to recruit food booths, rearranging the Feast barn, PR, looking for new trailers for the poles and setup supplies, and any changes that might be needed.
- The federally recognized Miami Nation of Oklahoma has committed to come do programming at the Feast, including wigwam building and cattail mat weaving. They will also be at the School Day. We are pleased to welcome them to the Feast.
- Ouataton artifact photos have been posted on the Feast group Facebook page on a daily basis.
- Discussions are continuing with potential sponsors. As of now it appears we will exceed the goal that had been set in the budget for sponsorship.
- Various necessary permits have been secured.
- Inquiry about insurance renewal has been sent.
- Numerous service contracts for Feast grounds and transportation needs have been confirmed.

Other Committee Reports June 2022

Development & Membership Committee

Erika Kvam – chair

Pete Bill – co-chair

1. Development Report and Requests

- A \$7000 request to NCHS has been submitted for a Feast trailer
- Waiting to hear back on First Farmer's Bank support for Feast
- Mary Springer wrote a grant to SIA to replace old computers, but it was not approved so Jeff Schwab is compiling a new needs list for computer hardware and software and may be able to combine funding request for computers with the LED light replacement funding
- Annual Appeal going out. There was some delay in communication and with Angie getting access to the photos on Google Drive. Notice about Annual Appeal was in the most recent newsletter.
- Received funding for archival boxes from Facebook fundraising
- TCHA will be sending Indiana Humanities a grant request for \$3000 to help native American performances at the Feast - grant application is due July 31st
- Dan Rhodes at Duke has promised \$3000 for Feast native American programming but we still have to fill out a grant request to receive the funds

2. Membership Report and Requests

- Exit survey –sent 3 out to expired members but received no response
- New Member Survey – no new information but Kelly has gotten additional information from conversations with new members for feedback
- Mailing list for Annual Appeal – 565 on the list – mailing list is ready to go – 20 additional people and their contacts were added to the mailing list from suggestions made by Dave Sattler and Pete Bill
- TCHA Newsletter went out – feedback on new format should be directed to Brook Sauter
- Note: No one sponsors the newsletter because we do not send it out by mailing and hence don't have those costs. However, there are advertising opportunities at a very reasonable cost (\$75 for half page) Consider mentioning this advertising possibility to people you know in the community, especially small business owners.
- Collections Committee made a decision about using George Winter paintings for a traveling exhibit: committee does not want to use originals for this purpose due to potential risk of damage to any part of the collection, insurance issues, and concerns about adequate safety and security at any remote site. Instead use the art work as reproductions in some way for promoting the paintings
- Membership numbers: May 19, 2021 there were 362 members; in May 20, 2022 there were 381 members (increase of 5%)

3. Reports were made from from five of the six subgroups (including SMART goals) about their potential plans July 2022-July 2023 to help Development efforts including SMART goals – plans include:

Group 1

- Identify grants and grant organizations that TCHA has applied to, successfully or not, in the past 10 years.
- From this list, create a document outlining each organization, their mission, their capacity, their grants, and any other pertinent information.

- Create a calendar of grant deadlines and events for grant opportunities with previously referenced organizations. Where information may not be available, approximate deadlines can be used as long as information is noted as such.
- Within calendar, identify events such as final grant reports for current grants.
- Identify any new grant initiatives from current granting organizations.
- Assist Leslie, Lorita, and others in grant application edits.
- Review and update grant calendar for July 2023-July 2024.

Group 2

- Dave and Pete will identify at least 3 potential new grants not currently being pursued by TCHA and do preliminary research on the granting agencies and the procedures.
- Discuss with Development & Membership Committee the information on the 3 new potential grants and make a decision as to whether to go forward with the application process(es).
- Work out logistics of who is going to do what to complete the application process.
- Repeat this process (steps 1-3) in **January 2023**

Group 4

- Plan meetings with both mayors and president of county commissioners to build/rebuild relationship and explore feelings on acceptance of governmental membership in TCHA
- Corporate support development - Offer recognition to corporations that will be of value to the corporation; Feast sponsorship, TCHA programming sponsorships – recognition on TCHA mailings, web site, and newsletter; verbal recognition and acknowledgement at the program events - Future infrastructure sponsorships for temporary exhibits, permanent exhibit displays, sponsorship plaques signage or tags
- School support - Build into Feast school day relationships – identify something of value for joining as a school membership for 2023

Group 5

- Create a Master List of Donors (includes high level TCHA memberships, individual donations, event sponsors, donors in kind, and corporate/government donors, and others)
- From this list work with the other subgroups to create a Master Donor Outreach Calendar for scheduling meet-and-greets, focus groups, coffee meets, update messages, check-in-how-you-doing notes, VIP tours or other special events, etc. so that these events don't fall off the table and get forgotten.
- This Master Donor Outreach Calendar would be revised each July by the Development & Membership Committee based upon feedback of experiences from the previous year

Group 6

- Do an inventory of the current mechanisms and giving opportunities used by donors to support TCHA
- Identify mechanisms for giving or support currently not in place, not well established, or not clearly defined and promoted by TCHA
 - Estate planning, Planned monthly giving program, Recipient of Required Minimum Distribution of funds from retirement accounts (401K, etc.), Creation of endowment trusts (through Community Foundation of Greater Lafayette or other agent), Fund-raising events, silent auctions, raffles
- Identify selected current mechanisms or giving opportunities that should be targeted in the next year.
- Identify selected NEW mechanisms or giving opportunities that should be targeted in the next year
- Develop a marketing strategy for communicating these opportunities and promoting these mechanisms by which individuals, groups, or organizations can donate

4. Directions for work to be done before next meeting

Work on the goals set by each group and report back on completion of goals and progress on rest at the next meeting; Subgroups need to identify important items for discussion by the whole Development & Membership Committee and get on agenda for next

Next meeting, Monday, July 11, 4:30, History Center

Facilities Committee

Walt Griffin (chair)

Pete Bill (co-chair)

- Mulhaupts repair of security key pad in basement of HC is still having issues with either the sensor or “low battery” in the basement; at the same time there were problems with the basement lights not coming on right away --- electrical problem related to sensor?
- Still working on an MOU with the Gathering Church for installment of a pull down screen at the front of the auditorium and a large monitor display at the back of the auditorium. MOU needs to include specifics about who owns cables, mounts, screen (?), etc..
- Still have the groundhog at Arganbright. Paid \$200 to have the trapper set up the trap and check it to no avail. Leslie will bring in a live trap and Walt will bait it with cantaloupe. Leslie will dispose of critter once captured.
- Leslie got a quote for \$1736 to get the carpeting in the high traffic areas and floors around bathrooms at Battlefield Museum professionally cleaned. Development Committee recommended to go ahead with cleaning. After cleaning and an assessment of the carpet, the Committee will discuss whether to recommend Budget and Finance Committee budget (or find grant) to replace carpet in office and museum store area.
- Pete – assessment of hole at Arganbright – Hole is in the superficial metal flashing. Behind it is a horizontal steel girder that forms the second floor and cinder block above it. Leaf guard over gutters are covered in debris and need to be cleaned off in order for the gutters to capture the roof water. Roof on the lower level looks has moss growing around the stanchions that support the pipes containing the power lines into the building and accumulated organic debris in the corner that is thick enough to support a small tree growing in it. Pete will remove debris when he cleans off the gutter guards. Recommended Leslie contact Schafer Roofing to do an assessment of the roof at Arganbright. While the membrane on the lower roof looks okay, Kelly said that was the area that failed in 2008 and caused a minor flood inside Arganbright. The Committee recommended Leslie follow through on Schafer assessment of the roof.
- Crash bars doors at Arganbright have been repaired; there is still an air gap between the two doors that we (TCHA) will purchase some weather stripping or other material to weatherproof that gap.
- Status on waxing and sealing linoleum tiles in banquet room: will be done June 29th – likely a two day project. **Leslie needs help in moving tables out of banquet room; will likely corral Board members after the Board meeting to do so.**
- Pete - Long term project for assessing curatorial needs: putting together the start of a needs list draft that focuses on the physical facility needs *based on the mission of TCHA*, not on the preconceived notion of building a new building, etc. Pete will bring a discussion item related to “mission needs” of TCHA back to the Committee for discussion at the next meeting.
- Boiler turned off for the summer? Yes – May 20th. Lorita reported that given when the boiler was supposedly turned off in the gas billing cycle, the anticipated gas bill for that billing cycle still seemed high for the boiler having been turned off. Boiler is cold to touch. No excessive use. Leslie has not smelled gas in the kitchen or outdoors near the meter. All just due to the rapidly rising cost of natural gas? We will just look at the next month’s gas bill to see if it has dropped.
- Schaefer Roofing will begin HC roof work in July, still on schedule for this.
- Jeff B and Jeff S are slowly getting the Feast Barn cleaned up and reorganized.

- Kelly brought up that the drain in Arganbright is not draining adequately. Kelly will check the drain over the next few days to see if the water goes down. days. If the problem continues, it was recommended to have a professional drain person evaluate the status of the drain pipe.

Historic Markers Committee

Lafayette Bicentennial Events Committee

Lafayette Bicentennial Publications Committee

Ouiatenon Preserve Committee

Publications Committee

2022 BOARD OF GOVERNORS TERMS (3 Year Terms)

Name	Term Ends (Annual Mtg. Jan/Feb)
Colby Bartlett	December 2023 (January 2024)
Del Bartlett	December 2024 (January 2025)
Lorita Bill	December 2023 (January 2024)
Pete Bill	December 2022 (January 2023)
Jeff Burnworth	December 2023 (January 2024)
Julie Byers	December 2024 (January 2025)
H. Kory Cooper	December 2024 (January 2025)
Kevin Cullen	December 2023 (January 2024)
Walt Griffin	December 2022 (January 2023)
David Hovde	December 2022 (January 2023)
Dale Krynak	December 2023 (January 2024)
Erika Kvam	December 2023 (January 2024)
Quentin Robinson	December 2024 (January 2025)
Dave Sattler	December 2023 (January 2024)
Nick Schenkel	December 2024 (January 2025)
Jeff Schwab	December 2024 (January 2025)
Marsha Selmer	December 2024 (January 2025)
John Thieme	December 2022 (January 2023)
Todd White	December 2024 (January 2025)

2022 OFFICERS OF THE BOARD (1 Year Term, not more than 5 consecutive terms)

Position	Name	First Term Began	Term Number in 2022	Re-election eligibility ends
President	Jeff Schwab	February 2021	2	January 2026
Vice President	Dave Sattler	February 2022	1	January 2027
Secretary	Erika Kvam	February 2022	1	January 2027
Treasurer	Lorita Bill	February 2021	2	January 2026

TCHA COMMITTEES – 2022

* indicates Chair or Co-Chair

Standing Committees

Executive Committee

Board President *
Board Vice President
Board Treasurer
Board Secretary
Chair of the Budget, Finance, and Risk Management Committee

Collections Committee

Board and Staff:

Kelly Lippie *
Pete Bill
Leslie Conwell
Kevin Cullen

Trey Gorden
Amy Harbor
Quentin Robinson
Nick Schenkel
Marsha Selmer

Other Members:

Rick Conwell
LA Clugh
Carolyn O’Connell
Mary Springer

Facilities Committee (formerly the Buildings & Grounds Committee)

Pete Bill *
Walt Griffin *
Colby Bartlett

Jeff Burnworth
Kevin Cullen
Dale Krynak

Kelly Lippie

Finance, Budget, and Risk Management Committee

Lorita Bill*
Julie Byers

Jeff Schwab
John Thieme

Todd White

Nominating Committee

Quentin Robinson *
Colby Bartlett

Julie Byers

Other Committees

Development & Membership Committee

Pete Bill *
Erika Kvam *
Jeff Burnworth

Leslie Martin Conwell
Dale Krynak
Kelly Lippie

Dave Sattler
Jeff Schwab

Feast Committee

Board and Staff:

Leslie Martin Conwell*
Jeff Schwab *
Pete Bill
Jeff Burnworth
Erika Kvam

Other Members:

Sara Bartlett
Di Begley
Mac Bellner
Debra Brown

Terry Clark
David Conner
Barb Deaton
Mary Fisher
Mike Geyer
Brian Hawn
Erin Hicks
Roger Hooper
Robert Leavitt
Randy Lower
Matt Riebsomer

Preston Smith
Sheri Sondgerath
Jason Stanfield
Scott Stambaugh
Linda Swihart
Brian Wagner
Andy Wall
Jeni Watkins
Joyce Wiegand
Bill Young
Jan Young

Employee Benefits Committee

Board President *
Chair Budget Cmte
Treasurer
Lorita Bill

Jeff Burnworth
Walt Griffin
Dale Krynak
Jeff Schwab

Todd White
Leslie Martin Conwell (non-voting)
Other Members:
Insurance Rep (non-voting)

Historic Markers Committee

Del Bartlett
Lorita Bill

Julie Byers
Nick Schenkel

Lafayette Bicentennial Events Committee

Board and Staff:
David Hovde *
Board President
Colby Bartlett
Pete Bill
Leslie Martin Conwell
Trey Gorden
Walt Griffin

Amy Harbor
Kelly Lippie
Quentin Robinson
Laura Smyser
Other Members:
Joan Briller
Dennis Carson
David Huhnke

Sean Lutes
John Norberg
Dave Sattler
Pete Sherry
Charlene Sherry
Tom Turpin
Ruth Van Meter

Lafayette Bicentennial Publications Committee

Board and Staff:
David Hovde *
Pete Bill
Leslie Martin Conwell
Amy Harbor
Kelly Lippie

Quentin Robinson
Jeff Schwab
Other Members:
Mary Anthrop
Carol Bangert
Joan Briller

Joseph Briller
Dennis Carson
Sean Lutes
John B Norberg
Tom Turpin

Ouiatenon Preserve Committee

Kory Cooper *
Del Bartlett

Leslie Martin Conwell
David Hovde

Colby Bartlett – non-voting advisor

Program Advisory Committee

Leslie Martin Conwell*
Pete Bill
Walt Griffin

Amy Harbor
David Hovde
Jeff Schwab

Other Members:
Annie Schap

Publications Committee

David Hovde*
Colby Bartlett

Quentin Robinson