

**Tippecanoe County Historical Association
Board of Governors Meeting**

Mission: To Enrich the Lives of Tippecanoe County Residents and Visitors by collecting, preserving, researching, and sharing our unique and diverse history.

**AGENDA
5:15 PM, November 8, 2022
HYBRID MEETING – IN PERSON and ZOOM**

Members of the Board (total: 19 – quorum: 10)

Jeff Schwab – President	Jeff Burnworth	Quentin Robinson
Dave Sattler – Vice President	Julie Byers	Nick Schenkel
Lorita Bill – Treasurer	H. Kory Cooper	Marsha Selmer
Erika Kvam – Secretary	Kevin Cullen	John F. Thieme
Colby Bartlett	Walt Griffin	Todd White
Del Bartlett	David Hovde	
Pete Bill	Dale Krynak	

Meeting will be Hybrid. In person at the History Center and available on ZOOM.

Connecting Information for Zoom Meeting

- If you have a computer with a web camera and microphone (most web cams have a microphone built in), connect to the meeting by clicking on the hi-lighted “https://zoom.us/.....” below.
- If you have not previously downloaded Zoom software, you will be prompted to do so in order to connect to the meeting. The software is free.
- If you wish to connect by phone, call in one of the numbers listed below (doesn’t matter which). Once you are connected, you will be asked for your Meeting ID number so you can be placed into the correct meeting. The Meeting ID number is listed below.

Join Zoom Meeting

<https://us06web.zoom.us/j/81448170868?pwd=MXR4OEw1ZWVveElhTzZqZktDc25Ddz09>

Meeting ID: 814 4817 0868

Passcode: 194480

One tap mobile

+13126266799,,81448170868#,,,,*194480# US (Chicago)

+13462487799,,81448170868#,,,,*194480# US (Houston)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 929 436 2866 US (New York)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

Meeting ID: 814 4817 0868

Passcode: 194480

Find your local number: <https://us06web.zoom.us/j/kdEi6RRQxf>

FUTURE DATES FOR MEETINGS and EVENTS

Executive Committee (agenda setting) –5:15 the Thursday before a Board meeting
(currently Zoom meetings)

Board of Governors – Fourth Tuesday of the Month at 5:15

- Tuesday, December 13th – Budget meeting (2nd Tuesday of the month – early due to holiday)

AGENDA

- Call to order
- Minutes from October 11, 2022 Board meeting – *Pages 5-8*
- Officers' reports and business
 - President -*Page 9*
 - Meeting Schedule for 2023
 - Ball-Sholty Award
 - Board Recruitment
 - Doers
 - Donors
 - Door Openers
 - Vice President
 - Treasurer
 - Account balances (cash balance) – *Pages 10-12*
 - Secretary
- Contracts – Del Bartlett
 - Battleground Lease with Parks Board
 - Supplemental Agreement with OPI
 - Glenn Black Laboratory Collection Ownership
 - MOU with Sportsman Club
- Executive Director report – Leslie Martin Conwell – *Pages 13*
 - A grant will be submitted to the Community Foundation for LED lighting and computers for the library, as well as a new camera and microphones for History Center programming.
 - The grant to North Central Health Services for funding to purchase a flatbed trailer for Feast setup and cleanup usage was approved for is \$6900.00. The trailer was purchased November 2.
 - Commercial kitchen at the History Center had its six month inspection and passed
 - The Historic Markers committee has begun an inventory of all TCHA-owned markers in the county, and checking on markers that need repairs.
- Battlefield Museum report – Trey Gorden – *Page 14*
 - Visitor numbers remain high.
 - The Commemoration day forecast is for stormy weather.
- Membership – Kelly Lippie – *Page 15*
 - Laura set up a coupon code so TCHA members can get their 10% discount in the online store. An email was sent out to members to let them know.
 - Articles for the next newsletter due by December 2nd.
- Collections Committee – Kelly Lippie – *Page 16*
 - Gave tour to Prof. Mathew Joseph of Purdue Honors college to see about potential projects for spring semester.
 - 2 ledgers taken to book binder in April are finally completed.
- Library Report – Amy Harbor

- Programs – Leslie Martin Conwell – *Page 17*
 - TCHA offered 39 on-site public programs in 2022, many of which were hybrid. Special thanks to our presenters, volunteers, sponsors, and visitors. This figure does not include the many school tours and presentations at service clubs, etc. that were done.
 - Board members are encouraged to get ideas for 2023 programming to Leslie Conwell asap.
 - We have already confirmed sponsorship by the National Group for the monthly program postcards for 2023.
 - Targeted date to get the 2023 program calendar to the graphic designer is December 1.
- Feast report – Leslie Martin Conwell – *Page 18*
 - Most Feast bills have been paid, with the exception of food booth profit sharing.
 - Feast cleanup went exceptionally well due to the dry weather.
- Notes from Committees – *Pages 19-20*
 - History Center Roofing Project Report in Separate File
- Any Other Business

END AGENDA

Minutes for October 11, 2022
TCHA Board of Governors Meeting
In Person at the History Center and Zoom Meeting

In Person

Jeff Schwab, Julie Byers, Leslie Martin Conwell, Kelly Lippie, Walt Griffin, Quentin Robinson, Marsha Selmer, Pete Bill, Lorita Bill, John Thieme, Del Bartlett, Nick Schenkel, Jeff Burnworth

On Zoom

David Hovde, Kevin Cullen, Amy, Harbor, Trey Gorden

Call to order at 5:16

Minutes taken by Kelly Lippie

Minutes from August 23rd Board Meeting

- Marsha: correction of her name spelling
- Pete: Note who the minute taker was (Erika)
- Motion to approve as amended: Julie
- Second: Quentin
- Approved: unanimous approval

Officer's Reports and Business

President: Jeff

- 4 Board member terms expire at the end of the year, please talk to Quentin about renewing term, introduce anyone interested in joining the Board. (see page 16) Pete, Walt, David, John are up for renewal.
 - Next meeting will set the Board size for the upcoming year. How many people, what talents or skills would be good for new Board members?
 - Tentatively Saturday January 21st 2022 will be the Annual Meeting.
 - Ball-Sholty Award- plan to take nominations in November and vote on recipient in December.
 - Search for new director is ongoing, so far only a few applicants. Underwhelming response.
- Vice President: absent

Treasurer: Lorita

- Hard to give definite numbers on Feast and end of year totals right now
- Still waiting on many Feast bills to come in, income is generally known
- Reports (attached) come from before Feast
- Down 19,000 from August, up about 106 from last year
- Not made transfer to First Merchants Trust yet (50,000), will be transferred soon
- Sept. compared to October, TCHA has cash on hand. Feast expenses were high.
- Actual to Budget as of Sept. 30, better than budgeted so far.
- Budget process is starting for 2023, meeting will be coming on Monday. Input wanted from committees, such as facilities committee.
- Budget will be voted on at the December meeting.
- Reviewed financial statement is completed and Lorita will email it to anyone who is interested. It will be available for granting purposes.

Secretary: absent

Executive Director's Report (Leslie)

- News: Met with Mayor and several Board members in August. Found out today they will give TCHA \$10,000 for this year and budget \$15,000 for next year.
- History Center roof is somewhat completed. Facilities committee will meet with roofing company owner to answer questions (later this month) regarding increased price of work. Still need to replace some tiles in auditorium and clean curtains. Leaks in the dining room were cleaned and it striped the wax from the recently re-finished floor work. Pete added: Facilities committee will meet and return the recommendation to the Board for final action.

- History Center basement AC/ Heating unit needs work. Facilities committee will review estimate. Regular maintenance budget is gone, still money in emergency maintenance for the year.
- Community Foundation money for roof, may ask them to get an advance to pay for roof. Also waiting on Indiana Humanities grant for Native American programming at Feast. New paperwork requirements for state grants. PayPal also has new requirements for claiming money and need to prove we are not fraudulent.
- Kevin: asked if Shaffer Roofing has been paid. Leslie said no bill has been given and no payment has been made. They might be waiting until repairs are done and he meets with facilities committee.
- Nick: what is the cost for bringing the Native American groups to Feast? Leslie: Some contracts depend on the number of people in their group who perform. 2 grants this year: from IN Humanities and Duke Energy. Erika is compiling a list of potential grants for next year. Indiana Art Commission grants are lots of work for little payoff.
- Walt: beside the natives, how many people do we pay to come to Feast? Leslie: it is a budget line in the 2022 budget. Next year's projected budget will be on the upcoming 2023 budget. List of performers are on the program.

Battlefield Museum Report (Trey)

- Lots of inventory spreadsheets in the works for Feast
- Attendance numbers are up and also up from last year's totals
- Sweatshirts outperformed sales, mug sales were good. Mugs sold out, nearly all sold to participants. Pete: will we increase mug numbers for 2023? Trey: hopefully. Just need to approve a bigger purchase. There might be a limit to how many potter can produce. Leslie: she is the one that held the order to 125 because the cost is so high. Excess could be sold on online store. They are dated, so they can't be sold the next year.
- Civic Youth Theater will likely return to run the book tent in 2023.
- 6 mugs were purchased and donated back to TCHA to sell on Ebay as a fund raiser.
- Walt: could we have limited edition with date and another mug without the date so it can be sold every year. Pete: to make rare, number on the bottom. Leslie has a contact who will want to put in a bid on Feast mugs for 2023.

Membership Report (Kelly)

- Feast member tickets were sent out early Sept.
- 3rd newsletter of the year send out, still one more coming in December.
- Feast membership tent sold 15 memberships and had over 20 members visit. David Hovde donated pottery to give out in drawing to members who joined over the weekend.
- Also gave out 10 50th Feast medals to first 10 membership purchases.

Collections (Kelly)

- Most of Kelly's September was working on Feast school day coordination.
- Artifact loan renewed- 2 at Battlefield, 1 at Fowler House
- Working with students and interns
- Met with Mulhaupts about antique keys being donated.
- Del: Museum of the Soldier loan? Kelly: Yes it is still an active loan and up for renewal soon.
- Kevin: Bixler & Iddings rifle update? Kelly: No further contact with the owners.

Library Report (Amy)

- Nothing to report, all operations as usual
- Amy will be out for the next 3 weeks on vacation

Programs (Leslie)

- Constant contact figures are very good. 56% open rate, which is above average. 14% contact growth
- Upcoming programs: Tales from the Dark on Thursday, Show & Tell, Battle Commemoration, Dec. 17th winter encampment at Blockhouse.

- Post 11 will send check to sponsor commemoration
- Working on 2023 programs, goal to have schedule in place by Dec. 1st (not at the printer), email suggestions to Leslie ASAP.

Feast Report (Leslie)

- 46, 258 attendance by hand count of tickets. Average is 40,000.
- Only advertised locally. Facebook boost of 50 mile radius.
- This is likely the most we can accommodate. Food booths were pressed hard and have volunteer issues. Hopefully none drop out next year.
- Food costs and service contact costs went up. Some were last minute increases. Buffalo burgers took in \$50,000 (before expenses figured in).
- Walt: Efficiency at Buffalo was good, not so much at other booths.
- Lorita: tokens or some other ideas to reduce money taking needed. Leslie: this has been examined before and rejected. May be worth re-examining.
- Pete: need to provide better service to those who were there so they don't leave disgusted at long lines. Cash handling and production problems need to be addressed.
- Walt: on tokens, more money security. It's done at German Fest.
- John: Fraud can still happen with token system, centralized money-taking could make it easier.
- Staff is very busy with regular jobs, but put in a lot of time for TCHA. Merchandise booth did great this year. Kelly went out of job description to mentor new school day volunteer. Pete and Lorita lived at Membership Tent all weekend. Laura misses Feast and works Battlefield for weekend. Amy took on the West Gate, organized volunteers. Trey: Laura saw over 100 visitors on Saturday of the Feast.
- Jeff: Man who helped with WiFi ended up donating all the equipment.
- Nick: Are there plans to turn people away if Feast is at capacity? Leslie: No plans yet. Tippecanoe Emergency Management would make the call. It's never been done in Feast history, but it could happen. Board of Health could also make that call. Del and Leslie: An attendance of over 70,000 reported in the 1990s was inflated by the Director and was actually at 62,000.
- Jeff: There are also 6 fewer food booths than pre-Covid. Need to find new food vendors or ways to attract new non-profits. Pete: Are there any models out there that would help TCHA change this? Leslie: Yes, but the Feast is the only one that takes such a high percentage.
- David Hovde: educational program was great. As vendor, he set a record this year.

Notes from Committees

Development and Membership (Pete)

- Grant info you heard from Leslie
- Meeting with Mayor was to talk about future plans for TCHA and ways to support community.
- Teays River Pairing Dinner (Jeff Burnworth) \$920 raised for TCHA.
- Annual Appeal did not break even. Will rethink and get back on the November calendar. Will send out prompt to members to return Annual Appeal this year.
- TCHA needs to look at ways to build endowment and release pressure on the Feast as a money maker. Long-term goals for income. Promoting ways of giving and increasing endowment.
- Working on plan for next year. Pete just attended conference with Eberly Series.

Facilities Committee (Pete and Walt)

- Did not meet in September.
- Meeting coming up with roofers to hear from him, then make a recommendation to the board. Overall feeling of committee has not changed.
- The Gathering is likely not going to put in a projector screen. Their donor backed out.
- 2 groundhogs at Arganbright
- Arganbright roof will need work in near future, Pete was recently up there and it is flexible.

Historic Markers- no update

Bicentennial & Publications (David Hovde)

- Having regular meetings and moving forward

Ouiatenon Preserve (Del and Jeff)

- Staff shuffle at IU has delayed letter to them regarding artifacts
- There is a meeting coming up

No other new items.

Move to adjourn

Move: Del

Seconded: Lorita

President's Report
Jeff Schwab
November 2022

Proposed Meeting Schedule for 2023

Saturday, January 21, 2023 – Annual Membership Meeting

Saturday Afternoon

In person at the History Center

Light Hors d'oeuvres/Cash Bar planned

Speaker and Entertainment Arranged

February 28, 2023 (4th Tuesdays)

March 28, 2023

April 25, 2023

May 23, 2023 (Memorial Day observed is May 29)

June 27, 2023

July 25, 2023

August 22, 2023

October 24, 2023 (no September meeting due to Feast)

November 28, 2023 (Thanksgiving is November 23)

December 18, 2023 (3rd Tuesday due to Christmas holiday)

Ball-Sholty Award

The Evelyn Ball & William Sholty Award recipient is selected each year the by TCHA Board of Governors in recognition of outstanding contributions to the preservation of Tippecanoe County history.

Nominations at the November meeting, final selection at the December meeting

**Treasurer's Report
Lorita Bill
November 2022**

Tippecanoe County Historical Association			
Selected Accounts			
October 2022 Report			
	10/31/2022	9/30/2022	Change from Last Month
Bank Accounts			
1000 Petty Cash	726.23	42,621.23	(41,895.00)
1010 First Merchants Checking	479,947.28	102,257.50	377,689.78
1015 Emergency Maintenance Fund	31,733.15	31,733.15	-
1025 History Center Restricted Account	38,778.04	38,777.71	0.33
1027 Ouiatenon Preserve Account	96,088.69	77,846.19	18,242.50
1045 Feast Rainy Day Account	100,040.48	100,038.78	1.70
1150 Undeposited Funds	236.68	2,459.35	(2,222.67)
Total Change in Cash	747,550.55	395,733.91	351,816.64
			-
2000 Accounts Payable	(25,903.33)	(28,266.35)	2,363.02
2005 Credit Card	(10,883.50)	(6,030.80)	(4,852.70)
Cash less AP and Credit Cards	710,763.72	361,436.76	349,326.96
	10/31/2022	10/31/2021	Change from Last Year
Bank Accounts			
1000 Petty Cash	726.23	513.25	212.98
1010 First Merchants Checking	479,947.28	521,177.22	(41,229.94)
1015 Emergency Maintenance Fund	31,733.15	20,890.71	10,842.44
1025 History Center Restricted Account	38,778.04	12,960.08	25,817.96
1027 Ouiatenon Preserve Account	96,088.69	83,239.64	12,849.05
1045 Feast Rainy Day Account	100,040.48	50,025.39	50,015.09
1150 Undeposited Funds	236.68	955.39	(718.71)
Total Change in Cash	747,550.55	689,761.68	58,507.58
2000 Accounts Payable	(25,903.33)	(105,803.87)	79,900.54
2005 Credit Card	(10,883.50)	(488.01)	(10,395.49)
Cash less AP and Credit Cards	710,763.72	583,469.80	128,012.63

			Change from
	10/31/2022	11/4/2022	10/31/2022
Bank Accounts			
1000 Petty Cash	726.23	726.23	-
1010 First Merchants Checking	479,947.28	463,101.34	(16,845.94)
1015 Emergency Maintenance Fund	31,733.15	31,733.15	-
1025 History Center Restricted Account	38,778.04	38,777.71	(0.33)
1027 Ouiatenon Preserve Account	96,088.69	96,008.20	(80.49)
1045 Feast Rainy Day Account	100,040.48	100,040.48	-
1150 Undeposited Funds	236.68	-	(236.68)
Total Change in Cash	747,550.55	730,387.11	(17,163.44)
2000 Accounts Payable	(25,903.33)	(2,062.10)	23,841.23
2005 Credit Card	(10,883.50)	(11,574.54)	(691.04)
Cash less AP and Credit Cards	710,763.72	716,750.47	5,986.75

Tippecanoe County Historical Association				
Budget vs. Actuals: 2022 Budget - FY22 P&L				
January - October 2022				
	Jan - Oct 2022			
	Actual	Budget	Variance	
Income				
4015 Grant Income	21,552.81	10,700.00	10,852.81	
4020 Contributions	73,608.84	48,064.00	25,544.84	
4100 Fundraising Events/ Annual Appeal	2,125.00	1,125.00	1,000.00	
4200 Museum Store Sales	77,302.91	66,400.00	10,902.91	Feast sales included
4400 Library Revenue	1,647.72	2,200.00	(552.28)	
4500 Membership Dues	17,655.00	18,945.00	(1,290.00)	
4600 Programs & Education	45,338.09	43,076.00	2,262.09	
5000 Feast Of The Hunters Moon	607,829.24	492,900.00	114,929.24	
Total Income	847,059.61	683,410.00	163,649.61	
Cost of Goods Sold				
7720 Merchandise Sold	18,471.97	29,902.50	(11,430.53)	Feast cost of sales not included
7740 Consignment Items	84.00	-	84.00	
Inventory Shrinkage	(41.35)	-	(41.35)	
Total Cost of Goods Sold	18,514.62	29,902.50	(11,387.88)	
Gross Profit	828,544.99	653,507.50	175,037.49	
Expenses				
6001 Salaries, Wages & Benefits	173,714.77	195,320.96	(21,606.19)	
7003 Administrative Expenses	6,878.43	8,220.00	(1,341.57)	
7004 Contract Services Administrative	17,656.43	19,400.00	(1,743.57)	
7007 Equipment & Supplies	2,840.73	4,380.00	(1,539.27)	
7012 Collections, Exhibits & Library	4,922.91	4,776.00	146.91	
7013 Museum Store Expenses	2,955.17	2,100.00	855.17	
7799 Insurance and Taxes	16,458.15	14,800.00	1,658.15	
7815 Repairs & Maintenance	28,426.13	30,450.00	(2,023.87)	
7816 Contractual Services - Facilities	4,060.96	3,900.00	160.96	
7817 Utilities	39,088.27	34,777.00	4,311.27	
8500 Membership Expenses	568.39	1,750.00	(1,181.61)	
8602 Fundraising Event Expenses	2,874.53	1,125.00	1,749.53	
9100 Feast Expenses	271,321.77	354,966.00	(83,644.23)	Could be \$100,000 more in expens
9201 Programs & Education Expense	3,932.37	3,800.00	132.37	
Total Expenses	575,699.01	679,764.96	(104,065.95)	
Net Operating Income	252,845.98	(26,257.46)	279,103.44	
Other Income				
4910 Other Income	7,374.17	6,750.00	624.17	
6100 Investment Income (distribution)	65,422.22	57,689.00	7,733.22	
Total Other Income	72,796.39	64,439.00	8,357.39	
Net Income (Before Depreciation)	325,642.37	38,181.54	287,460.83	
Loss on Investments - YTD	(306,211.70)			

Executive Director Report
Leslie Martin Conwell
November 2022

Administration:

- Insurance agent has indicated our policy is up for automatic renewal in a couple months.

Grant follow-up and donations:

- A grant will be submitted to the Community Foundation for LED lighting and computers for the library, as well as a new camera and microphones for History Center programming.
- The grant to North Central Health Services for funding to purchase a flatbed trailer for Feast setup and cleanup usage was approved for is \$6900.00. The trailer was purchased November 2.
- I am currently writing grant reports for two Indiana Humanities grants, the Community Foundation roof grant, and the North Central Health Services grant. Thank you to Lorita Bill for providing financial information for grants.
- We received a \$10,000.00 check from the City of Lafayette for 2022 support. They have committed \$15,000.00 for 2023.
- I attended Bravo for the Arts, the Arts Federation's grant awards.
- I attended a grant information session for Duke Energy's grant program for 2023.

Facilities:

- Commercial kitchen at the History Center had its six month inspection and passed.
- Roof replacement at the History Center is complete. See Pete Bill's report.
- Snow removal has been arranged.

Public engagement:

- Several fall tours at the battlefield have been scheduled.
- The Historic Markers committee has begun an inventory of all TCHA-owned markers in the county, and checking on markers that need repairs.
- I am meeting with the Diversity, Equity, and Inclusion Director of IU Health this month at her request to discuss Indigenous educational materials.

Social Media:

Some stats from Facebook- TCHA page and Feast group page for the last **28** days:

TCHA's and the Feast's Facebook pages have been doing well.

Info is compiled from the last 28 days

- Reach = **36,189**
- Countries that are viewing the pages= **14**
- Link clicks- 482
- Viewership = **62%** women, **38%** men

Battlefield Museum Report
Trey Gorden
November 2022

- Visitor numbers remain high.
- The Commemoration day forecast is for stormy weather.

Although it's felt slow, our visitor numbers have been good. **From September 21st through October 20th, we had 1279 visitors, an increase of 322 souls from last month's 957, and up a respectable 182 from last year's total of 1097.** The weather has been unseasonably lovely, which can't have hurt, but the real hero in this story is the tours Leslie has been organizing.

At time of this writing, we are looking forward to a rainy and windy Commemoration event tomorrow (Sat., Oct. 5). Camping and all outdoor events have either been cancelled or moved inside for safety. We're hoping for a good crowd, but prepared for whatever the weather (and Purdue home game) bring us.

Membership Report
Kelly Lippie
November 2022

- Laura set up a coupon code so TCHA members can get their 10% discount in the online store. An email was sent out to members to let them know.
- Articles for the next newsletter due by December 2nd.

Membership Level	Renewal Period	Total as of Aug. 19	Total as of October 6	Total as of Nov. 3
Individual (\$35)	Annual	55	58	54
Senior Individual (\$30)	Annual	66	64	63
Senior Couple (\$40)	Annual	85	79	75
Family (\$50)	Annual	59	55	55
School/Club (\$100)	Annual	0	0	0
Patron (\$100)	Annual	52	51	48
Sustaining (\$250)	Annual	17	16	17
Benefactor (\$500)	Annual	1	2	2
Treasure (\$1,000)	Annual	2	1	1
Lifetime	Lifetime	26	28	28
Total Memberships		363	354	343

Total members as of November 3, 2022: **343 Members**

Note: early in the month, most renewals have not had time to be returned yet.

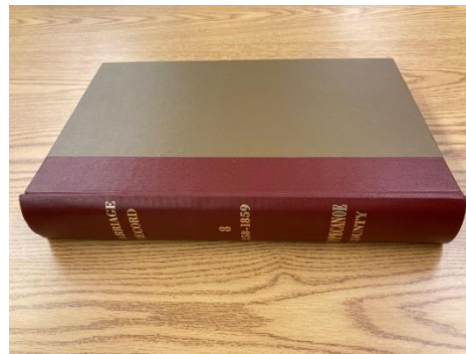
Total members at this time last year (October 22, 2021): **371**

TCHA Collection Department Report
Kelly Lippie
November 2022

- Current Topics Club held their meeting at the Arganbright Center on Oct. 11. TCHA has their archives and one of the members presented to the group about the collection.
- Gave 3 orientation tours to Purdue students in Dr. Ashima Krishna's Honors class for resources and work in the library. (Oct. 17)
- Gave tour to Prof. Mathew Joseph of Purdue Honors college to see about potential projects for spring semester.
- Covered the library research work while Amy was out of town.
- 2 ledgers taken to book binder in April are finally completed. Picked up on Oct. 31st. This was done with fund provided by TIPCOA (before the pandemic). Still more funds remain for more re-binding work.



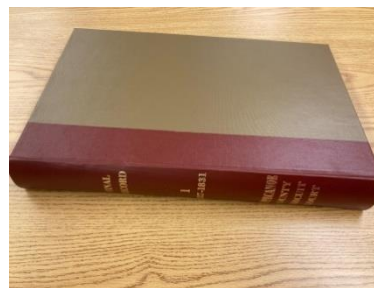
Marriage Record book 8 before



Marriage Record book 8 after



Circuit Court book 1 before



Circuit Court book 1 after

- Continuing work to catalog photographs and books by volunteers and new incoming collections.

Collections Committee

- Meeting held November 2nd. (no meeting held in October).
- 23 new accessions created
- 2 items tabled pending further research and discussion.
- No materials up for Deaccession in November

Programs Report
Leslie Martin Conwell
November 2022

Programming update:

- Program schedule of events is listed here- <https://tippecanoehistory.org/wp-content/uploads/Program-and-Events-Guide-2022.Final-1.pdf>
- Statistics from the ConstantContact emails that TCHA is sending programming and membership renewal emails from- Open rate- 54%. Industry average, per ConstantContact, is 35%.
- TCHA offered 39 on-site public programs in 2022, many of which were hybrid. Special thanks to our presenters, volunteers, sponsors, and visitors. This figure does not include the many school tours and presentations at service clubs, etc. that were done.
- Board members are encouraged to get ideas for 2023 programming to Leslie Conwell asap.
- We have already confirmed sponsorship by the National Group for the monthly program postcards for 2023.
- Targeted date to get the 2023 program calendar to the graphic designer is December 1.

Upcoming Programs

“Battle of Tippecanoe Commemoration”- *Saturday, November 5, 10 AM – 3 PM, Tippecanoe Battlefield Museum and Park, in-person.* A day of remembrance of the Battle of Tippecanoe and those who fought on both sides of the conflict. A color guard and wreath-laying ceremony to honor all veterans will be held, along with a living history encampment and educational programs. Sponsored by American Legion Post 11.

“Noel at Poste Ouiatenon”- *Saturday, December 17, 10 AM – 4 PM, Fort Ouiatenon, in-person.* Join historical reenactors as they celebrate a French Christmas with friends and neighbors of Post Ouiatenon. Interpreters will be on hand presenting 18th-century French holiday traditions, including holiday songs and stories, cooking, winter food preservation, winter clothing and winter transportation and more! Dress warmly, hope for snow, and stop by the Fort for this FREE event. Thank you to our event sponsors, La Compagnie de Beaux Eaux.

Feast Report
Leslie Martin Conwell
November 2022

- Most Feast bills have been paid, with the exception of food booth profit sharing. 50% of food booths have submitted their final paperwork that was due October 31. This is a better return rate than usual. All profit sharing checks for food booths will be sent out by the end of the year.
- Feast cleanup went exceptionally well due to the dry weather.
- Kudos to Trey Gorden for his great sales at the various TCHA store booths on the grounds. Excellent merchandising. Thanks to Rick Conwell for assisting Trey.
- Thank you to Kelly Lippie and Pete and Lorita Bill for doing a wonderful job at the membership tent.
- Amy Harbor coordinated the west entrance gate, and we appreciated her rounding up volunteers for it.
- The Feast Committee had their annual wrap-up meeting November 2. Discussions centered primarily on the need to continue work on increasing the number of food booths. Currently non-profits and community organizations are experiencing the same factors everyone else is- lack of volunteers, staffing issues, overscheduled families, burn-out, etc.

Other Committee Reports November 2022

Development & Membership Committee

The Committee met one time last month on October 10th.

Grant report: See Leslie's report as Executive Director

Membership report: See Kelly's report

Additional notes:

- As of October 10, an additional \$350 and \$50 donation came in at that time giving a total return attributed to the Annual Appeal of \$1,675. The estimated cost for the Annual Appeal was approximately \$1,800. *A reminder will be sent out in November to membership reminding them of the Annual Appeal.*
- The 2023 Annual Appeal will be organized April/May 2023 with launch in October and going through December 31st.
- There was a brief discussion about doing a matching-appeal campaign for 2023 and targeting the endowment. The matching-dollars could come from pledges from corporate or Board donors and would match each dollar received during the Annual Appeal campaign 2023 up to the limit of the pledge. No in depth discussion or vote was taken on this.
- \$800 was raised from the Teays River Dinner event --- thank you Jeff Burnworth and your Teays River staff for such an enjoyable event. No one left the event hungry!
- Kelly reported 15 new memberships (or renewals) recruited at the Feast. 14 were paid for at the Feast and 1 was paid on-line after the Feast. Thanks to David Hovde for providing pottery for the membership raffle contest.
- Kelly had a nice poster to display sat the Membership Tent at the Feast. Next year we will reinforce it on plywood to keep the wind from trying to fold up the display.
- At least 20 members used the TCHA Membership tent during the Feast and had goodies supplied (chips, cookies, water, coffee).
- The Annual Membership Meeting was discussed. See Jeff Schwab's report for details on the upcoming Annual Membership Meeting.
- A brief discussion was held about an "influencer" advisory group to informally meet a couple of times next year to take a tour of TCHA holdings and be asked for their opinions.
- Pete had distributed a list he compiled of sponsors and contributors for several local NFPs here in Lafayette. There wasn't any time to discuss the list or add to it at the meeting.

The next Development and Membership Committee meeting is **Monday, November 14 at 4:30** in the History Center. ***Other Board members are welcome to come and contribute constructive input and ideas!***

Facilities Committee

See separate report on the History Center Roof Project

Historic Markers Committee

Lafayette Bicentennial Events Committee

Lafayette Bicentennial Publications Committee

This Committee first met July 2021 to discuss a book for the Lafayette and Tippecanoe County Bicentennial (2025 and 2026 respectively). It has since met monthly or twice monthly since that time.

The goal is to identify 200 topics to represent and portray the 200 years of the city and county. Each article is limited to 600 words and will be coupled to images from TCHA's archives (and other sources as required). The Committee is composed of Board and non-Board members of TCHA. Several of the members have previous author experience for books and historical articles.

Discussion has largely focused on reviewing potential topics in 50 year blocks from 1825 to 2025.

As of the last meeting no specific topics within the selected general topics have been identified.

It appears that there is still some variance of opinion about the focus of the articles. To attempt to work through this and get the Committee to gel around a common set of expectations, the Committee has been assigned the task of writing an article of their choice from the list of selected topics, 600 words or less, and submit the article to the Committee chair for distribution and review by the Committee at the December 6th meeting.

It is hoped that by going through the writing process with the 600 word constraint, and then evaluating the articles against a set of criteria crafted in fall of 2021, that the Committee will be more unified in the vision for this book, and will be able to more succinctly communicate the focus, format, and tone of the book to other authors that may be recruited to write.

The goal is to have the manuscript submitted to a publisher (yet to be determined, but David Hovde is in communication with Purdue Press) by early to mid-2024 for publication by early 2025.

Questions about this project, interest in volunteering to write, or just providing input into the project or topics, can be sent to David Hovde, Committee Chair, at hovde@purdue.edu.

Ouiatenon Preserve Committee

Most recent OP Committee meeting was October 20th. Kory, David, Leslie, Del and Colby in attendance.

At the last OP Committee meeting we discussed the potential for adding additional TCHA parcels to the Preserve. We will organize opportunity for board field trip to site in early 2023 prior to discussing at a board meeting.

The OP overlook was left open during the Feast and there were no major issues, but some traffic cones were stolen.

CREP payment received October 7th for \$18,376, on 40% of preserve parcel and 100% of 5 acre by overlook.

Kory fwd revised letter to Jennifer St. Germain, the new Archaeological Collections Manager at IUMAA regarding the Kellar Ouiatenon material.

Publications Committee

2022 BOARD OF GOVERNORS TERMS (3 Year Terms)

Name	Term Ends (Annual Mtg. Jan/Feb)
Colby Bartlett	December 2023 (January 2024)
Del Bartlett	December 2024 (January 2025)
Lorita Bill	December 2023 (January 2024)
Pete Bill	December 2022 (January 2023)
Jeff Burnworth	December 2023 (January 2024)
Julie Byers	December 2024 (January 2025)
H. Kory Cooper	December 2024 (January 2025)
Kevin Cullen	December 2023 (January 2024)
Walt Griffin	December 2022 (January 2023)
David Hovde	December 2022 (January 2023)
Dale Krynak	December 2023 (January 2024)
Erika Kvam	December 2023 (January 2024)
Quentin Robinson	December 2024 (January 2025)
Dave Sattler	December 2023 (January 2024)
Nick Schenkel	December 2024 (January 2025)
Jeff Schwab	December 2024 (January 2025)
Marsha Selmer	December 2024 (January 2025)
John Thieme	December 2022 (January 2023)
Todd White	December 2024 (January 2025)

2022 OFFICERS OF THE BOARD (1 Year Term, not more than 5 consecutive terms)

Position	Name	First Term Began	Term Number in 2022	Re-election eligibility ends
President	Jeff Schwab	February 2021	2	January 2026
Vice President	Dave Sattler	February 2022	1	January 2027
Secretary	Erika Kvam	February 2022	1	January 2027
Treasurer	Lorita Bill	February 2021	2	January 2026

TCHA COMMITTEES – 2022

* indicates Chair or Co-Chair

Standing Committees

Executive Committee

Board President *
Board Vice President
Board Treasurer
Board Secretary
Chair of the Budget, Finance, and Risk Management Committee

Collections Committee

Board and Staff:

Kelly Lippie *
Pete Bill
Leslie Conwell
Kevin Cullen

Trey Gorden
Amy Harbor
Quentin Robinson
Nick Schenkel
Marsha Selmer

Other Members:

Rick Conwell
LA Clugh
Carolyn O’Connell
Mary Springer

Facilities Committee (formerly the Buildings & Grounds Committee)

Pete Bill *
Walt Griffin *

Colby Bartlett
Jeff Burnworth

Kevin Cullen
Kelly Lippie

Finance, Budget, and Risk Management Committee

Lorita Bill*
Julie Byers

Jeff Schwab
John Thieme

Todd White

Nominating Committee

Quentin Robinson *

Colby Bartlett

Julie Byers

Other Committees

Development & Membership Committee

Pete Bill *
Erika Kvam *
Jeff Burnworth

Leslie Martin Conwell
Dale Krynak
Kelly Lippie

Dave Sattler
Jeff Schwab

Feast Committee

Board and Staff:

Leslie Martin Conwell*
Jeff Schwab *
Pete Bill
Jeff Burnworth
Erika Kvam

Terry Clark
David Conner
Barb Deaton
Mary Fisher
Brian Hawn
Erin Hicks
Roger Hooper
Robert Leavitt
Randy Lower
Matt Riebsomer
Preston Smith

Sheri Sondgerath
Jason Stanfield
Scott Stambaugh
Linda Swihart
Brian Wagner
Andy Wall
Jeni Watkins
Joyce Wiegand
Bill Young
Jan Young

Other Members:

Sara Bartlett
Di Begley
Mac Bellner
Debra Brown

Employee Benefits Committee

Board President *
Chair Budget Cmte
Treasurer
Lorita Bill

Jeff Burnworth
Walt Griffin
Dale Krynak
Jeff Schwab

Todd White
Leslie Martin Conwell (non-voting)
Other Members:
Insurance Rep (non-voting)

Historic Markers Committee

Del Bartlett
Lorita Bill

Julie Byers
Nick Schenkel

Lafayette Bicentennial Events Committee

Board and Staff:
David Hovde *
Board President
Colby Bartlett
Pete Bill
Leslie Martin Conwell
Trey Gorden
Walt Griffin

Amy Harbor
Kelly Lippie
Quentin Robinson
Laura Smyser
Other Members:
Joan Briller
Dennis Carson
David Huhnke

Sean Lutes
John Norberg
Dave Sattler
Pete Sherry
Charlene Sherry
Tom Turpin
Ruth Van Meter

Lafayette Bicentennial Publications Committee

Board and Staff:
David Hovde *
Pete Bill
Leslie Martin Conwell
Amy Harbor
Kelly Lippie

Quentin Robinson
Jeff Schwab
Other Members:
Mary Anthrop
Carol Bangert
Joan Briller

Joseph Briller
Dennis Carson
Sean Lutes
John B Norberg
Tom Turpin

Ouiatenon Preserve Committee

Kory Cooper *
Del Bartlett

Leslie Martin Conwell
David Hovde

Colby Bartlett – non-voting advisor

Program Advisory Committee

Leslie Martin Conwell*
Pete Bill
Walt Griffin

Amy Harbor
David Hovde
Jeff Schwab

Other Members:
Annie Schap

Publications Committee

David Hovde*
Colby Bartlett

Quentin Robinson