

**Tippecanoe County Historical Association
Board of Governors Meeting**

Mission: To Enrich the Lives of Tippecanoe County Residents and Visitors by collecting, preserving, researching, and sharing our unique and diverse history.

AGENDA

5:15 PM, May 21, 2024

HYBRID MEETING – IN PERSON and ZOOM

Members of the Board (total: 21 – quorum: 11)

Jeff Schwab – President	Del Bartlett	Quentin Robinson
Dave Sattler – Vice President	Pete Bill	Marsha Selmer
Nick Schenkel - Secretary	Jeff Burnworth	Bridget Slack
Lorita Bill – Treasurer	H. Kory Cooper	Jeremy Spann
Rosanne Altstatt	Walt Griffin	John F. Thieme
Cassandra Apuzzo	David Hovde	Whitney Walton
Colby Bartlett	Tara Raber	Todd White

Meetings are Hybrid unless otherwise noted. In person at the History Center and available on ZOOM.

Connecting Information for Zoom Meeting

- If you have a computer with a web camera and microphone (most web cams have a microphone built in), connect to the meeting by clicking on the hi-lighted “<https://zoom.us/.....>” below.
- If you have not previously downloaded Zoom software, you will be prompted to do so in order to connect to the meeting. The software is free.
- If you wish to connect by phone, call in one of the numbers listed below (doesn’t matter which). Once you are connected, you will be asked for your Meeting ID number so you can be placed into the correct meeting. The Meeting ID number is listed below.

Join Zoom Meeting

<https://us06web.zoom.us/j/85870744709?pwd=a4zf9xMFvbaxSaK5kAjkjbi3ox4bSe.1>

Meeting ID: 858 7074 4709

Passcode: 076778

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Dial by your location

- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 929 436 2866 US (New York)
- +1 301 715 8592 US (Washington DC)

FUTURE DATES FOR MEETINGS and EVENTS

Executive Committee (agenda setting) – 5:15 the Thursday before a Board meeting
(currently Zoom meetings)

Board of Governors – Fourth Tuesday of the Month at 5:15

- Thursday, June 6th, 5:15 (Special Meeting)
- June 25, 2024
- July 23, 2024
- August 27, 2024
- No September Meeting due to Feast setup
- October 22, 2024
- November 19, 2024 (Moved due to Thanksgiving Holiday)
- December 17, 2024- Budget Meeting (Moved due to Christmas Holiday)

AGENDA

- Call to Order
- Minutes from April 23, 2024 Board meeting – *Pages 4-6*
- Trust Report from First Merchants
- Officers' reports and business
 - President
 - Special Board Meeting – Thursday, June 6, 2024 - 5:15pm
 - Tamara Hemmerlein from IHS on Strategic Planning for Historical Organization
 - Vice President
 - Secretary
 - Treasurer – *Pages 7-8*
- Budget and Finance Committee – Lorita Bill – *Pages 9-10*
 - Cash Reallocation
- Executive Director Report – Claire Eagle – *Page 11*
 - DOL Changes
 - 3rd quarter programs schedule being finalized
 - Annual Appeal letter going out soon
- Battlefield Museum Report – Trey Gorden – *Page 12*
 - Visitor/field trip numbers are up
 - Ouiatenon book still selling but slowing down
- Membership Report – Kelly Lippie – *Page 13*
 - **Newsletter deadline is June 7th**
 - Member appreciation ice cream social Saturday July 20th
- Collections Report – Kelly Lippie – *Page 14*
 - Ongoing volunteer projects – indexing, scanning, cataloging
 - New survey/map exhibit at the Battlefield
 - Evaleen Stein historic marker planning
 - Storage of 2 large pianos in collection
- Library Report – Amy Harbor
 - Springvale cemetery walk
- Feast Report – Brooke Sauter – *Page 15*
 - Applications are starting to come in
 - Good food booth meeting, likely to have some new food booths
 - Marketing – billboards, bus ads, media
- Notes from Committees – *Pages 16-19*
 - Membership and Development now meets at 5pm on second Mondays
 - Facilities did not get grant for basement blower, HC boiler shut off for summer
 - Historic Marker evaluation continues
 - Incoming articles for the Bicentennial book have slowed considerably
 - Program Committee working on fall program schedule
- Any Other Business
- **END AGENDA**

Minutes for April 23, 2024
TCHA Board of Governors Meeting
In Person at the History Center and Zoom Meeting

Board President Jeffrey Schwab called the TCHA Board of Governors to order at 5:18pm at The TCHA History Center.

Governors attending in-person were Jeff Schwab, Dave Sattler, Lorita Bill, Nick Schenkel, Rosanne Altstatt, Cassandra Apuzzo, Del Bartlett, Pete Bill, Jeff Burnworth, Walt Griffin, David Hovde, Tara Raber, Quentin Robinson, Marsha Selmer, Bridget Slack, Jeremy Spann, Whitney Walton, and Todd White.

Governor Colby Bartlett, H Kory Cooper, and John Thieme were not present in person or online.

Executive Director Claire Eagle, Curator Kelly Lippie and Feast Coordinator Brooke Sauter were present in person.

TCHA staff members Amy Harbor and Trey Gorden attended online.

The Minutes of the March 26, 2024, Board Meeting were presented and approved, with no corrections, by voice vote after a motion and second from Pete Bill and Todd White.

President Jeff Schwab noted a change in the meeting time of the Executive Committee; the new meeting time will be at 3:30 pm.

President Schwab continued discussion of the Eberle Core Responsibilities document first presented last month. He appointed a strategic planning task force, to be led by Governor Lorita Bill. The task force is charged with examining the entire organization and board expectations for TCHA.

Each board meeting going forward will focus on one aspect of TCHA to provide guidance for the task force; staff and committee reports will have a smaller time for reporting to allow for strategic planning discussions.

The task force is expected to have a duration of one to two years with up to six board members and the ED appointed as task force members.

Please contact Lorita if you would like to serve on this task force.
Review of the Core Responsibilities document will continue at future board meetings.

The Vice President had no report.

The Secretary acknowledged the need to correct some names listed in the March Minutes and then had nothing to report.

Lorita Bill, Treasurer, presented the Treasurer's Report for March 2024 (see attached), pointing to the increased "cash less current obligations" and increased investments total compared with March 31 of 2023.

The budget variance for March 31 shows a larger than expected balance for interest received, for repairs and maintenance and for rentals for the first quarter of the year.

Claire Eagle presented the Executive Director's Report (see attached), noting the book committee has over 120 articles for the Bicentennial Book either approved or under review.

She encouraged board members to sign up to volunteer for the "Taste of the Past" dinner series with Chef Lauren Reed.

She pointed to the many programs planned for the next few months including a "members only" Ice Cream Social planned for Saturday July 20 from 2 to 4 pm.

The ED reported signing a maintenance agreement with KONE for elevator service and repairs at the History Center.

Ms. Eagle concluded by noting work continues for the 2024 annual campaign and that several grants and donations are being prepared/have been received.

Trey Gorden presented the Battlefield Museum Report (see attached). The Battlefield's visitor numbers have increased, in part because of school visits. And sales of the Ouataton book are brisk.

The price adjustment project is complete.

Kelly Lippie spoke to us about the Membership Report (see attached). The total number of memberships continues to increase.

Ms. Lippie presented the Collections Report (see attached). She noted that work continues with helping authors research information for articles for the Bicentennial book and work has begun on a series of "pop up" exhibits for the Lafayette Bicentennial.

Ms. Lippie requested, on behalf of the collections committee, that a list of objects in the TCHA collections be deaccessioned. A motion by Governor Marsha Selmer seconded by Governor Whitney Walton was approved so that deaccessions can be done.

The Librarian's Report was presented by Amy Harbor (see attached). She drew the board's attention to the May 18 cemetery tour scheduled at Spring Vale Cemetery for 1-3 pm, noting more volunteer docents at the cemetery tour will be welcomed.

Feast Coordinator Brooke Sauter presented the Feast Report (see attached). This year's Feast is scheduled for October 5 and 6.

The initial Food Booth meeting is scheduled for April 24 with co-chairs Jason Standfield and Lauren Reed.

Promotional wares are being designed with United State of Indiana.

Board sponsorships continued to be sought for the 2024 Feast, focusing on both existing and new donors. Please let Ms. Sauter know if you have recommendations for possible Feast sponsors.

Other Committee Reports were presented (see attached).

The Development and Membership Committee did not meet so that members could view the Eclipse on their regular meeting day; the committee will meet again in April.

Jeff Burnham spoke for the Facilities Committee. Highlights:

- The committee is considering including air handler and chimney repairs at the History Center as one project.
- Other items are reported in the written report.

Trey Gorden reported the Historic Markers Committee is scheduled to meet April 24.

Jeff Schwab reported for the Bicentennial Publications Committee.

- The Committee continues to look for additional authors.
- The Committee reviewed a proposal from another publisher and decided to remain with Purdue Press as the book's publisher.

Korey Cooper's report for the Quiatenon Preserve Committee will be emailed to Board Members by President Schwab.

Claire Eagle reported the Program Committee did not meet so that members could view the Eclipse on their regular meeting day; the committee will meet again in April.

The Publications Committee had no report.

There being no additional business, Del Bartlet moved, and Marsha Selmer seconded adjournment. The motion was approved by a voice vote at 6:12 pm.

Respectfully submitted by Nick Schenkel, TCHA Secretary

**Treasurer's Report
Lorita Bill
May 2024**

Tippecanoe County Historical Association			
Selected Accounts			
April 2024			
			Change from
	4/30/2024	3/31/2024	Last Month
Bank Accounts			
Petty Cash	572.17	572.17	-
First Merchants Checking 1%	32,932.38	49,452.55	(16,520.17)
First Merchants Operating MM 3.2%	327,891.73	326,646.72	1,245.01
Emergency Maintenance MM 3.2%	32,455.05	32,331.82	123.23
Ouiatenon Preserve Account 3.2%	106,054.51	105,862.96	191.55
Feast Rainy Day CD 5.25%	104,886.85	104,429.85	457.00
Undeposited Funds	850.89	561.58	289.31
Total Change in Cash	605,643.58	619,857.65	(14,214.07)
			-
Accounts Payable	(6,430.42)	(9,971.57)	3,541.15
Credit Card	(1,110.52)	(2,242.71)	1,132.19
Cash less current obligations	598,102.64	607,643.37	(9,540.73)
			Change from
	4/30/2024	4/30/2023	Last Year
Bank Accounts			
Petty Cash	572.17	571.64	0.53
First Merchants Checking 1%	32,932.38	246,010.71	(213,078.33)
First Merchants Operating MM 3.2%	327,891.73	-	327,891.73
Emergency Maintenance MM 3.2%	32,455.05	36,011.48	(3,556.43)
Ouiatenon Preserve Account 3.2%	106,054.51	88,240.10	17,814.41
Feast Rainy Day CD 5.25%	104,886.85	100,050.39	4,836.46
Undeposited Funds	850.89	338.85	512.04
Total Change in Cash	605,643.58	471,223.17	134,420.41
Accounts Payable	(6,430.42)	(5,791.87)	(638.55)
Credit Card	(1,110.52)	(4,901.18)	3,790.66
Cash less current obligations	598,102.64	460,530.12	137,572.52
Investment Accounts	3/31/2024	12/31/2023	Change 2024
TCHA Trust	1,455,014.93	1,380,418.37	74,596.56
Wetherill Trust	378,275.65	359,552.16	18,723.49
Lafayette Community Foundation (12/31)	32,981.29	32,981.29	-
Total Investments	1,866,271.87	1,772,951.82	93,320.05

Tippecanoe County Historical Association			
Budget vs. Actuals: 2024			
	Thru April 30, 2024		
	Actual	Budget	Variance
Income			
Grant Operating	500.00	-	500.00
Contributions	47,669.00	45,000.00	2,669.00
Museum Store Sales	9,814.16	8,000.00	1,814.16
Library Revenue	1,125.40	840.00	285.40
Membership Dues	6,895.00	6,660.00	235.00
Programs & Education	5,785.00	7,000.00	(1,215.00)
Feast Of The Hunters Moon	8,944.50	4,945.00	3,999.50
Total Income	80,733.06	72,445.00	8,288.06
Cost of Goods Sold	4,532.41	3,600.00	932.41
Gross Profit	76,200.65	68,845.00	7,355.65
Expenses			
Salaries, Wages & Benefits	78,979.26	79,419.81	(440.55)
Administrative Expenses	3,048.46	3,429.00	(380.54)
Contract Services Administrative	7,936.41	7,550.00	386.41
Equipment & Supplies	1,151.02	1,440.00	(288.98)
Collections, Exhibits & Library	3,103.13	2,590.00	513.13
Museum Store Expenses	257.16	725.00	(467.84)
Insurance and Taxes	6,628.32	7,000.00	(371.68)
Repairs & Maintenance	14,226.95	11,360.00	2,866.95
Contractual Services - Facilities	1,317.85	1,340.00	(22.15)
Utilities	14,329.83	19,200.00	(4,870.17)
Membership Expenses	950.00	800.00	150.00
Fundraising Expense	-	-	-
Feast Expenses	12,747.00	11,110.00	1,637.00
Programs & Education Expense	1,593.78	2,140.00	(546.22)
Total Expenses	146,269.17	148,103.81	(1,834.64)
Net Operating Income	(70,068.52)	(79,258.81)	9,190.29
Other Income (Expense)			
Grants - Nonoperating	-	-	-
Rents	3,650.00	2,400.00	1,250.00
Interest	9,364.78	5,200.00	4,164.78
Investment Income (distribution only)	22,819.92	21,700.00	1,119.92
Depreciation	(23,820.00)	(23,820.00)	-
Total Other Income (Expense)	12,014.70	5,480.00	6,534.70
Net Income (Before Investment Gains)	(58,053.82)	(73,778.81)	15,724.99
Other investment income	93,480.32	-	93,480.32
Net Income	35,426.50	(73,778.81)	109,205.31

Budget and Finance Committee
Lorita Bill
May, 2024

- Committee met April 25, 2024
- Reviewed the first quarter of 2024 financials. No concerns were noted.
- Looked at our restricted and unrestricted net assets. There is a need to document these better if possible. I will review the available documentation at Arganbright.
- The committee determined that TCHA has \$100,000 of excess cash from 2023. The committee’s recommendation to the board is to transfer \$50,000 to the TCHA Trust, \$20,000 to the Emergency Maintenance Account and hold \$30,000 until later. The \$30,000 will be held pending the outcome of grants for facilities projects and possible legal expenses. If we still have a surplus later in the year, the committee recommends that the \$30,000 be transferred to the TCHA Trust.

Excess Cash

	Start up cash	September 30 Cash Balance (before start up)	After Startup	Date	Endowment	Date	Em Maint & HC Restricted	Feast Rainy Day	Hold until later
2021	42,410.00	146,786.54	104,376.54						
2022	41,895.00	144,152.50	102,257.50	10/17/2022	50,000	2/28/2022	50,000	50,000	
2023	42,890.00	170,624.81	127,734.81	5/16/2023	50,000				
2024	45,000.00	152,400.00	107,400.00		50,000		20,000	-	30,000
Current Projected Cash Balance at 9-30-24			252,400.00						
Excess			<u>(100,000.00)</u>						
Balance 9-30-24 after transfer			152,400.00						

Consider if we have set enough aside for Facilities needs - hold \$30,000 (now at 3.2%)
If we transfer \$20,000 to the Emergency Maintenance reserve the balance will be 52,331.82



Executive Director Report
Claire Eagle
May 2024

Administration

- The Department of Labor has made a rule change to the Fair Labor and Standards Act regarding overtime and minimum salaries. Beginning July 1 (if the rule isn't struck down like previous attempt to change the minimum have been) any salaried employee making less than \$844 a week or \$43,888 a year will be required to be paid for any hours worked over the 40 hour designated work week. On January 1, 2025, that amount goes up to \$1,128 a week and \$58,656 a year. Jeff, Lorita and I have already begun discussions on what might need to be done to ensure that all TCHA salaried employees are being paid correctly. Additionally, some decision-making guides from our HR company have been super helpful. At this time, Kelly and Trey have begun tracking their time so that we may get a better idea of what hours they are truly working. I will have an update regarding this at the June meeting.

Programs

- The last few weeks have been all about programs!
- Our first Taste of the Past dinner with Chef Lauren Reed is Friday, May 17. A big thank you to Brooke for all the help she has given and items she loaned for tablescapes.
- We still need two volunteers for the July 27th dinner. Volunteers will be helping with set-up, dishwashing and serving. Please let me know if you are available.
- The July-September programs schedule is being finalized. Please see the Program Committee report for more details.
- Kelly and I are working with Angie Klink and others to plan the dedication of the new Evaleen Stein historic marker. The dedication is scheduled for 5:30 p.m. on Thursday May 23 at 708 Hitt Street.
- This Friday is our next program in partnership with WLPL. A State Street walking tour will be taking place from 4-6 p.m. starting from the WLPL.

Facilities

- We've gotten a new lawn mowing service at the Arganbright. They seem to be doing a great job and will also take care of the overgrown weeds on the terraces.
- Mulhuapts seems to have fixed the alarm problems once again. This time, Jerry (Operations Manager) called me himself to say he thought the problem was fixed. Makes me hopeful it might actually be.
- One of our volunteers, Sharon, graciously donated some flowers for the flower boxes at the Arganbright.

Grants and Donations

- Unfortunately, we did not receive the SIA grant for the replacement of the basement HVAC system. The facilities committee is evaluating and trying to make a plan for grants and projects for the rest of the year.
- The Annual Appeal is still set to go out in the next couple of weeks.

Battlefield Museum Report
Trey Gorden
May 2024

- Visitor numbers were up this month, again.
- Sales of new Ouiatenon book are brisk.

Although this month's meeting is early, which means I don't yet have the numbers for the whole month as of this writing, it is already apparent that the field trips are coming back. This month we have had **1011 visitors** so far, **up 56** from last month's (also exceptional) **955**. What's more, we're blowing last year's **610** out of the water by **401!**

I have, as predicted, ordered more of the new Ouiatenon books, although sales have slowed as more and more of the stalwarts of Tippecanoe County history buy their copies. I imagine these might be the last I buy for a while. I hope we'll see another rush to buy them at Feast.

Membership Report
Kelly Lippie
May 2024

Annual Appeal Letter draft written and submitted to Development & Membership committee

- Mailing list ready for review

Next Member newsletter due Friday June 7th

Member Appreciation Ice Cream Social in the works:

- Saturday July 20th
- 2-4 pm
- History Center

Membership Level	Renewal Period	Total as of March 11	Total as of April 18	Total as of May 10
Individual (\$35)	Annual	56	51	49
Senior Individual (\$30)	Annual	83	87	82
Senior Couple (\$40)	Annual	102	104	103
Family (\$50)	Annual	65	64	60
School/Club (\$100)	Ends July 1st	1	1	1
Patron (\$100)	Annual	70	73	74
Sustaining (\$250)	Annual	18	18	17
Benefactor (\$500)	Annual	4	4	4
Treasure (\$1,000)	Annual	3	3	3
Lifetime	Lifetime	28	28	28
Total Memberships		430	433	421

Total membership in May of 2023: 395.

TCHA Collection Department Report

Kelly Lippie

May 2024

- Ongoing volunteer projects in collections includes: Indexing Journal and Courier negatives, scanning letterhead archive, cataloging artifacts, processing an archival collection.
- Attending monthly NAGPRA webinar put on by the National Park Service.
- New summer intern began work May 16th.
- Compiling photographs and artifact images for the Bicentennial Book.
- Survey/ maps exhibit installed for the temporary exhibit cases at the Battlefield Museum to coincide with the IHS exhibit to be loaned this summer: "Indiana Through the Mapmaker's Eye" July 2- August 1.
- Working with GL Graphix to produce the first in a series of "pop up" exhibits for the Lafayette Bicentennial that (so far) are sponsored by the city of Lafayette. The first is still under review for approval by the city.
- Anthropology student studying bale seals in Ouiatenon collection.
- Peoria and Miami tribes invited to consult regarding human remains in the Ouiatenon collection.
- Gave orientation tour of library/ archives resources to Purdue Honors college students who will be working on Urban Matters Lab project this summer (continuing project to identify black history sites in the county).
- Serving on the Evaleen Stein historic marker planning committee.
- Assisted with artifact selection for David Hovde's Ouiatenon ceramics program.
- Working on plan for storage of the 2 large pianos in collections that are currently in storage with Northside Music.
- Also processing Feast School Day registrations.

April Collections Committee: Canceled, not enough new material to consider.

Feast Report
Brooke Sauter
May 2024

Things are starting to pick up in the Feast realm — applications are rolling in, and we are seeing a lot of return applications as well as a few new ones sprinkled in there. The first deadline, for Sutlers, before the late price increase is coming up on June 15th. We are also already seeing a large influx of interest in camping, which is something we will be working on as we get closer to its deadline on August 1.

After cutting poles for the Feast-built booths on March 23, we have scheduled an additional cutting on June 8 with a Rain Date of June 15.

The Food Booth Call-Out Meeting was April 24th. There, food booth chair people met with Feast staff and the Tippecanoe Health Department to discuss expectations, ask questions, and prepare for the 2024 event. We have also had a few new booths contact us with interest to attend this year's Feast. If they all come through, we will have 5 new booths.

Performer contracts are underway. They have not yet been sent out, but should go out this coming week once adjustments are made for this year. We hope to have these contracts back by mid June.

School Days information has also been in the works, many thanks to Kelly. She has contacted area schools to let them know dates for the fall event, and have already heard back from numerous teachers planning to join us for School Days October 3 and 4, 2024.

Fundraising is also still underway. We were grateful to receive \$10,000 from Visit Lafayette-West Lafayette designated for out-of-market advertising. We are excited to expand our marketing efforts through these funds. We also received a \$500 sponsorship from Old National Bank.

Marketing is also in the works. We are pursuing advertising opportunities through:

- Print - Billboards, bus ads, Working on Fall 2025 Columbia St Banner
- Digital - Beginning discussions with WLFI, J&C, Dave Bangert, Radio
- Apparel - Expect crew shirts on sale mid June, public sale mid August
- Other - Mugs are returning in 2024, designs are being firmed up
Stickers, bandanas, hats

We have also begun purchasing materials for the grounds. This includes baling twine, and snow fence to help build barriers and designate areas on the grounds.

Other Committee Reports May 2024

Development & Membership Committee

A Membership update was provided by Kelly, as can be found in her report.

The Membership and Development committee has been working diligently on the Annual Appeal. Minor changes need to be made before it is sent to print. We hope to have this to National Group for printing by the end of the month. Should you know of anyone that should receive our Annual Appeal who is not currently a member, please let Kelly know ASAP.

TCHA is planning a members appreciation Ice Cream Social on July 20th at the History Center. Mark your calendars! We are also seeking a potential sponsor for this event. Should you know of any people, businesses or organizations, please contact Claire.

It was decided by the committee to dispose of the Recognition plaque that lived in the basement of the HC. While a good idea to come up with some physical recognition for our donors and supporters, this plaque was out of date with a multiple-iterations out-of-date logo and more. It would have likely been more expensive to resurrect this plaque than to invest in something new. Thank you to Jeremy Spann for disposing of this plaque.

We are continuing to seek additional funding and support for the organization. It was proposed by Dave Sattler to pursue potential funds from Lafayette Life Foundation. We are always looking for additional direction, should you know of any, please share with Brooke.

Please note that the M&D committee is now meeting at 5 PM for our monthly meetings. Should this change in time now allow you to join us, please feel free. Let Brooke know if you plan to attend.

Facilities Committee

- Grants
 - SIA grant for HC HVAC has been denied.
 - NOW putting together several projects at HC dishwasher, Coffee maker, HDMI run, network drop
 - NCHS grant Emergency Alert system at Fort site
- Received a new flag from the American Legion thanks Walt!
- Boiler has been shut off
- Conex/ Pod for feast grounds to eliminate storage unit rentals. Checking with parks dept
- Still working on exterior painting bids for Arganbright.

Historic Markers Committee

Agenda

1. Check on Action Items
2. Talk about getting moving on our ideas for cataloguing the markers.

Action Items

- Look at the files Phyllis sent (excel and pdfs), add their data to the excel file Sharon sent, and then figure out a place to put it so that we can all use it. (Trey)

- Kathy and Carl Cox are in Florida for the Winter. Email her and find out when she gets back. When she gets back, go out there and look at the marker and see what needs to be done.
kwcoxartist@aol.com; cathycox800@aol.com;
765-404-1422 (Trey) **[Sent her an email; try next email, then try phoning.]**
- Email Duane Mantick and see if he wants to stay on our committee. (Trey) **[Sent him an email; he wants to stay]**
- Get list of Tippecanoe Monuments from the Historical Marker Database (Phyllis)
- Evaluate the old list. (Trey) **[collate lists, then divide by township (13 townships)]**
- Find out from the board if there are plans for a marker commemorating the bicentennial of the county. Maybe at the courthouse? (Sharon) **There are no such plans.**
- See if there is a newer/better tech than QR codes (Trey) **[Not for our purposes.]**
- Modify the monument inspection form. (Trey)
- **We'll go out back on our own time and look at the damaged markers before next meeting.**

Discussion

- Note: There are five full-time members, therefore three makes a quorum.
- Monument QR codes: Just put the URL to TCHA's web site on the sign, and have a menu. Not as slick, but more robust.
- Make a list of markers, divide it up into teams, and split up and look.
 - Crossreference by township so that it's more efficient.
 - People who are doing community service could, perhaps, help.
- Idea for Funding Our Historical Markers Program:
 - Grants from the state: They issue a certain number of grants each year that fund markers in whole or in part. The number of state grants varies by year by year.

Lafayette Bicentennial Publications Committee

- Incoming articles have slowed dramatically
- Editing and reviews continue
- Discussion on how to handle footnotes and references

Ouiatenon Preserve Committee

Program Committee

Members present: Cassie Apuzzo, Kory Cooper, Leslie Martin Conwell, Claire Eagle, Amy Harbor, David Hovde, Brooke Sauter and Jan Young

Other members: Walt Griffin, Quentin Robinson and Whitney Walton

1. Review of Previous Programs
 - . Tuesday, March 12 at 11:30 a.m. – Show and Tell: Purdue's First President: 16
 - a. Thursday, March 21 at 7:00 p.m. – Evaleen Stein: 29
 - b. Wednesday, March 27 at 5:00 p.m. – Tippecanoe County and the 1913 Flood (at WLPL): 56
 - c. Tuesday, April 9 at 11:30 a.m. – Show & Tell: William Digby: 20
 - d. Wednesday, April 17 at 6:00 p.m. – History of Tippecanoe County Libraries: 42
 - e. Thursday, May 2 at 5:00 p.m. – Feast Sewing Circle: 17

- f. Thursday, May 9 at 6:00 p.m. – School of the Artifact: Ceramics: 15
- 2. Plan for Upcoming Programs
 - . Friday, May 17 at 6:00 p.m. – Taste of the Past: Feast
 - i. Volunteers are set, Lauren is finishing up some shopping and we are ready for the first dinner!
 - a. Saturday, May 18 at 1:00 p.m. – Spring Vale Cemetery Tour: Part 2
 - i. Amy is finalizing the map/brochure and volunteers are finishing up their research
 - b. Friday, May 24 at 4:00 p.m. – Walking Tour of State Street in West Lafayette
 - i. Claire is working with Devon to get info for volunteers. WLPL is borrowing two TCHA popup tents.
 - c. Saturday, June 8 at 2:00 p.m. – Walking tour of the Battlefield
 - i. Trey is leading the tour. No set-up. Will promote on social media and send membership email.
- 3. A Taste of the Past with Lauren Reed (42 tickets per program at \$60 each)
 - . Still need two volunteers to help with the July 27th dinner. Please let Claire know if you are available.
 - a. Table decorating idea for July 27th dinner.
 - b. Seth Harden from The Nature Conservancy/past president of Purdue Ag Alumni is going to give a short presentation for the July 27th dinner.
 - c. Still need program/mission aspect for August 9th dinner (A Meal from Eras Past). Please let Claire know if you have any ideas. One idea was to showcase artifacts from TCHA's founding. I think each decade of TCHA's history could also have a themed table.
- 4. Program about Purdue Herbaria (Dr. Rabern Simmons)
 - . Dr. Simmons reached out to Claire to see if TCHA was interested in having him present on the history of the Purdue Herbaria. The committee thinks this would be a good fall or spring 2025 program.
- 5. We are working on wrapping up the July-September schedule! Here is what we have so far:
 - July
 - 1. Wednesday, July 10 at 6:00 p.m. – Diamond Crusade: Black Baseball in Lafayette (Matt Meyer)
 - 1. Tuesday, July 16 at 6:00 p.m. – Lawrence P. Lindelof - President of Painters and Decorators Union (Will Raddell)
 - 2. Saturday, July 20 at 2:00 p.m. – Members only ice cream social
 - 3. Saturday, July 27 at 6:00 p.m. – Taste of the Past with Lauren Reed (Indiana Summer)
 - ii. August
 - 1. Thursday, August 8 at 6:00 p.m. – Wabash and Erie Canal program with Mike Tetrault
 - 2. Friday, August 9 at 6:00 p.m. – Taste of the Past with Lauren Reed (A Meal from Eras Past)
 - 3. Saturday, August 10 TBD – living history program with Tom Wojcinski's group.
 - 4. Saturday, August 24 TBD – Grandview Cemetery Tour
 - iii. September
 - 1. Tuesday, September 10 at 11:30 a.m. – Show and Tell: Purdue's First Graduate (David Hovde)
 - 2. Thursday, September 19 at 7:00 p.m. – Early Architects & Builders in the Wabash Valley, 1825-1860 (Ben Ross)
 - 3. Saturday, September 21 TBD – Archeology Month Celebration at the Battlefield

Committee Task List

- Bridget will follow up with Greg at LBC on the history of brewing in Indiana program idea.
- Claire will confirm program time with David in a couple weeks for the September Show and Tell.
- Claire will follow up with Kelly on scrapbooking program.
- Ideas needed for mission/programmatic component of August Taste of the Past dinner.
- Help Needed for July Taste of the Past dinner. Please let Claire know if you can help!

Publications Committee

2024 BOARD OF GOVERNORS TERMS (3 Year Terms)

Name	Term Ends (Annual Mtg. Jan/Feb)
Rosanne Alstsatt	December 2026 (January 2027)
Cassandra Apuzzo	December 2026 (January 2027)
Colby Bartlett	December 2026 (January 2027)
Del Bartlett	December 2024 (January 2025)
Lorita Bill	December 2026 (January 2027)
Pete Bill	December 2025 (January 2026)
Jeff Burnworth	December 2026 (January 2027)
H. Kory Cooper	December 2024 (January 2025)
Walt Griffin	December 2025 (January 2026)
David Hovde	December 2025 (January 2026)
Tara Raber	December 2026 (January 2027)
Quentin Robinson	December 2024 (January 2025)
Dave Sattler	December 2026 (January 2027)
Nick Schenkel	December 2024 (January 2025)
Jeff Schwab	December 2024 (January 2025)
Marsha Selmer	December 2024 (January 2025)
Bridget Slack	December 2026 (January 2027)
Jeremy Spann	December 2026 (January 2027)
John Thieme	December 2025 (January 2026)
Whitney Walton	December 2026 (January 2027)
Todd White	December 2024 (January 2025)

2024 OFFICERS OF THE BOARD (1 Year Term, not more than 5 consecutive terms)

Position	Name	First Term Began	Term Number in 2024	Re-election eligibility ends
President	Jeff Schwab	February 2021	4	January 2026
Vice President	Dave Sattler	February 2022	3	January 2027
Secretary	Nick Schenkel	February 2023	2	January 2028
Treasurer	Lorita Bill	February 2021	4	January 2026

TCHA COMMITTEES – 2024

* indicates Chair or Co-Chair

Standing Committees

Executive Committee

Board President *
Board Vice President

Board Secretary
Chair of the Budget, Finance, and Risk Management
Committee

Board Treasurer

Collections Committee

Kelly Lippie *
Cassie Apuzzo
Del Bartlett
Trey Gorden
Amy Harbor

Nick Schenkel
Marsha Selmer
Other Members:
LA Clugh

Rick Conwell
Kevin Cullen
Carolyn O'Connell
Mary Springer

Facilities Committee (formerly the Buildings & Grounds Committee)

Jeff Burnworth *
Walt Griffin *
Colby Bartlett
Del Bartlett

Lorita Bill
Pete Bill
Kelly Lippie
Marsha Selmer

Jeremy Spann
Other Members:
Kevin Cullen
Bill Young

Finance, Budget, and Risk Management Committee

Lorita Bill*
Jeff Schwab

John Thieme

Todd White

Nominating Committee

Quentin Robinson *
Dave Sattler *

Colby Bartlett
Claire Eagle

Jeff Schwab

Other Committees

Development & Membership Committee

Brooke Sauter *
Del Bartlett
Jeff Burnworth

Kory Cooper
Kelly Lippie
Tara Raber

Dave Sattler
Jeremy Spann

Employee Benefits Committee

Board President *
Chair Budget Cmte
Treasurer

Walt Griffin
Tara Raber
Todd White

Other Members:
TCHA Director (non-voting)
Insurance Rep (non-voting)

Feast Committee

Brooke Sauter *
Jeff Schwab *
Pete Bill
Jeff Burnworth
Kelly Lippie
Other Members:
Dan Alford
Sara Bartlett
Mac Bellner
Terry Clark

David Conner
Barb Deaton
Mary Fisher
Brian Hawn
Erin Hicks
Jeff Hockstra
Erika Kvam
Robert Leavitt
Randy Lower
Matt Riebsomer

Sheri Sondgerath
Jeremy Spann
Jason Stanfield
Scott Stambaugh
Linda Swihart
Andy Wall
Jeni Watkins
Joyce Wiegand
Bill Young
Jan Young

Historic Markers Committee

Trey Gorden *
Rosanne Altstatt
Del Bartlett
Nick Schenkel

Bridget Slack
Other Members:
Sally Carter

Phyllis Dotson
Duane Mantick
Stewart Schreckengast

Lafayette Bicentennial Publications Committee

Claire Eagle *
Jeff Schwab *
Rosanne Altstatt
Pete Bill
Amy Harbor
David Hovde

Kelly Lippie
Quentin Robinson
Whitney Walton
Other Members:
Mary Anthrop
Carol Bangert

Joan Briller
Joseph Briller
John Norberg
Brooke Sauter
Bill Tilford
Tom Turpin

Ouipatenon Preserve Committee

Kory Cooper *
Del Bartlett
David Hovde

Jeremy Spann
Other Members:
Leslie Martin Conwell

Phyllis Dotson
Colby Bartlett (non-voting)

Program Advisory Committee

Claire Eagle *
Cassie Apuzzo
Kory Cooper
Walt Griffin

Amy Harbor
David Hovde
Quentin Robinson
Bridget Slack

Whitney Walton
Other Members:
Leslie Martin Conwell
Jan Young

Publications Committee

David Hovde *
Cassie Apuzzo

Colby Bartlett
Trey Gorden

Dave Sattler

* - The Board President is an ex-officio member of all committees