

**Tippecanoe County Historical Association  
Board of Governors Meeting**

*Mission: To Enrich the Lives of Tippecanoe County Residents and Visitors by collecting, preserving, researching, and sharing our unique and diverse history.*

**AGENDA  
5:15 PM, February 25, 2025  
HYBRID MEETING – IN PERSON and ZOOM**

**Members of the Board** (total: 23 – quorum: 12)

Jeff Schwab – President	Pete Bill	Quentin Robinson
Dave Sattler – Vice President	Jeff Burnworth	Bridget Slack
Nick Schenkel - Secretary	Mónica Casanova	Jeremy Spann
Lorita Bill – Treasurer	H. Kory Cooper	John F. Thieme
Rosanne Altstatt	Walt Griffin	Whitney Walton
Cassandra Apuzzo	David Hovde	Jillian White
Colby Bartlett	Ashima Krishna	Todd White
Del Bartlett	Tara Raber	

**Meetings are Hybrid unless otherwise noted. In person at the History Center and available on ZOOM.**

**Connecting Information for Zoom Meeting**

- If you have a computer with a web camera and microphone (most web cams have a microphone built in), connect to the meeting by clicking on the hi-lighted “https://zoom.us/.....” below.
- If you have not previously downloaded Zoom software, you will be prompted to do so in order to connect to the meeting. The software is free.
- If you wish to connect by phone, call in one of the numbers listed below (doesn’t matter which). Once you are connected, you will be asked for your Meeting ID number so you can be placed into the correct meeting. The Meeting ID number is listed below.

Join Zoom Meeting

<https://us06web.zoom.us/j/89441187805>

Meeting ID: 894 4118 7805

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## **FUTURE DATES FOR MEETINGS and EVENTS**

**Executive Committee (agenda setting)** – 3:30 P.M. the Thursday before a Board meeting

**Board of Governors – Fourth Tuesday of the Month** at 5:15 P.M.

- February 25, 2025
- March 25, 2025
- April 22, 2025
- May 20, 2025
- June 24, 2025
- July 22, 2025
- August 26, 2025
- October 21, 2025
- November 18, 2025
- December 16, 2025

## AGENDA

- Call to Order
- Minutes from December 17, 2024 Board meeting – *Pages 4-6*
- Officers' reports and business
  - President
    - Officer Elections – Current Candidates and Nominations from the floor
    - Committee Selections
    - Whistleblower Policy
    - Conflict of Interest Statements
    - March 25<sup>th</sup> Meeting
  - Vice President
  - Secretary
  - Treasurer – *Pages 7-8*
- Executive Director Report – Claire Eagle – *Page 9*
  - Health Insurance has been renewed
  - New accountant has started this month
  - First Taste of the Past dinner was a success
- Battlefield Museum Report – Trey Gorden – *Page 10*
  - Attendance down in February
  - New exhibit created by TCHA volunteer
- Membership Report – Kelly Lippie – *Page 11*
  - Newsletter due dates for 2025 - Feb. 21, June 13, August 22, December 5
  - 2025 Member events– Ice Cream social, Ouiatenon archaeology tour, member holiday same
- Collections Report – Kelly Lippie – *Page 12*
  - Bicentennial travelling exhibits are delivered – already booked solid through Memorial Day
  - Many new volunteer projects
  - New exhibits prepared by staff and volunteers
- Library Report – Amy Harbor – *Page 13*
  - Organizing volunteers for Greenbush tour May 3<sup>rd</sup>
  - Working on presentations for Walla Class
- Feast of the Hunters' Moon Report – Brooke Sauter – *Page 14*
  - Starting preparations and preparing applications to go out next month
  - Brochure for this year's event has been created
- Notes from Committees – *Pages 15-19*
- Officer Election Results
- Any Other Business
- *END AGENDA*

**Minutes for December 17, 2024**  
**TCHA Board of Governors Meeting**  
**In Person at the History Center and Online via Zoom**

Board President Jeff Schwab called the TCHA Board of Governors to order at 5:16 pm at The Arganbright Genealogy Center, Lafayette.

Governors attending in-person were Jeff Schwab, Dave Sattler, Lorita Bill, Nick Schenkel, Del Bartlet, Pete Bill, Jeff Burnworth, H. Kory Cooper, Quentin Robinson, Marsha Selmer, Jeremy Spann, and Whitney Walton.

Cassie Apuzzo, Colby Bartlet and David Hovde attended online.

Governors who were not present in-person or online were Rosanne Alstatt, Walt Griffin, Tara Raber, Bridget Slack, John F. Thieme and Todd White.

Staff members present were Executive Director Claire Eagle.

The Minutes of the November 19, 2024, Board Meeting were presented and approved by voice vote after a motion from Pete Bill and Del Bartlet.

President Schwab reminded us of the Annual Meeting is scheduled for Saturday afternoon, February 1, 2025, at The History Center. Elections for new board members and those board members who are requesting their terms be renewed as well as a review of 2025 and guest speaker will be featured parts of the meeting agenda. Refreshments will be available.

The 2024 Ball Sholty Award was voted upon by board members present after a motion by Pete and Lorita Bill. After two ballots Mr. Lee Brand was declared the winner of the award which will be presented at the Annual Meeting on February 1.

The 2025 meeting scheduled was reviewed.

The Vice President had no report.

The Secretary had nothing additional to report.

So that the Board could focus its time and attention on the proposed 2025 budget, Staff and Committee reports were reviewed but more briefly than at most board meetings.

Claire Eagle presented the Executive Director's Report (see attached). She pointed out her work with TCHA's health insurance provider, United Health Care; she expects a 10% increase in the renewal cost after receiving word from UHC on December 23.

The Employee Handbook was amended to allow for ten paid holidays each year beginning in 2025 upon a motion by Quentin Robson and Lorita Bill.

The proposed holiday schedule for 2025 was then moved by Quentin Robinson and Dave Sattler; the schedule adds June 19, Juneteenth, as a paid holiday. It was approved by the board.

ED Eagle noted the 2024 Program Survey has been launched with some responses already recorded.

All painting and wood repair has been completed at Arganbright; second floor window repairs await warmer weather (for adhesive curing).

ED Eagle reported for the Battlefield Museum (see attached), noting the Museum will be closed December 23 to February 1 to allow for inventory and maintenance work.

ED Eagle reported for the Membership Committee, noting a continuing increase in TCHA members.

ED Eagle reported for the Collections Department (see attached), noting a number of staff and volunteer activities that continue to expand and increase availability for TCHA collections.

ED Eagle reported for the TCHA Library (see attached) calling our attention to the next Greenbush Cemetery tour scheduled for May 3 and continuing work to write articles for the upcoming Bicentennial Book for Lafayette and Tippecanoe County among several other reports. She reported as well on work done by TCHA library and collections staff to respond to the discovery of a human skull in Delray Florida that was (successfully) traced to a likely grave location in Tippecanoe County.

**OTHER COMMITTEE REPORTS** were reviewed (see attached).

Jeff Schwab reported for the Historic Markers committee, noting that the committee is at work, with Fairfield Township and the City of Lafayette, to bring a historical marker for William Digy's gravesite in Greenbush Cemetery.

Jeff Schwab reported the Bicentennial Publications Committee plans to deliver the Bicentennial book's materials to Purdue Press by the end of the year.

ED Eagle reported for the Program Committee, noting the January-March Program brochure will be sent to TCHA members soon. That program will feature several Bicentennial themed events which will continue throughout the year to celebrate Lafayette's 200 years as a Hoosier city. It is expected a number of walking tours of the City, some based upon articles in the Bicentennial book will be planned. The Board is asked to provide their recommendations to focus the program committee's choice of topics for those tours (see the attached report for more information).

The Board turned its attention to the proposed 2025 TCHA budget, presented by Treasurer Lorita Bill (see attached).

Treasurer Bill discussed proposed TCHA the Revenue, Expenses and a set of Summary pages with columns heading each category for 2024 with Actual & Estimates, 2025 Budget (proposed) and the changes between those two budget columns (see attached pages).

Treasurer Bill noted that her estimates for 2025 are “conservative” for both income and expenses; more income than estimated would benefit the Budget’s bottom line as would lower expenses benefit the bottom line as well. This conservative approach ought to be considered by the Board as the budget review moves forward.

Considerable time was spent discussing Feast of the Hunters Moon income and expenses. It was noted that the 2024 Budget will likely show a deficit of only \$54,434 without Feast income and expenses; that deficit is estimated to increase to \$106,360 in the proposed 2025 budget. This prompted Treasurer Lorita Bill to emphasize the need to continue to increase the TCHA Rainy Day Fund whenever possible to provide funding for TCHA if one year’s Feast is deeply unsuccessful.

Upon a motion by Pete Bill and a second by Quentin Robinson, the 2025 TCHA budget was approved by the Board.

The final approved budget estimates total income of \$701,140 and total expenses of \$726,300.

Adding rental income as well as Trust Distributions and interest will likely result in “Excess” funds (Income minus Expenses) of \$126,786 for 2024 and will likely result in an excess of \$56,040 for 2025 for TCHA

Strategic Planning was not at topic for this month’s board meeting.

- January 2025: no Board meeting; Annual Membership meeting at the History Center.
- February: Board meeting at the History Center, annual organizational board meeting.
- March: Board meeting at the History Center.

There being no additional business, President Schwab thanked board members for their work at this evening’s meeting. Quentin Robinson moved adjournment. The motion was approved by a voice vote at 6:35 pm.

Respectfully submitted by Nick Schenkel, TCHA Secretary

**Treasurer's Report**  
**Lorita Bill**  
**February, 2025**

<b>Tippecanoe County Historical Association</b>					
<b>Selected Accounts</b>					
	<b>This Year</b>	<b>Last Month</b>	<b>Change from</b>	<b>Last Year</b>	<b>Change from</b>
	<b>1/31/2025</b>	<b>12/31/2024</b>	<b>Last Month</b>	<b>1/31/2024</b>	<b>Last Year</b>
<b>Operating Bank Accounts</b>					
Petty Cash	711.79	706.24	5.55	572.17	139.62
First Merchants Checking .01%	28,446.93	24,937.53	3,509.40	35,089.54	(6,642.61)
First Merchants Operating MM 3%	426,156.99	450,093.94	(23,936.95)	324,170.88	101,986.11
Undeposited Funds	65.00	215.79	(150.79)	60.85	4.15
	<u>455,380.71</u>	<u>475,953.50</u>	<u>(20,572.79)</u>	<u>359,893.44</u>	<u>95,487.27</u>
<b>Current Obligations &amp; Receivables</b>					
Accounts Payable	(10,279.29)	(10,253.52)	(25.77)	(5,030.55)	(5,248.74)
Credit Card	(2,492.64)	(1,236.19)	(1,256.45)	(1,632.87)	(859.77)
Grant Money Receivable	43,640.00	43,640.00	-	-	43,640.00
Grant Money Advanced	(42,813.56)	(42,813.56)	-	-	(42,813.56)
Bicentennial Book Money	(25,000.00)	(25,000.00)	-	(12,500.00)	(12,500.00)
	<u>(36,945.49)</u>	<u>(35,663.27)</u>	<u>(1,282.22)</u>	<u>(19,163.42)</u>	<u>(17,782.07)</u>
<b>Operating Cash Less Current Obligations</b>	<u>418,435.22</u>	<u>440,290.23</u>	<u>(21,855.01)</u>	<u>340,730.02</u>	<u>77,705.20</u>
<b>Other Restricted and Designated Accounts</b>					
Emergency Maintenance MM 3%	9,373.25	9,350.19	23.06	36,402.20	(27,028.95)
Ouiatenon Preserve Account 3%	124,857.46	125,761.04	(903.58)	105,566.85	19,290.61
Feast Rainy Day CD 4.33%	108,742.93	108,344.49	398.44	103,521.85	5,221.08
<b>Total Other Restricted and Designated Accounts</b>	<u>242,973.64</u>	<u>243,455.72</u>	<u>(482.08)</u>	<u>245,490.90</u>	<u>(2,517.26)</u>
<b>Investment Accounts</b>					
	<b>12/31/2024</b>	<b>12/31/2023</b>	<b>Change 2024</b>		
TCHA Trust	1,545,132.64	1,380,418.37	164,714.27		
Wetherill Trust	384,211.77	359,552.16	24,659.61		
Lafayette Community Foundation	33,950.09	32,981.29	968.80		
<b>Total Investments</b>	<u>1,963,294.50</u>	<u>1,772,951.82</u>	<u>190,342.68</u>		
*Investments are updated quarterly					

## Tippecanoe County Historical Association Budget vs. Actuals: 2025

	January 2025		
	Actual	Budget	Variance
<b>Income</b>			
Grant Operating	-	-	-
Contributions	3,871.46	1,834.00	2,037.46
Museum Store Sales	18.50	50.00	(31.50)
Library Revenue	355.40	205.00	150.40
Membership Dues	2,505.00	955.00	1,550.00
Programs & Education	-	-	-
Feast Of The Hunters Moon	-	-	-
<b>Total Income</b>	<b>6,750.36</b>	<b>3,044.00</b>	<b>3,706.36</b>
Cost of Goods Sold	-	25.00	(25.00)
<b>Gross Profit</b>	<b>6,750.36</b>	<b>3,019.00</b>	<b>3,731.36</b>
<b>Expenses</b>			
Salaries, Wages & Benefits	20,864.72	22,037.00	(1,172.28)
Administrative Expenses	1,715.29	737.00	978.29
Contract Services			
Administrative	2,059.86	2,425.00	(365.14)
Equipment & Supplies	849.17	683.00	166.17
Collections, Exhibits & Library	248.00	541.00	(293.00)
Museum Store Expenses	101.42	60.00	41.42
Insurance and Taxes	1,657.08	1,750.00	(92.92)
Repairs & Maintenance	2,468.77	2,711.00	(242.23)
Contractual Services - Facilities	184.24	334.00	(149.76)
Utilities	3,814.06	4,226.00	(411.94)
Membership Expenses	-	-	-
Fundraising Expense	-	-	-
Feast Expenses	3,184.07	2,796.00	388.07
Programs & Education Expense	-	600.00	(600.00)
<b>Total Expenses</b>	<b>37,146.68</b>	<b>38,900.00</b>	<b>(1,753.32)</b>
<b>Net Operating Income</b>	<b>(30,396.32)</b>	<b>(35,881.00)</b>	<b>5,484.68</b>
<b>Other Income (Expense)</b>			
Grants - Nonoperating	-	-	-
Rents	750.00	600.00	150.00
Interest	1,793.45	1,000.00	793.45
Investment Income (distribution only)	-	-	-
Depreciation	(6,020.00)	(6,020.00)	-
<b>Total Other Income (Expense)</b>	<b>(3,476.55)</b>	<b>(4,420.00)</b>	<b>943.45</b>
<b>Net Income (Before Depreciation)</b>	<b>(33,872.87)</b>	<b>(40,301.00)</b>	<b>6,428.13</b>



**Executive Director Report**  
**Claire Eagle**  
**February 2025**

**Administration**

- Our healthcare has been renewed and will go into effect on March 1. Unfortunately, all our current plans were discontinued so we had to find new options. Thankfully, almost all identical plans were available. We did lessen the number of plans offered from 5 to 3.
- I've been working with an insurance claim agent following the accident in the Auditorium at the Annual Meeting. I've submitted all paperwork and video of the accident from our security cameras. Waiting to hear back again.
- Eric Lin of Bodhi Consulting began as our new accountant this month. The transition is still ongoing but we've been happy too so far!

**Programs**

- Working to finalize our April-June program schedule now. Please see the Program Committee report for our tentative schedule.
- Our first Taste of the Past dinner was a success. Thank you to all the volunteers who helped! We sold out (technically oversold by one) several weeks before. Unfortunately, food costs were a bit more than we had hoped so we only made about \$1,200. Chef Lauren, Brooke and I are meeting this week to discuss the summer dinner series and make plans for rising food costs. We don't want to raise ticket prices but may have to.
- We are partnering with the Battle Ground Lions Club for a community day at the Battlefield on May 10<sup>th</sup>. They will be paying a \$300 sponsorship to cover free admission to the museum the entire day. They will also be giving a Battlefield walking tour and we are working on possibly getting some reenactors there too. They will be showcasing some of their own history at the shelter as well as selling hot dogs, burgers, etc.
- Kelly and Amy begin teaching their WALLA class in a couple of weeks. I haven't heard any updates on sign-ups, but the class is only limited to 12 due to space at the Arganbright.

**Facilities**

- Still waiting for the second-floor front window to be replaced and at the Arganbright to complete the Community Foundation grant funded project.
- I met with Susan Schechter, Jennifer Higginbottom and Robert Suseland regarding the removal of invasive species from the Arganbright property. They've gotten the majority of the Tree of Heaven and Honeysuckle removed and/or treated. On the advice of Robert (works with Tippecanoe County Soil and Water), Jennifer and Susan are going to wait to see what else pops up in the spring and remove what they can. After that, Robert thinks native plants will remerge on their own with the others removed. If they don't, he said Soil and Water can offer some seed mixtures to spread on the hills.

**Battlefield Museum Report**  
**Trey Gorden**  
**February 2025**

- Visitor numbers down a bit from last year.
- Furnace fixed!

Low attendance is par for the course at this time of year, but from February 1, our first open day of 2025, until February 20, we had 109 visitors, which is 99 fewer folks than the 208 from same period last year. I'd love to say that the decrease is down to the two missing days this month (see below), but this time of year I think we all know there weren't going to be 99 people out on Tuesday and Thursday.

This month, the big news at the Battlefield has been the furnace. We lost heat in the museum and its back office areas on Monday. The temperature in the museum was hovering between the high 40s and low 50s. Anderson was out for three days trying various solutions until they finally cleared a clogged drain. Robbie texted me on Friday to say it was fixed, and now we're back in business.

Ordering has already started for Feast 2025. We're meeting with our vendors to strategize product ordering and refine volunteer policies using lessons learned from last year.

We opened a new exhibit on Friday (Feb. 21), *A Corporal, the Civil War & a Journal*, by TCHA volunteer Luke Polster. Luke read the journal of Corporal William Watkins of the 26<sup>th</sup> Indiana Infantry Regiment, Co. G. Luke has taken excerpts from Watkins's journal and placed them in the context of Civil War artifacts from TCHA's collections. It's a fascinating exhibition! Come take a look.

**Membership Report**  
**Kelly Lippie**  
**February 2025**

- Newsletter Schedule (due dates: Feb. 21, June 13, August 22, December 5)
- Special Bicentennial Perks for members this year (still working on others):

Flora Candle- 25% off Bicentennial candles (All year)

McCords- For May only, free Lafayette drink with \$20 purchase

Wolf Park- Discounted tours

- "Supporter" sticker cycle ends at the end of February. I will then only send them out to new members, not renewals.
- Member events for 2025:

Ice cream social

Ouiatenon archaeology tour

History Store holiday sale

Membership Level	Renewal Period	Total as of Oct. 17	Total as of Nov. 11	Total as of Feb. 19
Individual (\$35)	Annual	55	52	57
Senior Individual (\$30)	Annual	84	77	83
Senior Couple (\$40)	Annual	115	113	116
Family (\$50)	Annual	61	60	63
Patron (\$100)	Annual	68	68	68
Sustaining (\$250)	Annual	17	18	20
Benefactor (\$500)	Annual	6	5	6
Treasure (\$1,000)	Annual	3	2	2
Lifetime	Lifetime	28	28	28
<b>Total Memberships</b>		<b>437</b>	<b>423</b>	<b>443</b>

**TCHA Collection Department Report**  
**Kelly Lippie**  
**February 2025**

- Bicentennial traveling exhibits were finalized and delivered. Now booking them. We are so far booked solid through Memorial Day. Have already been at Bicentennial Kick-off and TCHA Annual Meeting. They are currently at Lafayette Christian School.
- Bicentennial book images scanned, art log created and submitted to publisher.
- Photos scanned for the Tippecanoe County School Corporation's new administration lobby exhibit.
- Photos scanned for the new Klondike school lobby.
- Working on photos for Jeff High School yearbook for a section on history.
- New volunteers, Edith, working on cataloging artifacts and Andrea indexing marriage records.
- Serving on the committee for Bicentennial Walking Tours
- Dr. Melanie Beasley of Purdue Anthropology Dept. is doing a project that will scan all of the animal bones in the Ouiatenon archaeological collection. TCHA will get copies of these scans. Her project is for a military database that will help ID animal vs. human bones as mass casualty sites.
- New student in Purdue Anthropology working with Dr. Kory Cooper to study jewelry in the Ouiatenon Archaeology Collection.
- Student volunteer, Luke Polster, completed a temporary exhibit in the Battlefield Gun Room based around a Civil War soldier's diary from the TCHA archives.
- Student volunteer Lucy Lugo completed new exhibit for the History Center featuring local bottles.
- New exhibit installed at Arganbright on Scrapbooks. This uses text panels donated by Mary Anthropol.
- Upcoming exhibit for History Center on Lafayette Centennial and Sesquicentennial celebrations.
- Worked up plan options for facilities committee for History Center auditorium for side chair riser to eliminate tripping hazard.
- Set up display of historic Valentine's cards for Taste of the Past Dinner on Feb. 14.
- Attending WALLA luncheon to promote upcoming class hosted by Amy and Kelly at Arganbright Center in Marsh.
- Interviewed summer intern who will work to refresh exhibit labels and the Battlefield and focus on revamping one of three exhibit areas designated by staff.
- Completed large scan order for researcher of Alice Earl Stuart's childhood letters.

Collections Committee met on Feb. 5<sup>th</sup>. 13 new accessions created.

**TCHA Library Report  
Amy Harbor  
February 2025**

- 12 walk-in researchers
- 24 phone and email questions researched
- Organizing volunteers for Bicentennial Greenbush tour May 3
- Took in about \$180 in research fees
- Working on presentations for Walla Class which runs for four sessions in March
- Researching homes for two donated panoramic military photos which we decided not to accession
- Meeting with LDS Family History Center representative to discuss potential partnership

**Feast of the Hunters' Moon Report**  
**Brooke Sauter**  
**February 2025**

Preparations for the 2025 Feast are underway! We are working to secure vendors for this year's event, applications should be going out between now and the Beginning of March, and we have already had many great discussions with returning participants, potential new ones, and community members. Committee meetings are being moved to a bi-monthly basis until things ramp up toward the end of summer. The dates for this year's committee meetings are:

March 19  
May 21  
July 16  
August 20  
Sept 17

Brochures for the 2025 event are already available, and we are beginning work with United State of Indiana to design this year's merchandise and button. We are proud to use images of the 42nd Royal Highlanders for this year's branding, in a subtle nod to their 50th anniversary. The last time they were featured was 2014. We also have a request in for sponsorship from Visit Lafayette-West Lafayette, which we should learn the status of in March. We are also working on an advertising plan for 2025.

As always, should you have any thoughts or suggestions for the Feast, please share them with me at [feast@tippecanoehistory.org](mailto:feast@tippecanoehistory.org).

## Other Committee Reports February 2025

### Development & Membership Committee

#### General Membership Updates

- The group worked to finalize the 2025 Development Plan.
  - After one final review, it has been given the “stamp of approval” by the committee for staff and the committee to move forward working to execute this work in the new year. This includes metrics to aim for in fundraising and special interest funds, as well as the Feast, and other plans pertaining to the Bicentennial.
- Claire and Ronda are working with a contact from Thrivent to host an event in April geared toward educating members on giving abilities through Thrivent, including banking and investment paths to support TCHA.
- Claire, Brooke, and Jeremy are meeting with a contact from Keller-Williams on March 4th to discuss the plan for the 1825 Campaign, a match campaign with Keller-Williams in honor of the Bicentennial. The goal is to raise \$1,825 with KW matching up to \$1,825 additional dollars. We plan to kick this off in May.

#### Feast Stuff

- We received a \$5k grant from Duke Energy to facilitate the visit of the Miami Tribe of OK again in 2025. Hooray!
- Brooke is actively working to secure sponsorships and funds for this year’s event.

#### Grants

- We are exploring options to apply for the SIA grant at the end of March.

### Facilities Committee

#### History Center HVAC Summary

##### Basement

- Has been out of commission (since 2021)
- Freon leak (in the cooling coil located in the air handler/blower in the basement)
- No blower motor (in the air handling/blower unit -- was taken out and is in use ?? (was in use and replaced??) in auditorium air handler/blower unit)
- (currently not a priority because the temperature remains fairly constant in the basement because surrounded by earth)

##### Dining Hall/Kitchen

- Compressor needs fan replaced, completely not functional at this time (is this located in the roof top unit?)
- Blower motor runs hot but still functional at this time

##### Auditorium

- Freon leak (in the cooling coil of the air handler/blower for the auditorium). Recently discovered issue, severity unknown. Waiting on a report from Powell.

- Blower motor has been replaced twice in last five years (but still currently functioning??)

### **Office/Lobbies**

- No issues

### **Historic Markers Committee**

#### **Edna Browning Ruby Marker Project:**

The new monument will cost \$3300.00. We have several leads to sponsors (DAR, Trinity UMC, State grant). Before next month we'll have contacted them all.

Sally will make a start to marker text for the next meeting.

#### **William Digby Marker Project:**

Rosanne, our new member, has volunteered to take point on this project. This project is already funded, so we just have to find out the word count on the size they select and compose the copy.

#### **Existing Historical Marker Survey:**

We worked out a procedure for how best to complete the survey. Planning to start in the late spring and summer, when the weather is nice.

#### **Standard process for writing marker text:**

Text needs to be easy to read. (8th grade reading level)  
Peer review by two other members of the committee.

### **Ouiatenon Preserve Committee**

OP Committee met Tuesday February 18<sup>th</sup>. Members present: Kory Cooper, Colby Bartlett, Joseph Bartlett, Phyllis Dotson, David Hovde, Leslie Martin-Conwell.

Two topics were covered, replacement handicap parking signage at the overlook and interpretive panels also to be put in place at the overlook.

- 1) Del provided an image (see below) approximating the design of the proposed sign and provided an estimate of \$750 for materials and labor. See below. It was emphasized that the ADA guidelines need to be consulted to ensure whatever replacement sign and post is made locally conforms to those guidelines.
- 2) Colby provided an outline for 4-5 interpretive panels to be placed at the overlook. The committee discussed next steps including a plan for obtaining quotes and information and potential funding sources as well as a timeline for have draft text and visuals for all of the interpretive panels. See below for plan.

### **Handicap Parking Space Signage**





### **Ouiatenon Preserve Interpretive Signage Plan**

Immediate goal is to create 4-5 interpretive panels to be placed at the current OPI overlook. Long-term master plan would include the installation of additional interpretive panels within the preserve associated with the yet non-existent preserve trail.

#### Timeline

- By March 24<sup>th</sup> (?) OP Committee Meeting we (the committee) will collectively put together a list of potential funding sources including the following information: agency, program, amount of \$ offered, and schedule for applying. Additionally, Colby will obtain quotes for the creation of interpretive panels.
- By the April meeting (TBD) Colby, with input from the committee, will have visual rough drafts of two panels.
- By May 19<sup>th</sup> Colby, with input from the committee, will have visual rough drafts of all 4 (or 5) panels.

#### Things to Keep in Mind

- Spell out acronyms. This will be important for interpretive panels as well.
- Involve Miami/Peoria sooner rather than later. Extend invitation to participate soon and discuss follow-up in person while representatives (Logan York and Burgundy Fletcher) are in town as part of the field school, which runs from May 19<sup>th</sup>-June 20<sup>th</sup>. We do not yet know when they will be here.

### **Program Committee**

Members present: Cassie Apuzzo, Claire Eagle, Amy Harbor, David Hovde, Bridget Slack, Brooke Sauter, Whitney Walton and Jan Young

Other members: Leslie Martin Conwell, Kory Cooper, Walt Griffin, Quentin Robinson

1. Committee Task List Review
  - ✓ Brooke will continue to investigate ways to logistically organize selfie bingo.
  - ✓ All committee members will continue to brainstorm clue ideas for selfie bingo.
  - ✓ Leslie will look into hosting a School of the Artifact program in April, polling social media as to a topic.
  - ✓ All committee members will share their favorite Lafayette trivia/fun fact with Claire ASAP for social media.
2. Previous Program Review
  - a. Saturday, February 1 at 2 p.m. – Annual Meeting: ~60 attendees
3. Plan for Upcoming Programs
  - a. Friday, February 14 at 6 p.m. – Taste of the Past: Valentine’s Day
    - i. We are sold out and ready to go!
  - b. Saturday, March 1 and Sunday, March 2 from 10 a.m.-4 p.m. – Maple Sugaring at Post Ouiatenon
    - i. Claire is working with Andy to ensure there is enough wood. David Hovde has agreed to provide maple syrup again.
  - c. Thursday, March 6 at 7 p.m.— The Purdue University Herbaria: Spinning A “Haymow” into Gold and Black
    - i. Claire or Jeff will run tech.
4. Program Survey Analysis
  - a. With 65 responses, we got a lot of great information. We are making some additions with how we inform people about our programs and will take into consideration topic requests as we move forward with the rest of the year.
5. April-June Tentative Program Schedule
  - a. Cary Camp Lecture (Bill Hoover) – Tuesday, April 8 at 7 p.m.
  - b. Informer Lecture (Matt Meyer) – Thursday, May 15 at 6 p.m.
  - c. Members-only tour of OP during field school – Thursday, June 12 from 1-4 p.m. and Saturday, June 14 from 10-12 p.m.
  - d. Artifact Show and Tell from field school – Wednesday, June 18 at 6 p.m.
  - e. School of the Artifact: Beads – Tuesday, April 29 at 6 p.m.
  - f. Taste of the Past Dinner (2) – Friday, June 6 at 6 p.m. and Friday, June 20 at 6 p.m.
  - g. Greenbush Cemetery Tour – Saturday, May 3 at 1 p.m.
  - h. Bicentennial Walking Tours (3)
    - i. Saturday, April 26 at 1 p.m. (Downtown Houses of Worship Part 2)
    - ii. Saturday, May 3 at 1 p.m. (Greenbush Cemetery Tour)
    - iii. Now and Then Photography Tour
    - iv. \*\*Columbian Park Tour is being planned for July
6. Bicentennial Programs
  - a. Bicentennial Walking Tour Series
    - i. In progress!
  - b. Show and Tell speed rounds with Bicentennial Book authors
    - i. Claire is putting a list of authors together to see if they are interested
  - c. Selfie Bingo/Historic Markers Scavenger Hunt
    - i. In progress!
  - d. Social Media trivia
    - i. Claire began posting trivia questions at the beginning of the month. The post have been engaged at a high rate so far.
7. Bicentennial Walking Tours Subcommittee

- a. No committee meeting this month as work continues on the Downtown Houses of Worship Tours

**Committee Task List**

- Claire and Brooke will work on Selfie Bingo logistics
- Claire will write a letter that committee members can bring to businesses to ask for donations to grand prizes
- All committee members will begin to brainstorm July-September programs.
- Claire will reach out to Churches to see if they want to participate on the Downtown Houses of Worship tours

**Publications Committee**

**2025 BOARD OF GOVERNORS TERMS (3 Year Terms)**

Name	Term Ends (Annual Mtg. Jan/Feb)
Rosanne Alstsatt	December 2026 (January 2027)
Cassandra Apuzzo	December 2026 (January 2027)
Colby Bartlett	December 2026 (January 2027)
Del Bartlett	December 2027 (January 2028)
Lorita Bill	December 2026 (January 2027)
Pete Bill	December 2025 (January 2026)
Jeff Burnworth	December 2026 (January 2027)
Mónica Casanova	December 2027 (January 2028)
H. Kory Cooper	December 2027 (January 2028)
Walt Griffin	December 2025 (January 2026)
David Hovde	December 2025 (January 2026)
Ashima Krishna	December 2027 (January 2028)
Tara Raber	December 2026 (January 2027)
Quentin Robinson	December 2027 (January 2028)
Dave Sattler	December 2026 (January 2027)
Nick Schenkel	December 2027 (January 2028)
Jeff Schwab	December 2027 (January 2028)
Bridget Slack	December 2026 (January 2027)
Jeremy Spann	December 2026 (January 2027)
John Thieme	December 2025 (January 2026)
Whitney Walton	December 2026 (January 2027)
Jillian White	December 2027 (January 2028)
Todd White	December 2027 (January 2028)

**2024 OFFICERS OF THE BOARD (1 Year Term, not more than 5 consecutive terms)**

Position	Name	First Term Began	Term Number in 2024	Re-election eligibility ends
President	Jeff Schwab	February 2021	4	January 2026
Vice President	Dave Sattler	February 2022	3	January 2027
Secretary	Nick Schenkel	February 2023	2	January 2028
Treasurer	Lorita Bill	February 2021	4	January 2026

## TCHA COMMITTEES – 2024

\* indicates Chair or Co-Chair

### Standing Committees

#### Executive Committee

Board President \*  
Board Vice President

Board Secretary  
Chair of the Budget, Finance, and Risk Management  
Committee

Board Treasurer

#### Collections Committee

Kelly Lippie \*  
Cassie Apuzzo  
Del Bartlett  
Mónica Casanova  
Trey Gorden

Amy Harbor  
Nick Schenkel  
Other Members:  
LA Clugh

Rick Conwell  
Kevin Cullen  
Carolyn O'Connell  
Mary Springer

#### Facilities Committee (formerly the Buildings & Grounds Committee)

Jeff Burnworth \*  
Walt Griffin \*  
Colby Bartlett  
Lorita Bill

Pete Bill  
Kelly Lippie  
Jeremy Spann

Other Members:  
Kevin Cullen  
Bill Young

#### Finance, Budget, and Risk Management Committee

Lorita Bill\*  
Jeff Schwab

John Thieme

Todd White

#### Nominating Committee

Quentin Robinson \*  
Dave Sattler \*

Colby Bartlett  
Claire Eagle

Jeff Schwab

#### Other Committees

##### Development & Membership Committee

Brooke Sauter \*  
Jeff Burnworth  
Kory Cooper

Kelly Lippie  
Tara Raber  
Dave Sattler

Jeremy Spann  
Other Members:  
Ronda Walsh Schwab

##### Employee Benefits Committee

Board President \*  
Chair Budget Cmte  
Treasurer

Walt Griffin  
Tara Raber  
Todd White

Other Members:  
TCHA Director (non-voting)  
Insurance Rep (non-voting)

##### Feast Committee

Brooke Sauter \*  
Jeff Schwab \*  
Pete Bill  
Jeff Burnworth  
Kelly Lippie  
Jeremy Spann  
Other Members:  
Mac Bellner  
Molly Bellner  
Mike Elliott  
Mary Fisher

Sam Haughey  
Brian Hawn  
Erin Hicks  
Jeff Hockstra  
Mackenzie Kassner  
Erika Kvam  
Robert Leavitt  
Randy Lower  
Janine Lowery  
Melissa O'Farrell

Lauren Reed  
Matt Riebsomer  
Jackie Schmidt  
Sheri Sondgerath  
Scott Stambaugh  
Andy Wall  
Joyce Wiegand  
Logan York  
Bill Young  
Jan Young

#### Historic Markers Committee

Trey Gorden \*  
Rosanne Altstatt  
Del Bartlett  
Mónica Casanova

Nick Schenkel  
Bridget Slack  
Other Members:  
Pam Barnard

Sally Carter  
Phyllis Dotson  
Jonathan Lipps  
Duane Mantick

#### Ouiatenon Preserve Committee

Kory Cooper \*  
Del Bartlett  
David Hovde

Jeremy Spann  
Other Members:  
Leslie Martin Conwell

Phyllis Dotson  
Colby Bartlett (non-voting)

#### Program Advisory Committee

Claire Eagle \*  
Cassie Apuzzo  
Mónica Casanova  
Kory Cooper  
Walt Griffin

Amy Harbor  
David Hovde  
Quentin Robinson  
Bridget Slack

Whitney Walton  
Other Members:  
Leslie Martin Conwell  
Jan Young

#### Publications Committee

David Hovde \*  
Cassie Apuzzo  
Rosanne Altstatt

Colby Bartlett  
Trey Gorden

Dave Sattler  
Jeff Schwab

\* - The Board President is an ex-officio member of all committees